

**BOARD OF DIRECTORS  
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Minutes of the Annual Meeting**

**Thursday, May 27, 2009**

**Council Chambers, Barrington Town Hall, Barrington, RI**

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**Pursuant to proper notice, the Annual Meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto on this date at 6:00 pm in the Council Chambers, Barrington Town Hall, Barrington, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting.**

**David Dugan, William Gosselin, John Jannitto, Allan Klepper, John McElroy, Jr., Lloyd Matsumoto, Frank Nencka, Joseph Rego, Frank Sylvia**

**Chairman Jannitto asked for a moment of silence in memory of long time employee Martha Proto who had recently passed away.**

**2010 RI State Science Fair, BCWA Water Conservation Poster & Essay Contest**

**Chairman John Jannitto thanked contest winners and families/friends for coming to the award presentation**

**Chairman Jannitto presented the State Science Fair Awards and the Poster and Essay Contest Awards. Chairman Jannitto acknowledged BCWA Engineering Technician Ms. Susan Andrade and BCWA Executive Administrative Assistant Ms. Cidalia Harper for their work with the Poster and Essay Contest.**

**1. Adoption of Annual Report, Director Sylvia made the following motion**

**MOTION: That the Annual Report in the form presented at the meeting be, and the same hereby is, accepted; and that in accordance with the Bristol County Water Authority enabling legislation, the Executive Director is hereby authorized to mail a copy of the Annual Report to all members of the Town Councils of Barrington, Bristol and Warren.**

**Director Dugan seconded the motion.**

**Director Klepper stated that the motion should read 'the Executive Director is hereby directed' instead of 'the Executive Director is hereby authorized'.**

**Motion passed unanimously.**

**2. Election of a Chairman of the Board of Directors of the Authority. Chairman John Jannitto was nominated by Director Frank Sylvania. Director Sylvania made the following motion**

**MOTION: That John Jannitto be, and hereby is, elected as Chairman of the Board of Directors of the Authority to serve in accordance with the By-laws of the Authority.**

**Motion was seconded by Director Klepper.**

**Chairman Jannitto made the following motion which was duly seconded**

**MOTION: To close these nominations.**

**Motion passed unanimously.**

**Motion for Chairman of the Authority passed unanimously.**

**2. Election of Secretary of the Authority. Director John McElroy was nominated to the position of Secretary by Director Joseph Rego. Director Rego made the following motion**

**MOTION: That Director John McElroy be, and hereby is, elected Secretary of the Authority to serve in accordance with the By-laws of the Authority.**

**Director Sylvia seconded the motion.**

**Chairman Jannitto made the following motion which was duly seconded**

**MOTION: To close these nominations.**

**Motion passed unanimously.**

**Motion for Secretary of the Authority passed unanimously.**

**3. Election of Treasurer of the Authority. Director Frank Sylvia was nominated to the position of Treasurer by Director Joseph Rego. Director Rego made the following motion**

**MOTION: That Director Frank Sylvia be, and hereby is, elected Treasurer of the Authority to serve in accordance with the By-laws of the Authority.**

**Director McElroy seconded the motion.**

**Chairman Jannitto made the following motion which was duly seconded**

**MOTION: To close these nominations.**

**Motion passed unanimously.**

**Motion for Treasurer of the Authority passed unanimously.**

**4. Election of Assistant Secretary of the Authority. Director William Gosselin was nominated to the position of Assistant Secretary by Director Rego. Director Rego made the following motion**

**MOTION: That William Gosselin be, and hereby is, elected Assistant Secretary of the Authority to serve in accordance with the By-laws of the Authority.**

**Director Klepper seconded the motion.**

**Chairman Jannitto made the following motion which was duly seconded**

**MOTION: To close these nominations.**

**Motion passed unanimously.**

**Motion for Assistant Secretary of the Authority passed unanimously.**

**Chairman Jannitto then named Director Joseph Rego as Vice Chairman of the Authority in accordance with the Authority's enabling**

**legislation.**

**The next order of business was to confirm continuation of Committees of the Board of Directors. Upon a motion duly made and seconded it was unanimously**

**VOTED: That there is hereby established an Engineering Committee of the Board of Directors whose purpose shall be to manage the Authority's capital projects, monitor operations, including the sources of supply, water treatment and distribution and to make recommendations to the Board of Directors with respect thereto; and it was further**

**VOTED: That there is hereby established a Public Relations/Personnel Committee of the Board of Directors whose purpose shall be to administer the Authority's Pension Plan to attend to any and all employees contracts, including the Union Contract, to insure the Authority has an appropriate organizational structure and staffing, to review other personnel matters as may be brought to its attention, and to make recommendations to the Board of Directors with respect thereto; and it was further**

**VOTED: That there is hereby established an Audit/Finance Committee of the Board of Directors whose purpose shall be to secure appropriate financing of the Authority's capital projects, to evaluate financial impacts of proposed financing plans, to develop capital**

**expense and revenue budgets, to insure that an annual audit is conducted by independent certified public accountants, to manage the Authority's finances, and to make recommendations to the Board of Directors with respect thereto.**

**Chairman Jannitto then announced the appointment of Director John McElroy as Chairman of the Engineering Committee, Directors Rego and Chairman Jannitto as members to that Committee.**

**Chairman Jannitto then announced the appointment of Director William Gosselin as Chairman of the Public Relations/Personnel Committee, Directors Dugan and Matsumoto as members to that Committee.**

**Chairman Jannitto then announced the appointment of Director Frank Sylvia as Chairman of the Audit Finance Committee, Directors Klepper and Nencka as members to that Committee.**

**There being no further business, upon a motion made by Director Sylvia and seconded, it was**

**VOTED: To adjourn the Annual Meeting.**

**Motion passed unanimously.**

**The meeting was adjourned at 6:30 pm.**

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**John L. McElroy, Jr.**

**BCWA Secretary**