

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, July 13, 2011**

**450 Child Street, Warren Office, Warren, RI**

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**Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise and the following Directors were in attendance at the commencement of the meeting:**

**David Dugan, William Gosselin, John Jannitto, Allan Klepper, John McElroy, Lloyd Matsumoto, Frank Nencka**

**Directors Absent: Joseph Rego, Frank Sylvia**

**HOUSEKEEPING**

**Minutes of the following meeting were reviewed.**

**Upon a motion duly made and seconded, it was unanimously**

**VOTED: That the minutes of the Board Meeting of June 8, 2011, be**

approved.

## **PUBLIC RELATIONS/PERSONNEL COMMITTEE**

**Director Gosselin reported:**

### **Old Business**

**1. BCWA Website (for Information Only), Ms. Susan Andrade, Engineering Technician, stated that work on the website should be completed by next week.**

**2. Recent Tri-Town Meeting Concerning BCWA Operational Review, Item to be deleted.**

**3. Staff Employee Salary Review (Possible Executive Session), this item postponed to a later date.**

**4. Review of Legal Services and Invoices (Executive Session), This item postponed to August 2011 meetings.**

**5. Policy for Legal Services, Director Matsumoto will draft legal policy for Committee review at August meetings.**

### **New Business**

**1. B & E Report, BCWA's Workshop schedule – 7/14/2011, 7/20/2011 and 7/27/2011. Itemize items as: a) Dependent on Union Negotiations b) Dependent on Towns or other outside agencies c) Non-Dependent (can be acted upon immediately or already accomplished).**

**Director Klepper stated that Mr. Walter Edge of B & E had stated he would go before each Town Council to discuss the audit report. Mr. Edge was present at the Warren Town Council Meeting to discuss the audit.**

**Chairman Jannitto requested that he and the Committee Chairmen be given a copy of the agendas 5 days prior to the meeting.**

**2. Senior Citizen discount (at the Request of Director Gosselin), Item to be discussed at the Workshop.**

**3. Manager of Accounting and MIS Position (at the Request of Director Gosselin), Executive Director DeLise stated that position will be advertised in the Providence Journal and the local papers.**

**4. Notification of Plant Shutdown (at the Request of Director Gosselin), Executive Director DeLise stated that he will email Directors when plant is shutdown.**

**Executive Director DeLise stated that the plant is currently off-line due to its inability to meet EPA Standards.**

**5. Legal Expenses January 2011 – June 20, 2011 (at the Request of Director Gosselin), Legal costs for January 1, 2011 to June 30, 2011 is \$46,497.50.**

**6. Newspaper Ad Concerning RFP for Legal Services, Pawtucket Water Supply board (at the Request of Director Matsumoto), Item to be deleted.**

**7. Concerning Employees Performance and Personal Matters (Executive Session), This item is postponed to August 2011 meetings.**

**Director Gosselin stated that he had attended the Warren Council Meeting last night and the Council had concerns about BCWA's management. The Council does not have faith in the management of the Authority and is questioning if Pasquale DeLise is the right person to run the company. Walter Edge stated that anything that the company does starts at the top and he questions if supervisors are not being properly trained. The Town Council stated that it does not have faith in the management of the Authority and questioned if the Executive Director is the right person to run the company.**

**Chairman Jannitto stated that people should give credit for the past work done by the BCWA Directors. There has been no water rationing any more because of the East Bay Pipeline. We turn on our taps in the morning and we have clean water.**

## **AUDIT FINANCE**

**Director Nencka reported:**

**Old Business**

**1. Meter Replacement Program Update, 13 meters were installed this month and there are 195 meters left in inventory.**

**2. Legal Costs Update, item to be deleted.**

**3. RICWFA Recap, item to be deleted.**

**4. Rate Structure Revisited, the recommendation, if Providence Water Rates go up, BCWA's rates should go up.**

**5. Water Allocation Regulations (for information only), there have been no final regulations issued.**

**6. Credit Card Water Bill Payments, This item postponed to August meetings.**

**7. Loan Application to RI Clean Water Finance Agency (for Information Only), Engineering Technician, Ms. Susan Andrade stated that BCWA is waiting for a certificate of approval from DOH. DOH received a 17 page letter from Mr. Jeff Black that has to be investigated before approval is given.**

**Director Gosselin asked for information that backs up BCWA's \$1.0 million loan. Also, he would like the Executive Director to get information on a line of credit for BCWA. Director Dugan would also like to receive information on the loan.**

**8. City of Newport Rate Increase Filing (for Information Only), The City of Newport Water Division has filed with PUC a multi-year rate increase of 75.7%.**

**Engineering**

**Director McElroy reported:**

**Old Business**

**1. Existing Emergency Interconnections, CDM analysis concerning future emergency connections \$22,500. Total to date: \$43,350, budgeted amount was \$30,000. upon a motion duly made and seconded, it was**

**VOTED: For the analysis and evaluation of existing emergency interconnection, to increase budget by \$13,350 (from \$30,000 to \$43,350) for payment of additional engineering work done to date by CDM and PARE as follows:**

**CDM - \$9,500, PARE - \$11,350, Total \$20,850.**

**Executive Director DeLise stated that the \$13,350 would be coming out of the Revenue Account.**

**Motion passed unanimously.**

**Chairman Jannitto asked the Executive Director to come before the Board first before approving work to be done. However, this work**

**was necessary.**

**2. Serpentine Road Drainage Project Update, No news.**

**3. Anawan Reservoir Spillway, Miscellaneous Damage Due to Heavy Rain the Week of March 29, 2010, Permits must be obtained.**

### **New Business**

**1. Recent Meeting Before Rehoboth Water District (for Information Only), Meeting held on June 28, 2011. Present were Chairman Jannitto, P. DeLise S. Mack, Allen Silbovitz and Peter Calderazzo of Dewberry Engineers. Chairman Jannitto stated that the meeting went very well. Next meeting may be scheduled for August.**

**2. Water Supply System Management Plan Revision 1 (for Information Only), Plan was submitted to RIWRB by deadline of June 30, 2011.**

**3. Emergency Response Action Plan Update (for Information Only), Plan was submitted to RIWRB by deadline of June 30, 2011.**

**Chairman Jannitto stated that the dates for the BCWA workshop would be 7/14/11, 7/20/11 and 7/27/11.**

**BCWA in the News was self-explanatory.**

## **NEXT STEPS**

- 1. Personnel/Retirement Committee Meeting, Wednesday, August 3, 2011, 5:15 p.m., Warren Office, Boardroom, 450 Child Street.**
- 2. Audit Finance Committee Meeting, Wednesday, August 3, 2011, 5:20 p.m., Warren Office, Boardroom, 450 Child Street.**
- 3. Engineering Committee Meeting, Wednesday August 3, 2011, 5:25 p.m., Warren Office, Boardroom, 450 Child Street.**
- 4. Board of Directors Monthly Meeting, Wednesday, August 10, 2011, 6:00 p.m., Warren Office, Boardroom, 450 Child Street.**

**The Chairman made the following motion, which was duly seconded**

**MOTION: To accept the dates for the August meetings.**

**Motion passed unanimously.**

**The Chairman made the following motion, which was duly seconded**

**MOTION: To adjourn the meeting.**

**Motion passed unanimously.**

**There being no further business, the meeting was adjourned at 7:20 pm.**

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**John L. McElroy, Jr.**

**Secretary**