

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Wednesday, January 16, 2008**

**450 Child Street, Warren Office, Boardroom, Warren, RI**

---

---

**Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Acting Chairman Jannitto at 6:05 pm, in the Warren Office, Boardroom, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:**

**John Jannitto, John McElroy, John Saviano, Frank Sylvia and John Veader**

**Directors Absent –Allan Klepper, Ian Morrison, Joseph Rego**

**HOUSEKEEPING**

**Minutes of the following meeting were reviewed.**

**Upon a motion duly made and seconded, it was unanimously**

**VOTED: That the minutes of the Annual Meeting of December 12,**

**2007, be approved.**

**Upon a motion duly made and seconded, it was unanimously**

**VOTED: That the minutes of the regular meeting of December 12, 2007, be approved.**

**Upon a motion duly made and seconded, it was unanimously**

**VOTED: That the minutes of the Executive Session of December 12, 2007, be approved and sealed.**

**Executive Director DeLise stated that he would present the Executive Session minutes of the January 5, 2008 Sub Committee Meeting in February.**

#### **AUDIT FINANCE COMMITTEE**

**Director Sylvia reported:**

##### **Old Business**

**1. Status of Water Resources Board Grant Requests, Staff to contact RIWRB to inquire about reimbursement due to BCWA in the amount of \$21,659.**

**Executive Director DeLise stated that he had attended the RIWRB meeting on 1/15/08, Phase II of the WTP was discussed. The RFP for the plant is completed and in the review process. RIWRB expects**

**RFP to go to State Purchasing by the end of the month. Further update will be given at the February meetings.**

**Director Gosselin entered the meeting at 6:10 pm.**

**2. Commercial Customers Deposit for Water Service, Committee recommends to approve, as presented. Upon a motion duly made and seconded, it was**

**VOTED: Create two categories of security deposit, one for Residential Customers and the other for Commercial Customers. Keep the residential security deposit as is, three twelfths or 25% of the estimated annual bill. The security deposit for Commercial Customers to be 300% the security deposit of Residential Customers.**

**Motion passed unanimously.**

**3. Proposed FY09 O&M Budget, Director Veader requests increase at Line 52 page D2 Conservation Program. First Draft for Board Review distributed at December 07 meetings. Item to remain on the agenda for February Meetings.**

**4. Fund Transfer Request, Committee recommends approval, as presented. Upon a motion duly made and seconded, it was**

**VOTED: To approve a transfer of \$24,000 from the Revenue Fund to the Operations and Maintenance Fund, to cover expenditures related**

**to the East Bay Pipeline at ProvPort, as presented.**

**Motion passed unanimously.**

### **New Business**

**1. Revision of Monthly Reporting Package (MRP), Director Allan Klepper requested item to be placed on the agenda.**

**Discussion followed on reducing the number of pages in the report. Item to remain on the agenda for February Meetings.**

### **ENGINEERING COMMITTEE**

**Director McElroy reported:**

#### **Old Business**

**1. WTP Project Update, Executive Director DeLise stated that he had attended the RIWRB meeting on 1/15/08, Phase II of the WTP was discussed.**

**2. Policy for Tank Inspection, Metacom Tank Rehab: Multiphase; trial period, May – July 08, Work, Fall 08.**

**3. Water Pressure Workshop, Bristol 12/7/07, Proposal evaluation completed.**

**Executive Director DeLise stated that 7 proposals were received. Staff will interview Maguire and Pare Engineering as these firms have**

**been selected by Staff after a review of all proposals.**

**Director Veader asked for the timetable to award the contract.**

**Executive Director DeLise stated that the contract may be presented to the Board at the March meetings with a recommendation.**

**Director Veader stated that he would oppose the awarding of the contract with the argument that the work is not essential at this time.**

**Acting Chairman Jannitto stated that one of the reasons he voted for the rate increases was for this project to go through.**

**4. Water Supply System Management Plan (WSSMP), MUTAP was submitted to RIWRB on 1/11/08. Executive Director DeLise stated that the MUTAP report was prepared by the Manager of Customer and Commercial Services Mr. Joseph Granata. Program will be implemented in the Fall of 08. Further discussion of this item at February Meetings.**

**Director Saviano questioned if the Hydraulic Pressure Study would help in the system valving while the tanks are shutdown to be painted.**

**Executive Director DeLise stated that it would help, especially when the Bay View Avenue Tank is shut down for painting. The Bay View Tank controls pressure in all three towns, BCWA will be in a state of**

**emergency while this tank is down.**

**Director McElroy requested the Executive Director to provide information on how the Hydraulic Model will work at the February Meetings.**

**5. Anawan Club, Executive Director DeLise stated that a meeting has been scheduled for 2/12/08, 2 pm with Anawan, Acting Chairman Jannitto and Legal Counsel Ms. Sandra Mack will meet with the Anawan Club. The meeting will be held at BCWA.**

**6. Recent Events Concerning the East Bay Pipeline (Possible Executive Session), Executive Director DeLise said that DEM has rejected a Plan submitted by Fuss & O'Neil on behalf of ProvPort. He will update Board on next steps after discussing the issue with Fuss & O'Neil.**

### **New Business**

**1. Proposed FY09 Capital Budget, Executive Director DeLise stated that he added the expected cost for Hydraulic Model to the Capital Budget.**

### **PUBLIC RELATIONS/PERSONNEL COMMITTEE**

**Director Veader reported:**

#### **Old Business**

**Director Veader stated that he had completed his visits to the local**

**schools for the essay contest. All schools have been notified concerning the poster contest.**

**1. Local 359 Negotiations (Executive Session), item moved to the end of the meeting.**

### **New Business**

**1. Added Item: Water Week, May 4 – 10, 2008, Schools field trip to BCWA. Conservation Educational Program.**

**Director Sylvia made the following motion, which was duly seconded**

**MOTION: To enter into Executive Session in preparation for union negotiations under RIGL 42-46.5.**

**Roll Call Vote all present vote aye.**

**The Board entered into Executive Session at 6:50 pm.**

**The Board returned to open session at 7:20 pm.**

**There being no further business, the meeting was adjourned at 7:20 pm.**

---

**John L. McElroy, Jr.**

**Secretary**