

**BRISTOL WARREN REGIONAL
SCHOOL COMMITTEE MEETING
Monday, September 26, 2016**

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, September 26, 2016, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Chairman John Bento called the meeting to order at approximately 7:02 PM.

Present: John Bento, Chairperson; Paul Silva, Vice-Chairperson; Marjorie McBride, Treasurer; Diana Campbell, William O'Dell, John Saviano, Erin Schofield and Lynn Wainwright; Mario J. Andrade, Superintendent; Mary Almeida, Director of Literacy & Title 1; Pauline Silva, Director of Administration and Finance, and Andrew Henneous, Esq., District Solicitor

Absent: Karen Lynch, Secretary

OPENING BUSINESS

All present were invited to join in the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

Chairperson Bento stated, for the record, that there was no need for an executive session.

SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES

RECOMMENDATION #S2016-56

All items listed with an asterisk on the Consent Agenda are considered to be routine by the School Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member requests, in which event the items will be withdrawn from the general order of business and considered in the normal sequence of the agenda. Hearing none, Chairperson Bento asked for a motion.

MOTION: Mrs. McBride made a motion to approve the Consent Agenda; seconded by Mr. Silva. The motion passed unanimously.

S2016-56 A-I: CONSENT AGENDA - PERSONNEL

A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of Elementary Music Teacher and Title I Family Involvement Coordinator as listed below:

1. Elisabeth Paige Music Teacher – Hugh Cole

**Effective: Immediately, for the
2016-17 school year, pending receipt of
certification and satisfactory
completion of pre-employment
requirements**

**Reason: To fill a vacancy
(Resignation – M. Gingras)**

**Funding: Operational Budget
(4th Step)**

**2. Diane H. Gallison Title I Family Involvement
Coordinator (Part Time)**

**Effective: For the 2016-17 school year
only**

**Reason: To fill a vacancy in
Accordance with grant funding**

Funding: Title I

B. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Lindsay A. Barbash Senior Child Care Provider (Part Time)

**Effective: Immediately, for the
remainder of the 2016-17 school year,
Pending satisfactory completion of
pre-employment requirements**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

2. Elizabeth A. Powers Senior Child Care Provider (Part Time)

**Effective: Immediately, for the
remainder of the 2016-17 school year,
Pending satisfactory completion of
pre-employment requirements**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

3. Alexandra Crockett Senior Child Care Provider (Part Time)

**Effective: Immediately, for the
remainder of the 2016-17 school year,
pending satisfactory completion of**

pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

4. Danielle E. Quinlan Senior Child Care Provider (Part Time)

**Effective: Immediately, for the
remainder of the 2016-17 school year,
pending satisfactory completion of
pre-employment requirements**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

5. Emma J. Gengo Child Care Provider (Part Time)

Effective: Immediately, for the

**remainder of the 2016-17 school year,
pending satisfactory completion of
pre-employment requirements**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

6. Nicholas E. Manzi Child Care Provider (Part Time)

**Effective: Immediately, for the
remainder of the 2016-17 school year,
pending satisfactory completion of
pre-employment requirements**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

C. HIGH SCHOOL EXTENDED DAY PROGRAM: That the School

Committee confirm the recommendation of the Superintendent to appoint the following individual for the 2016-17 session only of the Mt. Hope High School Extended Day Program contingent upon sufficient enrollment:

Name Position

1. Elizabeth Johnson Social Studies Teacher

D. ESL/READING TUTORS: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals for the 2016-17 school year only as ESL/Reading Tutors contingent upon grant funding:

Name Type/School(s)

- 1. Angela Hawkins ESL/Guiteras, Hugh Cole, Kickemuit**
- 2. Madlyn McArdle ESL/Guiteras, Hugh Cole, Kickemuit**
- 3. Robin Mello ESL/Kickemuit**
- 4. Jane Oliver-Farnsworth ESL/Guiteras, Hugh Cole, Kickemuit**
- 5. Paula Richards-Sousa Reading Specialist/Private School**
- 6. Paula Richards-Sousa ESL/Guiteras, Hugh Cole, Kickemuit**
- 7. Theresa Silva ESL/Guiteras, Hugh Cole, Kickemuit**
- 8. Mary Linda Soderlund ESL/Mt. Hope**

