

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Thursday, May 29, 2014
450 Child Street, Boardroom, Warren, RI**

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Klepper at 6:33 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

Paul Bishop, William Gosselin, Joel Hellmann, John Jannitto, Allan Klepper, Bradford Louison, Georgina Macdonald, Raymond Palmieri, Sr., Frank Sylvia

Directors Absent: None

1. Public Input - None

2. Approval of Minutes

Director Sylvia made the following motion seconded by Director Jannitto

MOTION: To approve the minutes of 4/30/14 Board Meeting.

Motion passed unanimously.

3. Executive Directors Report

Executive Director P. Marchand – RI Clean Water Finance has become very restrictive with their requirements. Current funds will be used for the SCADA system and the water main projects that were listed for 2013. Department of Health has not issued a Certificate of Approval for our upcoming projects due to a backlog of the approval of process. BCWA will ask our legislators to intervene in moving up the approval process otherwise the construction season will be over. Projects scheduled for this year will need to be funded with a bank loan.

Construction on the Poppasquash Road project has started.

Pawtucket Pipeline Project – the Warren Town Council refrained from voting in support of Article 5 & 8, citing the lack of East Providence’s support for the project.

Trihalomethanes – first quarter samples were 130% higher than last year. We took a second set a couple of weeks later which were normal. We challenged the lab results, as the results of the first set were not reasonable. We were allowed to average the first set that was high and the second set that was normal, but were required to multiply the first set by 2 to give the required set a much higher weighting for the average. The levels were low enough to meet the standard for the first quarter, but we may be in violation for this quarter, as THMs increase with warmer water and additional use of chlorine.

4. Financial Report

Finance Manager M. Champagne stated the audit has been completed. The auditors will make a presentation at the June meeting. All bills will be now paid on the new computer system, we will be running dual systems beginning Monday for 2 months. CUSI will be here next week for final training.

M. Champagne to meet with the Finance Committee.

5. Bid Award – Invoice/Bill Printing and Mailing Service

Two bids were received, there were no local bids.

Director Sylvia made the following motion seconded by Director Gosselin

MOTION: To award contract to low bidder, InfoSend, Inc. for a term of three years at a price of \$47,040.

Motion passed unanimously.

6. RFP Award – Purchasing Consultant Services

Executive Director P. Marchand stated she did not receive any responses to the RFP. This RFP was for a Consultant to help BCWA in setting up the purchasing process in QuickBooks and our interface with Elements.

Directors suggested the Executive Director work with our auditors or check with local colleges for a consultant.

7. Barrington – Standards for Removal of BCWA Board Members – (Director Hellman)

Director Hellman stated he had spoken to the Town Council concerning item #5 – insubordination. The Town solicitor agreed that the Council cannot remove a Director based on how they vote. Board members should be able to vote their conscience.

8. Pawtucket Pipeline - Discussion

Chairman Klepper stated the RIWRB General Manager K. Burke had made presentations regarding Articles 5 & 8 before the East Providence and Warren Town Councils.

9. AWWA Cost Control Initiatives Survey 2013 (Director Palmieri)

Director Palmieri thanked the Executive Director for her report, it was very informative.

Director Macdonald questioned retiree benefits costs, benefits should not be offered after age 65.

Finance Manager M. Champagne explained retiree contributions, also the union would have to agree to the changes. Further discussion to be held at the Finance Committee Meeting.

10. Quarterly Charge-offs

For information only.

11. Next Scheduled Meeting

6/25/14 Board Meeting.

12. Adjournment

Director Jannitto made the following motion seconded by Director Hellmann

Motion: To adjourn the meeting.

Motion passed unanimously.

There being no further business the meeting was adjourned at 7:50 pm.

Allan C. Klepper
Chairman