

**Finance Committee of the
BRISTOL COUNTY WATER AUTHORITY**

**Tuesday, April 16, 2013
450 Child Street, Warren Office, Warren, RI**

The committee meeting was called to order at 4:04 pm.

Executive Director Pamela Marchand, Directors Robert Allio, Ray Palmieri and Gina Macdonald and Chairman Klepper were in attendance.

The Committee discussed:

1. Metrics for financial reports to the Board – the Finance Manager and the Executive Director are to review the benchmarks suggested by the committee and determine reporting format and timeframes for the next Finance Committee meeting. Also discussed was information to be posted to the web site.
2. Annual Report – a schedule for the annual audit report was established.
3. Pension Plan Management – the committee determined to defer a decision on the plan manager pending information requested of the BCWA attorney.
4. Qualserve- the Executive Director estimated the AWWA benchmarking survey to be completed in approximately one month.

The Committee determined to meet again on May 1st at 5:00.

The meeting was adjourned at 6:08 pm.

Allan Klepper
Chairman