

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF  
DIRECTORS  
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, July 20, 2011**

**450 Child Street, Warren Office, Warren, RI**

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**Pursuant to proper notice, the Special Meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 5:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise and the following Directors were in attendance at the commencement of the meeting:**

**William Gosselin, John Jannitto, Allan Klepper, John McElroy, Lloyd Matsumoto, Frank Nencka, Joseph Rego**

**Directors Absent: David Dugan, Frank Sylvia**

**1. Approval of Minutes, Minutes of the following meeting were reviewed. Upon a motion duly made and seconded, it was unanimously**

**VOTED: That the minutes of the Special Board Meeting of July 14,**

**2011 be approved.**

**2. B & E Audit Report – Workshop.**

**Executive Director DeLise stated that he had not yet sent a letter to the three Town Councils concerning the PILOT Program.**

**The Executive Director met with the Union concerning starting Union negotiations.**

**Mr. Brian Mellor, Local 359 Union President stated that he had checked with his representative and negotiations can be started, but the Union contract is not to be opened.**

**Director Klepper stated that a strategy session must be held first. Executive Director DeLise stated that subject B & E Audit items should be discussed.**

**Chairman Jannitto asked for the total amount of dollars spent that would back up the report. Executive Director DeLise replied that this is being done.**

**Director Klepper asked if the Executive Director had contacted the bank about getting a line of credit for BCWA.**

**Executive Director DeLise stated that he will be contacting Washington Trust and Bank of America for a \$500,000 line of credit.**

**Engineering Technician Ms. Susan Andrade stated that the BCWA website is up and running.**

**Executive Director DeLise stated that due to employee vacation he will meet with Staff next week concerning janitorial duties. Janitorial cost for 2010 was \$13,000.**

**Chairman Jannitto stated that janitorial and landscaping should be put out to bid, the Executive Director should have a motion ready.**

**Director Gosselin – hire someone to do the janitorial during working hours, when the building is open.**

**Mr. Domenic Soignoli stated that the plant is not running now, we should keep our employees working, have them do the landscaping. The Production Department lost one operator and one maintenance man, we only have 6 employees.**

**Executive Director DeLise stated that the advertisement for Mr. Webster Goodwin's replacement had been placed with the Providence Journal beginning this Sunday for 3 days, on-line for 30 days and the local newspapers next week. Applications can be picked up or mailed; deadline for applications is August 15, 2011.**

**Director Gosselin questioned the scheduling of water sampling. The**

**B & E Audit stated that the foreman was doing the sampling.**

**Executive Director DeLise stated that he will have information for him next week.**

**Director Gosselin stated that the Audit report is a priority, information is needed now.**

**Director Klepper asked when the first meeting on the rate study would take place.**

**Director Rego stated that it should be held on the same day as the other sub committee meetings.**

**Director Klepper asked if we should invite Mr. Walter Edge to discuss the audit.**

**Executive Director DeLise stated that we should finish our process first, discuss overtime in Production Department, PILOT Program, shifts in Production Department, negotiable items.**

**Director Rego stated that the audit report states we should cut \$100,000 in overtime, we have to address this.**

**Mr. Jeff Black had questions for the Board concerning infrastructure reserve funding, rate study and water main projects.**

**Director Nencka asked Mr. Black to submit his questions in writing.**

**The Chairman made the following motion, which was duly seconded**

**MOTION: To adjourn the meeting.**

**Motion passed unanimously.**

**There being no further business, the meeting was adjourned at 6:15 pm.**

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**John L. McElroy, Jr.**

**Secretary**