

**MINUTES OF THE MEETING OF THE BOARD OF FIRE
COMMISSIONERS**

Of the

LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865

HELD AUGUST 12, 2014

Present: Mr. Ronald Rivet, Mr. Paul Harrison, Mr. James A. Fredrikson, Mr. John Houghton, Chief Frank Sylvester, Ms. Cheryl Cronan, Ms. Lesley Heaton. Mr. Mark Krieger was absent.

Mr. Ronald Rivet called the meeting to order at 5:06 p.m., Tuesday August 12, 2014.

MINUTES OF THE JULY 08, 2014 MEETING:

Mr. James A. Fredrikson made a motion to accept the Minutes of the

July 08, 2014 meeting. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

MINUTES OF THE JULY 08, 2014 EXECUTIVE SESSION:

Mr. Paul Harrison made a motion to accept the Minutes of the July 08, 2014 Executive Session Minutes. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

PUBLIC INPUT:

No Public Input.

CHIEF'S REPORT:

Mr. James A. Fredrikson made a motion to accept the Chief's Report as presented. Mr. John Houghton seconded the motion. With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.

Mr. James A. Fredrikson inquired about the damage to engine # 32 mirror: Chief Sylvester: The men went to a code red in Lonsdale and while hurrying to assist the other two men the door was slammed and

the mirror snapped.

Mr. James A. Fredrikson inquired about the turbo on engine # 32.

Chief Sylvester: The repair would have been between 5-7 thousand dollars. We were lucky that upon further diagnostics it was only a minor repair.

Mr. John Houghton inquired about the Shipman's order. Chief

Sylvester: Assistant Chief Jacques, Lt.Dupont and I met with them last week and went over everything and were able to get everything in order. Assistant Chief Jacques confirmed everything has been ordered.

Chief Sylvester spoke about Senator Reeds visit to Station 2 following up on the equipment grant. We are very grateful for his support. I was happy to see such a nice crowd attend. Senator Reed informed us of another grant program coming up in the fall that we should consider applying for.

James A. Fredrikson inquired about the individual out on sick leave.

Chief Sylvester gave an update.

Chief Sylvester spoke about buildings in the District that do not have an on line alarm system and a subsidized housing facility that does not have a sprinkler system.

Mr. Ronald Rivet inquired how the Access to Public Records seminar went. Chief Sylvester: The seminar was informative. We also learned that Ms. Heaton and Ms. Cronan are required to be certified in access to public records.

Chief Sylvester spoke about a recent request from the State of Rhode Island requiring a list of personnel address and social security numbers.

TAX COLLECTOR'S REPORT:

Mr. John Houghton made a motion to accept the Tax Collector's Report as presented. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Mr. Ronald Rivet inquired about tangibles. Ms. Heaton: It appears that we are down almost half from last year. I have not received any other data as of this time.

TREASURER IS REPORT:

Mr. James A. Fredrikson made a motion to accept the Treasurer's Report as presented. Mr. John Houghton seconded the motion. With no further discussion, the Treasurer's Report was accepted with all

Commissioners in agreement.

Mr. James A. Fredrikson said good job on obtaining a better rate on the CD.

The Board reviewed the contract from Carlucci and Dugan for accounting services.

Mr. Paul Harrison made a motion to renew the accounting services of Carlucci and Dugan for the years 2014 through 2016. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Ms. Cronan discussed the mandatory charges to the health insurance plan to fund the Patient-Centered Outcomes Research Ins fee. Ms. Cronan asked how this would be funded. Mr. Ronald Rivet stated Board would need further review and asked that we inquire how the Town is handling the increase.

There was a discussion on the Rhode Island Public Employee Tax Compliance Act. The information will be forwarded to them with the last four digits of employee social security numbers.

Ms. Cronan stated that she would mail the most current audit to the State.

BILLS SUBMITTED FOR APPROVAL:

Payroll Expenses: dated 07/01/14–07/31/14 in
the amount of \$ 119,719.52

Interim Expenses: dated 07/01/14–07/31/14 in
the amount of \$ 33,386.54

Non-Budgetary Interim Expenses: dated 07/01/14–07/31/14 in
the amount of \$ 2,870.00

Bills for Initial Approval: dated 07/01/14–07/31/14 in the
amount of \$ -0-

Total: \$ 155,976.06

Mr. Paul Harrison inquired about two \$ 85.00 dollar payments made to the Town of Lincoln. Ms. Cronan: They fees paid to the Town for the redemption of tax sale property.

Mr. James A. Fredrikson inquired about a payment made to Assistant Chief Arthur Jacques. Ms. Cronan: It was reimbursement for a window crank that he purchased for Station # 2.

Mr. Ronald Rivet inquired about the payment to the Town for \$ 377.10.

Ms. Cronan: It is our portion for the CyberComm service maintenance contract.

Mr. John Houghton, made a motion to approve the Bills Submitted for Approval in the amount of \$ 155976.06. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

OLD BUSINESS:

NEW BUSINESS:

A draft budget was presented for discussion.

Ms. Cronan stated that VFIS Insurance had proposed that we not break out the insurance policy into separate line items. After a discussion, the Board stated that they were not favor of changing the current breakdown of the insurance policy line items.

The website renewal was discussed.

Ms. Cronan mentioned that we received the quote for the telephone maintenance contract. The contract was discussed and the feeling of

the Board was not to renew due to cost.

Chief Sylvester stated that he has been in contact with the company that provides service for the Plymovent System. He was able to get the service contract reduced in cost.

Chief Sylvester wanted to make the Board aware that the Fire Marshall's vehicle is getting up there in age.

There was a discussion about the need of an informational meeting. It was established that to hold an informational meeting would be beneficial. A tentative date would be September 18th for the informational meeting with a workshop on September 15.

Mr. James A. Fredrikson made a motion to adjourn to Executive Session in accordance with Section 42-46-5 of the Exemptions of Chapter 46 of the General Laws pursuant to Section 42-46-5(a)(2) the Board of Fire Commissioners will seek to convene to executive session to discuss employment contracts. Mr. Paul Harrison seconded the motion. In a roll call vote, all Commissioners voiced their agreement to adjourn to Executive Session for the stated purpose at 6:50 PM.

ADJOURN FROM EXECUTIVE SESSION:

Mr. James A. Fredrikson made a motion to adjourn from Executive Session. Mr. Paul Harrison seconded the motion. In a roll call vote, all Commissioners voiced their agreement to adjourn from Executive Session at 7:30 p.m.

CORRESPONDENCE:

ADJOURNMENT:

Mr. James A. Fredrikson made a motion to adjourn the meeting. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Mr. Ronald Rivet Chairman Cheryl A. Cronan