

**MINUTES OF THE MEETING OF THE BOARD OF FIRE
COMMISSIONERS**

Of the

LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865

HELD SEPTEMBER 08, 2015

Present: Mr. Ronald Rivet arrived at 6:15 pm, Mr. Mark Krieger, Mr. James A. Fredrikson, Mr. John Houghton, Mr. Joseph Nadro, Chief Frank Sylvester, Ms. Cheryl Cronan, Ms. Lesley Heaton.

Mr. Mark Krieger called the meeting to order at 5:00 p.m., Tuesday September 08, 2015.

MINUTES OF THE AUGUST 11, 2015 MEETING:

Mr. Joseph Nadro made a motion to accept the Minutes of the August 11, 2015 meeting. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

MINUTES OF THE AUGUST 11, 2015 EXECUTIVE SESSION:

Mr. Joseph Nadro made a motion to accept the Minutes of the August 11, 2015 Executive Session and for them to remain sealed. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

PUBLIC INPUT:

No Public Input

CHIEF'S REPORT:

Mr. John Houghton made a motion to accept the Chief's Report as presented. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.

Mr. Joseph Nadro remarked that it was another big month for plan review fees. Chief Sylvester noted that the funds are mostly from commercial properties.

Mr. John Houghton asked to hear about the Executive Chief Officer Leadership Symposium attended by Deputy Chief Tucker in Atlanta Ga. Deputy Tucker gave a synopsis of his time spent at the symposium.

Mr. Mark Krieger inquired about what EMS supplies we are low on.

Chief Sylvester stated he and the Deputy discussed the status of supplies and asked Deputy Tucker to elaborate. Deputy Tucker said currently we are up to date on all supplies according to the State guidelines. In fact, we just recently had the State come in for their annual inspection and they found no deficiency.

Mr. John Houghton inquired about the new on call firefighter. Chief Sylvester: So far, he is doing an outstanding job.

Chief Sylvester stated that he wanted the Board to be aware that he and Deputy Tucker will be meeting with the Tiverton Town Counsel on September 15 to be questioned about how we operate the details at Twin River.

With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.

TAX COLLECTOR'S REPORT:

Mr. James A. Fredrikson made a motion to accept the Tax Collector's Report as presented. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.

Mr. Joseph Nadro asked if the abatement was already discussed. Ms. Heaton, no the island on Belmont Drive is a new one. There was discussion about this property and Mr. Mark Krieger stated that he

would review this property on his next visit to Town Hall.

Mr. John Houghton made a motion to table the abatements to next month's meeting. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.

Mr. Mark Krieger asked if anyone has spoken to Mr. Foster regarding moderating the annual meeting. Chief Sylvester stated he would contact him.

Ms. Heaton inquired about the needed for a pre-meeting and about putting notification of the meeting in the newspaper. It was decided to put the ads in on 9/17 and 9/24.

With no further discussion, the Tax Collectors Report was accepted with all Commissioners in agreement.

TREASURER IS REPORT:

Mr. John Houghton made a motion to accept the Treasurer's Report as presented. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.

Mr. John Houghton inquired about the grant we applied for. Chief Sylvester: Unfortunately, we were not successful in obtaining grant funds this year. I am sending two men to take a course on grant

applications. I have also received information from two other Fire Chief's that were successful in being awarded grants.

Mr. John Houghton asked for clarification on the Rise Energy Audit. Ms. Cronan explained the cost breakdown.

Mr. Mark Krieger asked that the Rise Energy Audit be added to next month's agenda under New Business and to include all the paperwork again.

The discussion on the Cell Tower will also be added to next month's agenda.

Mr. Mark Krieger suggested that we discuss the meeting dates for the upcoming year during the November meeting.

Chief Sylvester stated that VFIS has hired a private claim-adjusting firm to review the estimate for the damage done to station one provided by Mr. Warzycha of Warzycha Construction Co.

With no further discussion, the Treasurer's Report was accepted with all Commissioners in agreement.

BILLS SUBMITTED FOR APPROVAL:

Payroll Expenses:	dated 08/01/15–08/31/15 in
the amount of \$ 112,937.88	
Interim Expenses:	dated 08/01/15–08/31/15 in
the amount of \$ 39,624.79	
Non-Budgetary Interim Expenses:	dated 08/01/15–08/31/15 in
the amount of \$ 2,533.90	
Bills for Initial Approval:	dated 08/01/15–08/31/15 in the
amount of \$ -0-	

Total: \$ 155,096.57

Mr. John Houghton inquired about the expenditure of funds for fire prevention educational materials. Chief Sylvester: The funds collected from inspections pays for all educational materials.

Mr. Joseph Nadro inquired about a recent large convention expense. Chief Sylvester: The expense was for the Deputy’s symposium held in Atlanta Georgia. Mr. Joseph Nadro stated that he feels we should

have a policy in place regarding outside training reimbursement limits.

Mr. John Houghton, made a motion to approve the Bills Submitted for Approval in the amount of \$ 155,096.57. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

OLD BUSINESS:

There was a recap of the truck purchase.

Mr. Mark Krieger inquired if anything has been done with regards to the financing of the new truck. Ms. Cronan explained that we need to have an exact cost and a description of the vehicle prior to getting firm finance information.

The draft budget was discussed.

Mr. Ronald Rivet stated that it looks like there will be a three cent increase in this year's taxes.

Ms. Cronan stated we received the actual insurance premium figures and the numbers are reflected in the draft.

Mr. John Houghton inquired if we should take into account the hypothetical loss of cell tower revenue. It was agreed that we would continue to include the revenue from the cell tower in the calculation of this year's budget.

NEW BUSINESS:

The 2015/2016 dates for the Board of Fire Commissioners monthly meetings were discussed and will be reviewed again at the November 2015 meeting.

Mr. Joseph Nadro introduced the idea of paying invoices with credit cards. Ms. Cronan stated the reason she felt it would not be a good idea for us. Chief Sylvester was also opposed to the idea.

Mr. Joseph Nadro asked that we review the standard operation produces/guidelines. Chief Sylvester: I think that is a good idea. We will establish a committee.

CORRESPONDENCE:

ADJOURNMENT:

Mr. James A. Fredrikson made a motion to adjourn the meeting. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Mr. Ronald Rivet Chairman Cheryl A. Cronan

Recording Secretaries