

**MINUTES OF THE COMMITTEE OF THE BOARD
MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, March 27, 2013
450 Child Street, Warren Office, Warren, RI**

Pursuant to proper notice, the committee meeting of the Board of the Bristol County Water Authority was called to order by Chairman Klepper at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island.

Executive Director Pamela Marchand and the following Directors were in attendance at the commencement of the meeting:

Robert Allio, William Gosselin, John Jannitto, Allan Klepper, Bradford Louison, Georgina Macdonald, Raymond Palmieri, Sr., Frank Sylvia

Director Absent: Paul Bishop

Chairman Klepper introduced new Board members Ms. Georgina Macdonald of Bristol and Mr. Bradford Louison of Barrington.

There was no public input.

1. Executive Director's Report

Executive Director P. Marchand stated 3% less water has been sold this year compared to last year. Work to begin on Swansea and Anawan Dams. Interviews completed for Management Information Systems RFP.

Director Macdonald questioned BCWA's Charge-offs; Executive Director P. Marchand stated that a public hearing will be held in May.

Director Palmieri stated he would like a footnote added to the December 20, 2012 minutes and the January 16, 2013 minutes.

Director Allio asked the status of the Customer Satisfaction Report. J. Granata stated he has not received any complaints since 12/20/12.

2. Financial Report

M. Champagne stated he is preparing for the Auditors who will be here in mid April.

Director Allio asked M. Champagne for a financial summary for next month's meeting.

3. Melrose Ave, Barrington – Main Replacement

Item to be voted on at next meeting.

Executive Director P. Marchand introduced BCWA Legal Counsel Mr. Joseph Keough.

4. Selection of Pension Selection Provider

Director Palmieri read a statement to the Board with details explaining why the Finance Committee is recommending Wells Fargo.

Director Allio stated the Board had received a memo from M. Champagne recommending BCWA stay with Washington Trust. Director Allio had concerns with remaining with Washington Trust because of their under-performance in asset allocation strategy and reporting inefficiency.

Chairman Klepper requested M. Champagne provide the Board with information on references of both companies.

5. Management Position Descriptions

Executive Director P. Marchand presented upgraded job descriptions to the Board. Chairman Klepper stated a vote will be taken next week on job descriptions.

6. Non-Union Personnel Salaries

Chairman Klepper stated that he and Vice-Chairman Gosselin will be making a recommendation to the Board.

7. Taping of Meetings

Executive Director P. Marchand stated Mr. Sav Rebecchi had found a local person to tape the meetings. Chairman Klepper thanked Susan Andrade for taping the meetings.

8. Customer Billing Responsibility – Tenants/Owners

Executive Director P. Marchand stated BCWA had received a list of all landlords for the three towns. A notice will be sent to them for the public hearing in May.

Director Macdonald asked that the three Town Councils be notified.

Director Allio asked to review a draft of the Annual Report.

Director Jannitto made the following motion which was duly seconded by Director Sylvia

MOTION: To adjourn the meeting.

Motion passed unanimously.

There being no further business, the meeting was adjourned at 7:50 pm.

Allan Klepper
Chairman