

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE BRISTOL COUNTY WATER AUTHORITY**

Wednesday, February 13, 2008

450 Child Street, Warren Office, Boardroom, Warren, RI

Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Acting Chairman Jannitto at 6:03 pm, in the Warren Office, Boardroom, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:

William Gosselin, John Jannitto, John McElroy, Joseph Rego, John Saviano, and John Veader

Directors Absent –Allan Klepper, Ian Morrison, Frank Sylvia

HOUSEKEEPING

Minutes of the following meeting were reviewed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Annual Meeting of January 16, 2008,

be approved.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the regular meeting of January 16, 2008, be approved.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Executive Session of January 9, 2008, be approved and sealed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Executive Session of January 16, 2008, be approved and sealed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Executive Session of February 6, 2008, be approved and sealed.

AUDIT FINANCE COMMITTEE

Director Rego reported:

Old Business

1. Proposed FY09 O&M Budget, Committee recommends approval,

as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve the FY09 Operations and Maintenance Budget in the amount of \$6,673,637.00, as presented.

2. Fund Transfer Request, Committee recommends approval, as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve a transfer of \$19,000 from the Revenue Fund to the Operations and Maintenance Fund, to cover expenditures related to the East Bay Pipeline at ProvPort, as presented.

3. Revision of Monthly Reporting Package (MRP), Committee recommends approval, as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve a revision to the BCWA Monthly Reporting Package (MRP) as stated in a Memorandum (attached herewith) from Director A. Klepper to the Audit/Finance Committee.

ENGINEERING COMMITTEE

Director McElroy reported:

Old Business

1. WTP Project Update, R. Mendes of RIWRB said in recent Teleconf

w/P. DeLise Second Draft of RFP almost complete and to go for review by BCWA and RIDOH. The final approved RFP to go to State Purchasing possibly by March 15, 2008.

2. Shad Pipeline, Executive Director said he will send the Water District one more letter and copy the Rehoboth Board of Selectmen.

3. Matters related to BCWA Discharge to Warren Sewer Plant, consultant requests meeting with BCWA and the Sewer Commission. R. Main of HAS setting up this meeting, a date has not yet been set.

4. East Providence Matters, Teleconf P. DeLise/C. Adlesberger, of CDM, EP proceeding with repairs to system valves. Should be able to perform pressure flow test in near future.

5. Water Pressure Workshop, Interviews scheduled for Wednesday, February 20, 2008 with Pare at 10:00 am and Maguire at 2:00 pm. Proposal evaluation completed, a preliminary evaluation done by Staff was submitted to Board at January meetings. Overview will be presented at the March Meetings.

6. Anawan Club (Possible Executive Session), A meeting with the Anawan Club is scheduled for Tuesday 2/12/08 at 2:00 pm at BCWA.

Acting Chairman Jannitto stated that he and Legal Counsel Ms. Sandra Mack had met with 4 members of the Anawan Club.

10. Proposed FY09 Capital Budget, Committee recommends approval, as presented. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve the FY09 Capital Budget in the amount of \$2,013,021.00, as presented.

New Business

1. Annual Maintenance Contract Award, Committee recommends approval, as presented. Upon a motion duly made and seconded, it was

VOTED: To award the low bidder Lannan Trucking, Inc. of Bristol, RI, at a price of \$183,083.00, as presented.

Motion passed 5 – 1, Director Saviano abstained.

2. Added Item: Weetamoe Condominiums, Town of Bristol, This item was added by Legal Counsel Sandra Mack. Legal Counsel Mack recommends that Board settle and will write Board resolutions to that effect for the Board Meeting scheduled for February 13, 2008. Involves a litigation (on/or about year 2000) of Weetamoe Condominiums versus the Town of Bristol in which the BCWA was named as an additional defendant. This settlement has no adverse impact and it doesn't cost the Authority any monies.

Resolution Number 1, Upon a motion duly made and seconded it was unanimously

VOTED: Based upon the recommendation of the Authority's legal counsel, the directors hereby approve the settlement of that certain litigation entitled Weetamoe Condominium vs. Town of Bristol, et al, in which the Authority was named as an additional defendant, which settlement has no adverse impact on the Authority's rights or property interests.

Resolution Number 2, Upon a motion duly made and seconded it was unanimously

VOTED: That in connection with such settlement, the Executive Director of the Authority is hereby authorized and directed to enter into, execute and deliver a settlement agreement and general release, and such other documents as may be necessary to effectuate the intent of the foregoing resolution.

Resolution Number 3, Upon a motion duly made and seconded it was unanimously

VOTED: That all previous acts of, and all documents and papers theretofore executed and/or delivered by the Executive Director in exercising any of the foregoing powers, are hereby ratified, confirmed

and approved.

3. East Bay Pipeline – ProvPort, A second proposal for the Stockpile Material Management Plan of the excavated material has been recently submitted to DEM by Fuss & O’Neil on behalf of ProvPort. A first proposal submitted in November 2007 was rejected by DEM.

4. Proposed Soccer Fields Abutting East Side of BCWA Swansea Reservoir (for Information Only), Proposed soccer fields abuts Reservoir. Staff will attend a hearing scheduled for Monday 2/11/08 at 7:00 pm.

Director Saviano questioned the use of fertilizer on the fields. Assistant Engineer Mr. Richard Fennessy stated that a fertilizer insecticide plan is being set up and will be used only 4 months of the year.

PUBLIC RELATIONS/PERSONNEL COMMITTEE

Director Veader reported:

Old Business

- 1. Water Week, May 4 – 10, 2008, Schools field trip to BCWA. Conservation Educational Program.**
- 2. Local 359 Negotiations (Executive Session), Several discussions have been held in executive session since October 2007 and minutes of those discussions distributed to Board. Director Veader stated**

that a meeting will be held with the Union's lawyer.

There being no further business, the meeting was adjourned at 6:35 pm.

John L. McElroy, Jr.
Secretary

MEMORANDUM

TO: Audit/Finance Committee

FR: Allan Klepper

RE: Modifications to MONTHLY REPORTING PACKAGE

Gentlemen,

Referring to the December 2007 report, you will note it contains 8 sections that totaled 79 pages. I am proposing that your Committee and subsequently the Board approve the following changes:

- Section E. Pension Fund Report is to be reduced to only the Asset Summary page (it was pg. 38 of the December report). Of course, the entire report will be in the Executive Directors office should details be**

desired.

- **Section F. Purchasing Report to be eliminated. Given the attendance and intimate knowledge of major ongoing projects, this report appears superfluous.**
- **Section G. Approved Minutes to be eliminated. This appears to be superfluous as well.**
- **Section H. Minutes of Prior Meeting. This is definitely superfluous as the same information is contained in the monthly meeting packets that this report accompanies.**

There is little risk to trying these changes that will result in immediate savings in time and paper for if any important information is deemed missing, it can easily be restored.

Thank you for your consideration.