9. Jacqueline Taylor ESL/Guiteras, Hugh Cole, Kickemuit

10. Nancy Teves ESL/Mt. Hope

E. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2016-17 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

HEALTHY HUSKIES WELLNESS CENTER/GYM AREA SUPERVISORS

- 1. Wellness Supervisor (First Quarter) Gerard Spence**
- 2. Wellness Supervisor (Second Quarter) Gerard Spence**
- 3. Wellness Supervisor (Second Quarter) Thomas DelSanto**
- 4. Wellness Supervisor (Third Quarter) Gerard Spence**
- 5. Wellness Supervisor (Third Quarter) Thomas DelSanto**
- 6. Wellness Supervisor (Fourth Quarter) Gerard Spence**
- 7. Wellness Supervisor (Fourth Quarter) Thomas DelSanto**
- 8. After School Supervisor (First Quarter) Scott Nalibow**
- 9. After School Supervisor (Second Quarter) Scott Nalibow**
- 10. After School Supervisor (Third Quarter) Scott Nalibow**
- 11. After School Supervisor (Fourth Quarter) Scott Nalibow**

ADVISORS – KICKEMUIT MIDDLE

4. Maura B. Santoro Elementary/Elem Sp.Ed.

5. Lisa J. White General Subject Matter

G. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:

TEACHER ASSISTANTS

1. Erin R. DeMedeiros

2. Maria A. Drysdale

3. Sonyakay S. Salmon

H. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for an Elementary Special Educator and Secretary as follows:

1. Kara E. Silva Special Educator – Colt Andrews

**Effective: November 27, 2016, for up
to 13 weeks**

**Reason: Maternity leave in
accordance with Article 21, Section L1
of the Master Agreement**

2. Patricia S. Earley Secretary to Director of Literacy

**Effective: September 19, 2016 through
January 1, 2017, pending release
from physician**

**Reason: Leave in accordance with
Article 21 of the Master Agreement**

I. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Michele P. Tanner from the position of Teacher Assistant, Matthew J. Gingras from the position of Elementary Music Teacher and Cynthia M. Burns from the position of Elementary Reading Specialist as listed below:

1. Michele P. Tanner Teacher Assistant - Guiteras

Effective: September 6, 2016

Reason: Retirement

2. Matthew J. Gingras Music Teacher – Hugh Cole

Effective: September 23, 2016

Reason: Personal

**3. Cynthia M. (Tanguay) Burns Reading Specialist –
Guiteras/Rockwell**

Effective: September 28, 2016

Reason: Personal.

Chairman Bento stated, for the record, that in the absence of the School Committee Secretary, Vice-Chairman Silva would read off the Superintendent's Recommendations.

RECOMMENDATION #S2016-57

That the School Committee, upon the recommendation of the Superintendent, approve the request of nineteen (19) families to homeschool their children for the 2016-2017 school year, adhering to all requirements as set forth by the Bristol Warren Regional School District

MOTION: Mrs. Campbell made a motion to approve the homeschool requests; seconded by Mr. O'Dell

DISCUSSION: Mrs. Wainwright asked for clarification regarding information provided within the Letter of Intent (LOI). Dr. Andrade responded that the LOI provides a listing of curriculum resources used in the homeschool.

Dr. Andrade provided updated data regarding the status of homeschool requests submitted to date.

Mrs. Wainwright asked for clarification regarding the term “district materials” included on some homeschool requests.

Dr. Andrade responded that the District provides curriculum, textbooks and supplemental materials for those families who request them.

Dr. Andrade added that homeschool students are not eligible to participate in programs related to PSAT's, SAT's or dual enrollment because the School District does not receive reimbursement from the

State for homeschoolers.

The motion to approve the homeschool requests passed unanimously.

RECOMMENDATION #S2016-58

That the School Committee, upon the recommendation of the Superintendent, approve the 2016-2017 Warren Landscaping Bid.

MOTION: Mr. O'Dell made a motion to approve the 2016-2017 Warren Landscaping Bid; seconded by Mr. Silva.

The motion passed unanimously.

RECOMMENDATION #S2016-59

That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the Colt & Guiteras Fund Project Approval Process.

MOTION: Mr. O'Dell made a motion to approve the Colt & Guiteras Fund Project Approval Process; seconded by Mrs. McBride.

