

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE BRISTOL COUNTY WATER AUTHORITY**

Wednesday, August 13, 2008

450 Child Street, Warren Office, Warren, RI

Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:

William Gosselin, John Jannitto, John McElroy, Joseph Rego, and John Veader

Directors Absent – Allan Klepper, Ian Morrison, John Saviano, Frank Sylvia

HOUSEKEEPING

Minutes of the following meeting were reviewed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the regular meeting of July 9, 2008, be approved.

AUDIT FINANCE COMMITTEE

Director Rego reported:

Old Business

1. Fund Transfer Request, Staff request transfer of \$23,000 to cover June 2008 operations concerning the East Bay Pipeline at ProvPort. Upon a motion duly made and seconded, it was

VOTED: To approve a transfer of \$23,000 from the Revenue Fund to the Operations & Maintenance Fund, to cover expenditures related to the East Bay Pipeline at ProvPort, as presented.

Motion passed unanimously.

2. Billing Reconciliation, Discussion held, several different voices: Policy needed/Policy not needed/Customer should pay total due/Staff action appropriate/Staff action not appropriate/etc.

Director Veader made the following motion

MOTION: Table this item to next month – create an official policy or have Staff handle situation as it has in the past.

Director Rego stated that Staff should continue to handle customer

problems, no new policy is needed.

Motion was withdrawn.

Director Rego stated that if the customer in question does not pay his bill, then the item should be placed back on the agenda.

Director Veader stated that the majority of the Board wants the customer to pay the bill. And the consensus of the Board was that Mr. Joseph Granata, Manger of Customer and Commercial Services send a letter to the customer requesting to pay contested balance as billed.

ENGINEERING COMMITTEE

Director McElroy reported:

New Business

1. Recent Correspondence to and from RWU, Executive Director DeLise stated that his has had several discussions with Roger Williams to discuss options to meet the needs of the college.

Director Veader stated that Roger Williams wants to sell BCWA the water tank for us to maintain it. Their tank will not replace any of our tanks.

Director Rego stated that BCWA should be looking at alternate plans, what is being proposed by Roger Williams is not going to be

approved by the Board.

Executive Director DeLise stated that Roger Williams wants to sell the tank to BCWA for \$1.00, and they have already purchased a used tank.

Director Rego stated that improvements should benefit the BCWA entire system and not just Roger Williams.

2. Water Main Extension, County and New Meadow Roads, Barrington, Committee recommends approval of this water main extension as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve 200 feet of water main extension at a price of approximately \$21,000, as presented.

PUBLIC RELATIONS/PERSONNEL COMMITTEE

Director Veader reported:

New Business

1. Health Benefits Review and Temporary Disability Insurance, Director Veader stated that it is the consensus of the Board to discuss these items in September.

Upon a motion duly made and seconded it was

MOTION: To enter into Executive Session to discuss Staff Employees Yearly Review under RIGL 42-46.5.

Roll Call Vote all present vote aye.

The Board entered into Executive Session at 6:40 pm.

The Board returned to open session at 6:50 pm.

Director Veader made the following motion

MOTION: To approve a salary increase for the Executive Director in the amount of 4.3%.

Motion passed unanimously.

Director Veader made the following motion

MOTION: To approve Staff salary adjustments in the amounts as recommended and as presented.

Motion passed unanimously.

There being no further business, the meeting was adjourned at 6:55 pm.

John L. McElroy, Jr.

Secretary