

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE BRISTOL COUNTY WATER AUTHORITY**

Wednesday, December 15, 2004

SENIOR CENTER, WARREN TOWN HALL, WARREN, RI

Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Saviano at 6:05 pm, in the Senior Center, Warren Town Hall, Warren, Rhode Island. Executive Director Pasquale DeLise, and the following Directors were in attendance at the commencement of the meeting:

Bert Anger, John Jannitto, Allan Klepper, William Lavey, Jr., John Saviano, Frank Sylvia, John Veader

HOUSEKEEPING

Minutes of the following meetings were reviewed.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Annual Meeting of November 10, 2004, be and hereby are approved.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the regular meeting of November 10, 2004, be and hereby are approved.

Upon a motion duly made and seconded, it was unanimously

VOTED: That the minutes of the Executive Session of November 10, 2004, be sealed, and hereby are approved.

AUDIT/FINANCE

Old Business, Director Anger reported:

1. Quarterly Charge-Offs, Committee recommends approval, as presented. This item to remain on Agenda for January meetings at the request of Director Morrison in an effort to minimize amount of charge-off. Upon a motion duly made and seconded, it was unanimously

VOTED: Committee recommends to approve charge-offs in the amount of \$5,364.10, 12 presented.

2. Pezzullo Avenue, Barrington, Installation of Water Main, BCWA completing the installation of the water main. Services will be completed by 12/16/04.

3. Proposed FY06 O&M Budget, Upon a motion duly made and

seconded, it was unanimously

VOTED: To approve the FY06 O&M Budget in the amount of \$5,982,059, as presented.

PERSONNEL/RETIREMENT

Old Business, Director Veader reported:

1. Customer Service and Customer Relations (at the Request of Director Veader), Director Veader stated that Director Morrison has concerns about irate customers and their abusive language with Customer Service Representatives. This item to be continued to January meetings.

2. Recent Correspondence from the Town of Warren – Request for Executive Director to Attend December 9, 2004 Public Hearing, Executive Director DeLise explained that residents living near a former jewelry industry plant in Warren have their wells contaminated. One alternative would be for residents to be connected to BCWA water.

3. Added Item: Senior Citizen Discount, At present discount equals approximately \$233,000 per year. Director Jannitto made the following motion, which was duly seconded

MOTION: Add a notice to the BCWA water bill notifying customers of Senior Citizen Discount.

Director Klepper stated that BCWA was not a social agency, the senior discount should gradually be reduced.

Item to be continued to January meetings for further discussion.

Motion was rescinded.

Director Klepper requested Reducing Senior Citizen Discounts be added to the Audit Finance Sub Committee Agenda for January.

ENGINEERING

Old Business, Director Klepper reported:

1. WTP Project Update, Distribution Superintendent Domenic Soignoli updated the Board – The new pump has been laser aligned. The system is now running in a closed loop. Executive Director DeLise stated that the system would go on-line by end of January.

New Business

1. Proposed FY06 Capital Budget. Upon a motion duly made and seconded, it was unanimously

VOTED: To approve the FY06 Capital Budget in the amount of \$1,361,609, as presented.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director's Report was self-explanatory.

NEXT STEPS

- 1. Public Relations/Personnel Committee Meeting, Tuesday, January 11, 2005, 5:15 p.m., Senior Center, Warren Town Hall.**
- 2. Engineering Committee Meeting, Wednesday, January 12, 2005, 5:15 p.m., Senior Center, Warren Town Hall.**
- 3. Audit Finance Committee Meeting, Thursday, January 13, 2005, 5:15 p.m., Senior Center, Warren Town Hall.**
- 4. Annual Meeting (Continued), Board of Directors Monthly Meeting, Wednesday, January 19, 2005, 6:00 pm, Senior Center, Warren Town Hall.**

There being no further business, the meeting was adjourned at 7:25 pm.

William J. Lavey, Jr.

BCWA Secretary