

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, February 26, 2014
450 Child Street, Boardroom, Warren, RI**

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Vice-Chairman Gosselin at 6:00 pm, 450 Child Street, Boardroom, Warren, Rhode Island.

Executive Director Pamela Marchand, Legal Counsel Joseph Keough and the following Directors were in attendance at the commencement of the meeting:

William Gosselin, Joel Hellmann, John Jannitto, Bradford Louison, Raymond Palmieri, Sr., Frank Sylvia

Directors Absent: Paul Bishop, Allan Klepper, Georgina Macdonald

1. Executive Session

Director Sylvia made the following motion seconded by Director Palmieri

MOTION: To go into Executive Session on Pension and Collective Bargaining Litigation RIGL 42.46-5(a)(2) and Divestment of Property RIGL 42.46-5(a)(5).

Motion passed unanimously.

Vice-Chairman Gosselin stated the Board Meeting would begin at 7:00 pm.

The Board entered Executive Session at 6:03 pm.

The Board returned to open session at 7:06 pm.

Director Hellmann made the following motion, seconded by Director Jannitto

MOTION: To seal the Executive Session minutes.

Motion passed unanimously.

2. Public Input.

There was no public input.

3. Approval of Minutes

Director Sylvia made the following motion seconded by Director Palmieri:

MOTION: To approve the minutes of 1/22/14 Public Hearing.

Motion passed unanimously.

Director Hellmann abstained.

Director Sylvia made the following motion seconded by Director Palmieri:

MOTION: To approve the minutes of 1/22/14 Board Meeting.

Motion passed unanimously.

Director Hellmann abstained.

4. Executive Directors Report

Executive Director P. Marchand stated that BCWA will be going out to bid for Poppasquash Road, and that Bristol Town Council has voted to approve funding for their portion of the replacement of the water main.

Pawtucket Pipeline Project, Executive Director P. Marchand stated that she will attend a Senate Finance Committee Hearing tomorrow and a House Committee on Finance Hearing will be heard on 2/27. There is some resistance to the pipeline project from other sections of the state.

RI Clean Water Finance Agency has approved BCWA's \$8 million bond for projects over the next two years.

MIS – CUSI held a 3-day workshop here with our customer service department.

Director Sylvia questioned purchasing 2 new trucks.

Executive Director P. Marchand stated BCWA will be purchasing 2 trucks, backhoe and dump truck, the money has been approved in the Capital Budget. BCWA will be using a Massachusetts price agreement, and we will not be going out to bid.

Director Sylvia asked that local dealers be given the opportunity to bid on the trucks.

Director Gosselin asked if East Providence and Pawtucket will be present at the Tri-Town Meeting scheduled for March 31st. Executive Director P. Marchand stated that they will be invited, and that East Providence and Pawtucket will be getting resolutions from their Towns to go forward with the pipeline.

5. Leak Detection Equipment – Bid Award Recommendation

Executive Director P. Marchand stated the money for the equipment is in the budget and BCWA will be doing the work in-house. Only one bid was received, at a lower amount than estimated.

Operations Manager stated that the whole system will be tested.

Director Hellmann made the following motion seconded by Director Palmieri

MOTION: To award ZCorr Leak Detection Equipment to Toomey Water Services of North Brookfield, MA, at a price of \$15,995.00, as presented.

Motion passed unanimously.

Director Gosselin asked that the Board be updated on leak detection on a quarterly basis.

6. Residential Customer Water Line Protection Program Services – Bid Award Recommendation

Executive Director P. Marchand stated that the Board wanted to pursue an insurance program for our customers for leak repair for service line to the home. This will be a voluntary program, where we will set rates and service to be provided. This program is recommended for homes 30 years or older, but will not cover frozen pipes. The company will replace/repair the lines as necessary. The company is responsible to send out brochures to our customers with all the information, there is no cost to BCWA to run the program. The BCWA has determined to keep rates to the customer as low as possible by declining to co-share in the policy premium.

Operations Manager stated that BCWA would replace the curb stop if damaged.

Director Gosselin asked that information be sent to the newspaper and our website.

Director Jannitto made the following motion seconded by Director Hellmann

MOTION: To award Residential Customer Water Line Protection Program Services to Safety Valve Company, as presented.

Motion passed unanimously.

7. Legislation Article 5 & 8 of the Governor’s Budget

Executive Director P. Marchand - Article 5 of the Governor’s Budget is requesting a \$75 million bond – an environmental program that includes \$13.5 million for the Pawtucket pipeline. Article 8 – BCWA Act states that BCWA must maintain its Mass. supplies – Article 8 eliminates the maintenance of the Mass. supplies once the Pawtucket pipeline is in operation.

Director Sylvia stated that Town Councils are still not convinced that East Providence is on board with this pipeline.

Executive Director P. Marchand stated that East Providence started the project and the BCWA joined in as a low cost access to a high quality supply. The BCWA is looking at a \$6 million project with the support of the State or a \$12 million project if there is no state support in building the pipeline.

8. Legislation - BCWA Enabling Legislation – Request to Reinstate Secretary and Treasurer

Executive Director P. Marchand stated that the elimination of Secretary and Treasurer from BCWA enabling legislation has caused an issue with the bonds. We are requesting legislation to reinstate those positions.

Director Jannitto made the following motion seconded by Director Sylvia

MOTION: Resolution to ask the RI General Assembly to amend the Bristol County Water Authority Act to reinstate the positions of Treasurer and Secretary.

Motion passed unanimously.

9. Strategic Plan Implementation, Quarterly Update

Executive Director P. Marchand updated the Board – 1. BCWA is investigating obtaining 1 MGD from Swansea Water during an emergency, some system improvements will be needed. 2. Anawan Dam -repairs to be done this fall, cost will be approximately \$500,000, about \$80,000 to the BCWA. 3. Swansea Dam does not meet today’s standards, our engineering firm is investigating if we may be able to remove it. 4. Infrastructure – \$4 million capital program this year for main, pump station, water tank upgrades and computer programs. 5. Poppasquash Road and Maple Street will be bid next month. 6. SCADA – will be going out to bid. 7. CUSI – new computer programs that will improve customer service. 8. We will be updating our website and BCWA will have a new logo by year-end. 9. Working with the State with reverse 911 system for notifications.

Director Palmieri asked for an update on the procedure manual for the operations department.

Operation Manager K. Booth stated this will coincide with new Elements software, all employees are involved.

Consensus of the Board was to receive the strategic plan quarterly update by mail in the future.

10. RI Science Fair – March 15, 2014

Director Louison will be judging for BCWA.

11. Board Correspondence

Quarterly Charge-Offs and AWWA Annual Conference information.

12. Next Scheduled Meetings

Next Board Meeting will be 3/26/14.

Director Sylvia made the following motion seconded by Director Jannitto:

MOTION: To adjourn the meeting.

Motion passed unanimously.

There being no further business the meeting was adjourned at 8:35 pm.

Allan C. Klepper
Chairman