

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, March 11, 2009**

**450 Child Street, Warren Office, Warren, RI**

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**Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:**

**David Dugan, William Gosselin, John Jannitto, Frank Nencka, Joseph Rego, Frank Sylvia**

**Directors Absent –Allan Klepper, John McElroy, Jr., Lloyd Matsumoto**

**Chairman Jannitto introduced two new Board members, Director David Dugan and Director Frank Nencka.**

**Chairman Jannitto informed the Board that Director McElroy's father had passed away.**

## **HOUSEKEEPING**

**Minutes of the following meetings were reviewed.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the regular meeting of January 14, 2009, be approved.**

**Motion passed 5 – 1 with Director Sylvia abstaining.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the regular meeting of February 11, 2009, be approved.**

**Motion passed unanimously.**

**Upon a motion duly made and seconded, it was**

**VOTED: That the minutes of the Special Meeting of February 18, 2009, be approved.**

**Motion passed unanimously.**

## **AUDIT FINANCE COMMITTEE**

**Director Sylvia reported:**

**Old Business**

**1. Meter Replacement Program, Director Sylvia asked Mr. Joseph Granata, Manager of Customer and Commercial Services to report on the Meter Program. Mr. Granata reported that 358 meters had been installed in February. The program will be completed in 18 months.**

**New Business**

**1. Quarterly Charge-Offs, Committee recommends approval as presented. Upon a motion duly made and seconded, it was unanimously**

**VOTED: To approve charge-offs in the amount of \$8,948.83, as presented.**

**Director Sylvia asked Mr. Webster Goodwin to explain the charge-off amount. Mr. Goodwin stated the reasons were bankruptcies and rental properties, also some liens had been placed against some properties. The average amount of charge-offs is less than 1/2% of the O &M Budget.**

**Motion passed unanimously.**

**ENGINEERING COMMITTEE**

**Executive Director DeLise reported:**

**Old Business**

**1. WTP Project Update, Contract for Phase II improvements awarded to Camp Dresser & McKee.**

**Executive Director DeLise gave a brief explanation of Phase I and II of the Water Treatment Plant Improvement Project. Phase I Project cost a total of \$1.9 million with the State funding \$1.2 million. Improvements were needed to meet EPA standards.**

**Five proposers submitted bids for the Phase II Plant Improvements. Contract awarded to CDM and an Agreement is being drafted.**

**2. Shad Pipeline (Executive Session), BCWA was sued by Rehoboth. Case went to Federal Court and was dismissed with prejudice. Executive Session to be held at the April meetings.**

**3. Matters Related to BCWA Discharge to Warren Sewer Plant, Independent Consultant has submitted a Draft Report which is being reviewed/commended by BCWA and Sewer Commission. Meeting with Warren Sewer Commission scheduled for March 30, 2009.**

**4. Storage Tank Rehabilitation, Tentative dates for Pre-Bid conference is 3/31/09 and Bid Opening Conference is 4/9/09. Executive Director DeLise stated that the Spec will be advertised in the Providence Journal and the Boston Globe March 17 through the 20th.**

**5. RWU Progress Report, Executive Director DeLise stated that RWU**

had purchased a 300,000 gallon storage tank. An agreement with the University is being negotiated.

## **PUBLIC RELATIONS/PERSONNEL COMMITTEE**

**Director Gosselin reported:**

### **Old Business**

**1. Recent Correspondence from Attorney L. Schneider, BCWA and Local 359 will be at arbitration in July 2009.**

**2. RI Science Fair, Science Fair to be held at Community college of RI on Saturday, March 21, 2009. Judging will be held from 11:30 am to 3:00 pm. Director Matsumoto and Susan Andrade will judge for BCWA.**

**3. Annual Actuarial Report, discussions are currently taking place between the Authority's pension attorney and actuary as to what options are available to BCWA.**

**Director Sylvia left the meeting at 6:50 pm.**

**Legal Counsel S. Mack - BCWA's Pension Actuarial has requested an increase in funding and that increase is too much for BCWA to pay for one year. It's a governmental plan and BCWA does not have to fund the plan. There are two different plans – private plan and governmental plan, when BCWA started it was as a governmental plan. We have to clarify governmental plan – 1) no minimum funding**

**2) Do not need to file and 3) requests in Arisa that do not apply to us. I recommend that 1) BCWA does not fund plan 2) plan amendments should have been adopted and are being done now and 3) plans should coincide with year end, I have spoken to the actuary. BCWA has to bring the plan into compliance. We have to change actuarial definition for lump sum distribution. I am working on a formal memo for our records and it will describe the changes to be made. We have to amend and restate the plan; work has to be completed by June 30. BCWA employees should know all this information.**

**There being no further business, the meeting was adjourned at 7:10 pm.**

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**John L. McElroy, Jr.**

**Secretary**