

MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS

Of the

LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865

Held August 13, 2013

Mr. Ronald Rivet called the meeting to order at 5:03 p.m., Tuesday August 13, 2013.

Present: Mr. Ronald Rivet, Mr. Paul Harrison, Mr. John Houghton. Mr. James A. Fredrikson, Mr. Mark Krieger joined the meeting at 5:15 PM, Chief Frank Sylvester, Ms. Lesley Heaton, Ms. Cheryl Cronan.

MINUTES OF THE JULY 09, 2013 MEETING:

Mr. James A. Fredrikson made a motion to accept the Minutes of the July 09, 2013 meeting. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

PUBLIC INPUT:

No Public Input.

CHIEF'S REPORT:

Mr. Paul Harrison made a motion to accept the Chief's Report. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. James A. Fredrikson questioned the July training being left up to individual groups: Assistant Chief Arthur Jacques: The Department has four groups with an Officer on each group. Training is left up to the individual Officer.

Mr. James A. Fredrikson inquired about the recent trip to the National Fire Academy: Lt. Dupont gave a brief description of the training seminars the men attended while there.

Mr. Paul Harrison inquired about upcoming training so that the Board could attend. Chief Sylvester: I think it is great that the Board would like to participate and we will advise you of upcoming training.

Mr. Paul Harrison inquired about facilities that do not supply fire alarm reports as required. Lt. Jacques: It is a never-ending project due to different causes of alarm failures.

Mr. James A. Fredrikson asked for an explanation of twenty-four alarm test. Lt. Jacques: Each radio box sends a signal to fire alarm

stating that the alarm is functioning properly. If the signal is not received within 24 hours, it will come over the computer as an error.

Mr. Paul Harrison inquired about the communication issues with Twin River. Lt. Dupont: For the most part all issues have been corrected.

Mr. Paul Harrison asked about access to the YMCA facility. Capt. Wright: They want the Department to access through the new entrance.

Mr. James A. Fredrikson questioned the purchase of the 6-bank radio charger. Lt. Dupont: The new charger extends the life of the batteries and reduces the number of radios on the desktop.

Mr. James A. Fredrikson asked about the LED traffic advisor. Lt. Dupont: It is a strip of lights on the back of the truck to help direct traffic around the truck when stopped.

Mr. James A. Fredrikson inquired about personnel for the month of

July. Chief Sylvester: There were many shifts to fill due to vacations during the month. However, we were able to cover all of them.

Mr. James A. Fredrikson, I would like to congratulate Chief Sylvester on the outcome of the Ethics Commission finding you innocent of all wrongdoing.

With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.

TAX COLLECTOR'S REPORT:

Mr. James A. Fredrikson made a motion to accept the Tax Collector's Report as presented. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

Mr. Mark Krieger questioned why the funds were being refunded and not abated. Ms. Heaton: The return of funds was due to a taxpayer sending us a check that should have been paid to the Town of Lincoln.

Mr. James A. Fredrikson made a motion to approve the refund for \$ 1332.69. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

With no further discussion, the Tax Collectors Report was accepted

with all Commissioners in agreement.

TREASURER IS REPORT:

Mr. Mark Krieger made a motion to accept the Treasurer's Report as presented. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. James A. Fredrikson inquired how the new part time firefighter was working out. Chief Sylvester: This individual is working out very well.

There was a discussion regarding tax sales.

Mr. James A. Fredrikson noted line item 2200 is getting close to being exhausted. Chief Sylvester: I am very much aware of it and have issued a notice to all employees regarding spending. Unfortunately, this last month there were several repairs needed at both stations.

Mr. James A. Fredrikson noted that the overall budget should be at 75% and we are only at 68% so a good job overall.

The Treasurer's Report was then accepted with all Commissioners in agreement.

BILLS SUBMITTED FOR APPROVAL:

**Payroll Expenses: dated 07/01/13–07/31/13 in
the amount of \$ 115,716.95**

**Interim Expenses: dated 07/01/13–07/31/13 in
the amount of \$ 35,579.80**

**Non-Budgetary Interim Expenses: dated 07/01/13–07/31/13 in
the amount of \$ - 0-**

Bills for Initial Approval: dated 07/01/13–07/31/13 in the

amount of \$ -0-

Total: \$ 151,296.75

Mr. Paul Harrison asked which vehicle required a new radiator. Chief Sylvester : It was installed in the Chief's vehicle.

Mr. James A. Fredrikson, made a motion to approve the Bills Submitted for Approval in the amount of \$ 151,296.75. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

The suggestions Mr.Dugan CPA made were discussed. The letter from the Attorney has been received so Mr. Dugan can process the final yearly audit upon the approval of the Board.

Mr. Ronald Rivet asked the Board members if they would like to have Mr. Dugan come to the next monthly meeting to discuss the audit. All agreed they would like him to attend the meeting next month. Questions for Mr. Dugan should be submitted to Ms. Cronan two weeks prior to the monthly meeting.

Mr. Paul Harrison made a motion to defer the Auditors report to the September meeting. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement

OLD BUSINESS:

Mr. John Houghton made a motion to abolish the twenty-five dollar late fee. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement.

Mr. Paul Harrison made a motion to table the discussion on interest protocol to a later date. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement

NEW BUSINESS:

There was a discussion on the call back policy. The Chief of the Department will have the final approval.

A brief discussion on the budget with a budget work shop to be held 9/3 or 9/5 depending on everyone's schedule.

CORRESPONDENCE:

No correspondence.

ADJOURNMENT:

Mr. Mark Krieger made a motion to adjourn the meeting. Mr. Paul Harrison seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Mr. Ronald Rivet Chairman Cheryl A. Cronan
Recording Secretaries

cc: R. Rivet, M. Krieger, P. Harrison, J. Fredrikson, J. Houghton, file