

**MINUTES OF THE MEETING OF THE BOARD OF FIRE
COMMISSIONERS**

Of the

LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865

Held May 14, 2013

**Mr. Ronald Rivet called the meeting to order at 5:00 p.m., Tuesday
May 14, 2013.**

**Present: Mr. Ronald Rivet, Mr. Paul Harrison, Mr. John Houghton. Mr.
James A. Fredrikson joined the meeting at 5:10 PM, Chief Frank
Sylvester, Ms. Lesley Heaton, Ms. Cheryl Cronan. Absent Mr. Mark
Krieger**

MINUTES OF THE APRIL 09, 2013 MEETING:

**Mr. Paul Harrison made a motion to accept the Minutes of the April
09, 2013 meeting. Mr. John Houghton seconded the motion, which
passed with all Commissioners in agreement.**

PUBLIC INPUT:

Assistant Chief Arthur Jacques spoke on employee contracts.

CHIEF'S REPORT:

Mr. Paul Harrison made a motion to accept the Chief's Report. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. John Houghton questioned the cost of a three-hour course with the Fire Alarm Systems Institute. Chief Sylvester responded that the course would be conducted at no charge. Its purpose is to give firefighters a better understanding of how a control panel operates.

Mr. Paul Harrison inquired about a probationary firefighter helping the younger members of the department. Chief Sylvester responded that while this individual is probationary he is not new to the fire service.

Mr. Paul Harrison remarked that Firefighter Albert Ledoux passed his NFPA 1031 Fire Inspector course. Chief Sylvester stated that he is waiting for his NFPA Inspectors card.

Mr. Paul Harrison inquired about the four facilities with radio box issues. Chief Sylvester replied that all have been contacted.

Chief Sylvester stated that he has selected Lt. Jason Dupont to handle all of the radio equipment. Lt. Dupont has been in contact

with Twin River to improve radio reception.

Mr. Paul Harrison questioned a firefighter that is on sick leave. Chief Sylvester replied he was injured while not on duty.

Mr. Paul Harrison remarked about the new water heater. Chief Sylvester stated that we had to replace the water heater at station 2. It was replaced with the same size unit.

Mr. John Houghton inquired who the members of the Honor Guard were. Chief Sylvester stated Deputy Chief Todd Tucker is the director. Members include Lt. Jason Dupont, Firefighters Albert Ledoux, David Bethel, Jeffrey Enos and Craig Tucker. They have recently been requested at many public gatherings.

With no further discussion, the Chief's Report was accepted with all Commissioners in agreement.

TAX COLLECTOR'S REPORT:

Mr. James A. Fredrikson made a motion to accept the Tax Collector's Report as presented. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. John Houghton inquired about accepting credit cards for tax payments. Ms. Heaton responded that when tax payments are made with a credit card, it is done over the internet. There is a convenience fee added and paid by the taxpayer to the company that processes the payment.

There was brief discussion on the practice of late fees. Mr. Ronald Rivet asked Ms. Heaton to contact the company that processes the tax invoices to help alleviate mailing issues. Mr. Paul Harrison stated that further discussion of late fees should wait until the full board was able to meet.

Mr. Paul Harrison made a motion to notify the five people that the board has made a decision not to accept any exceptions at this time, should anything change they will be notified. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Mr. James A. Fredrikson asked why we hold our tax sales with Manville. Ms. Heaton responded it was done to attract more bidders.

With no further discussion, the Tax Collectors Report was accepted with all Commissioners in agreement.

TREASURER IS REPORT:

Bills for Initial Approval:

dated 04/01/13–04/30/13 in the

amount of \$ -0-

Total:

\$ 200,460.57

Mr. Paul Harrison questioned a pair of boots that were purchased for Captain Wright. Ms. Cronan responded that the invoice was paid in March.

Mr. James A. Fredrikson, made a motion to approve the Bills Submitted for Approval in the amount of \$ 200,460.57 Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

OLD BUSINESS:

Late fee refund letters from last month were addressed during the Tax Collectors report.

NEW BUSINESS:

The Town/Fire Districts of a possible consolidation was discussed. Chief Sylvester wanted to make the Board aware of the upcoming trip for several of the men going to the National Fire Academy in Emmetsburg, MD. Mr. John Houghton inquired how purchases and

invoices are processed. Ch. Sylvester stated that all purchases/payments require his approval and signature.

CORRESPONDENCE:

Lt. Joel Jacques letter to Twin River was read. A letter from a Firefighter Williams was also read.

ADJOURNMENT:

Mr. Paul Harrison made a motion to adjourn the meeting. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 6:54 p.m.

Respectfully submitted,

**Mr. Ronald Rivet Chairman Cheryl A. Cronan
Recording Secretaries**