

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, March 26, 2014
450 Child Street, Boardroom, Warren, RI**

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Klepper at 6:00 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

William Gosselin, Joel Hellmann, John Jannitto, Allan Klepper, Bradford Louison, Raymond Palmieri, Sr.

Directors Absent: Paul Bishop, Georgina Macdonald, Frank Sylvia

1. Public Input.

There was no public input.

2. Approval of Minutes

Director Jannitto made the following motion seconded by Director Hellmann:

MOTION: To approve the minutes of 2/26/14 Board Meeting.

Motion passed unanimously.

3. Executive Directors Report

Executive Director P. Marchand stated the leak detection program saved BCWA \$140,000 over the past year.

BCWA is looking to obtain \$6 million in bonds from RICWF and an additional bank loan for \$2 million to complete the 2014 projects.

Pawtucket Pipeline Connection - East Providence is dealing with water quality issues at this time and needs to go out to bond for \$19 million for the water quality issue. It appears the Council is reluctant to approve any rate increase at this time. East Providence is still looking forward to obtaining the resolution from the State for the Pawtucket pipeline, this project will take a number of years before construction begins and a rate increase is needed. Director Palmieri stated that if East Providence is not committed to the pipeline project then Warren may not support the resolution. Executive Director P. Marchand stated that BCWA is dependent on East Providence for the project.

The bid for the Maple Avenue, Barrington, cleaning and lining project is ready to be advertised. The Barrington Town Planner will be notified.

Financial Report

Finance Manager, M. Champagne explained the new general ledger numbers, payroll system and misc. invoices. Auditors will be at BCWA in mid-April.

4. Poppasquash Pipeline Construction – Bid Award Recommendation

Executive Director P. Marchand stated the bids that were received were much lower than anticipated. The Town of Bristol will be responsible for \$78,000 for the project. BCWA will also have an Engineering Inspection Service on site.

Director Jannitto made the following motion seconded by Director Gosselin

MOTION: To award Parkside Utility Construction of RI at a cost of \$423,200 and award Pare Engineering for Inspection Services at a cost of \$49,500; with a contingency of \$42,320.

Union President B. Mellor stated that Parkside had done work for BCWA in the past, there were cost overruns and a contractor had to be hired to complete the project.

Executive Director P. Marchand stated that there are not many variables in doing this project, Parkside will lose money if they do not meet the schedule.

Motion passed unanimously.

5. GPS Handheld Survey Instrument – Bid Award Recommendation

Executive Director P. Marchand stated BCWA had been renting the survey instruments. There were no responses to our bid, therefore BCWA obtained 3 quotes.

Director Palmieri made the following motion seconded by Director Gosselin

MOTION: To purchase the Trimble GPS locating equipment including the Tornado Antenna from Keystone Precision Instruments, Allentown, PA, at a cost of \$12,118.50.

Motion passed unanimously.

6. Article 8 – Pawtucket Pipeline

Executive Director P. Marchand explained that the maintenance of the Massachusetts supply infrastructure was written into the Bristol County Water Act when the Cross Bay Pipeline was built. If the Pawtucket Pipeline Project does not move forward, then the language must be changed so that BCWA will not be liable for maintaining its MA supplies.

7. Executive Director Performance Evaluation and Goal Setting for FY2015 Process

Chairman Klepper stated the Board members has submitted a list of goals for the Executive Director and were narrowed down with Director Gosselin. Goals and priorities for the Executive Director discussed.

Director Jannitto made the following motion seconded by Director Louison

MOTION: To go into Executive Session on Town of Warren – Wastewater Plant Unpaid Water Bill – RIGL 42.46-5 (a)(2) and Personnel Report of Management Development and Compensation Committee RIGL 42.46-5 (a)(1).

Legal Counsel J. Keough stated that staff personnel who may be discussed under Item 2 have been apprised of their rights to have the discussion in open session and they declined that option.

Motion passed unanimously.

The Board entered Executive Session at 7:50 pm.

The Board returned to open session at 8:30 pm.

Director Jannitto made the following motion seconded by Director Hellmann

MOTION: To seal the Executive Session Minutes.

Motion passed unanimously.

8. Approval of Executive Session Minutes

Director Hellmann made the following motion seconded by Director Palmieri

MOTION: To approve the 2/26/14 Sealed Executive Session Minutes.

Motion passed unanimously.

9. Executive Director – Compensation and Non-Union Staff – Compensation

Director Hellmann made the following motion seconded by Director Jannitto

MOTION: To table the following items - Executive Director – Compensation and Non-Union Staff – Compensation.

Motion passed unanimously.

10. Town of Warren – Wastewater Plant Unpaid Water Bill

No vote required on this item.

11. Next Scheduled Meetings

3/31/14 Tri-town Meeting, Warren Town Hall

4/30/14 Board Meeting

Director Jannitto made the following motion seconded by Director Gosselin:

MOTION: To adjourn the meeting.

Motion passed unanimously.

There being no further business the meeting was adjourned at 8:32 pm.

Allan C. Klepper
Chairman