DISCUSSION: Mrs. Campbell expressed a concern that the document before the School Committee does not appear to describe the actual Fund Project Approval Process, and as such, she does not believe the School Committee should be approving. Mrs. Campbell added that she understands the document came from outside of the District and that the document is a list of notes from a meeting held with the District and the Bristol Town Council regarding the Colt & Guiteras Fund Project Approval Process, but she reiterated she does not believe the document describes adequately the actual process.

Dr. Andrade responded that he, Mr. Silva, and Mr. Calouro, Bristol Town Council, met to discuss the protocol for requests to access funds from either the Colt Fund or the Guiteras Fund. Dr. Andrade stated that he believes the document before the School Committee articulates and validates the necessity of the School Committee to be involved in the Colt & Guiteras Fund Project Approval Process before the Bristol Town Council weighs in on funding a given project from the Colt or Guiteras Fund.

Mr. O'Dell asked where the Colt & Guiteras Fund Project Approval

Process document would be housed. Mrs. McBride responded that the Colt & Guiteras Fund Project Approval Process document will be located in the Superintendent's Office as an "internal policy".

Mrs. Campbell asked who would initiate the Colt or Guiteras projects, and who would apply the criteria, ie. : Budget Subcommittee or the Superintendent.

Mr. Silva responded by sharing the history which led to the meeting with the Superintendent, Mr. Calouro and himself for creating a protocol to release funds from the Colt Fund or Guiteras Fund.

Mrs. Schofield suggested that the Colt & Guiteras Fund Project Approval Process document could be "spruced up" where the intent of the document wouldn't be impacted. Mr. Silva responded that the Colt & Guiteras Fund Project Approval Process document was created by the Bristol Town Council and as such, the School Committee does not have authority to make any changes.

Mrs. Schofield raised a concern that the document does not notate an originator.

Chairman Bento stated that he sees the Colt & Guiteras Fund Project Approval Process document as more of a flow chart.

The motion passed with a 5-2 vote; Mrs. Campbell and Mrs. Schofield dissenting.

Both Mrs. Campbell and Mrs. Schofield clarified that their dissenting vote was not an indicator of their disapproval of the process itself.

RECOMMENDATION #S2016-60

That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the Colt School Column Repair Project.

MOTION: Mr. Saviano made a motion to approve the Colt School Column Repair Project; seconded by Mrs. McBride.

The motion passed with a 6-1 vote; Mr. Saviano dissenting.

RECOMMENDATION #S2016-61

That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the disposal of the former classroom trailer.

MOTION: Mr. O'Dell made a motion to approve disposal of the former classroom trailer; seconded by Mrs. Campbell.

DISCUSSION: Mrs. McBride stated that at a recent School Committee Meeting, the School Committee voted to approve selling the trailer for \$1.00 to a non-profit group. The non-profit group later withdrew their offer due to the high cost of moving the trailer; a cost in excess of \$10,000.

Mr. Simmons, Facilities Director, stated that several ideas for disposal are being researched, but to date, pricing has not been determined.

Mrs. Schofield questioned why the School Committee was approving disposal of the trailer when the cost of doing so has not yet been determined.

Mr. Saviano stated that he felt uncomfortable voting for disposal of the trailer due to the fact that it could cost \$9000. He suggested putting one more ad in the paper for solicitation of bids.

Mrs. McBride suggested that if the School Committee felt more comfortable, the motion could be amended to state, “disposal of trailer not to exceed \$5000.

The motion, as originally read, passed with a 6-1 vote; Mr. Saviano dissenting.

RECOMMENDATION #S2016-62

That the School Committee, upon the recommendation of the Superintendent and supported by the Budget/Facilities Subcommittee, approve the FY17 Budget.

MOTION: Mr. Saviano made a motion to approve the FY17 Budget; seconded by Mrs. McBride.

DISCUSSION: Mrs. Campbell asked for clarification as to why the FY17 Budget document still included the word “preliminary”. Mrs. Silva, Director of Administration and Finance, responded that the word “preliminary” will be removed from the document once the School Committee officially approves the FY17 budget.

The motion passed unanimously.

RECOMMENDATION #S2016-63

That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the second reading of the Agenda-Meeting Format Policy (BDDDB).

MOTION: Mr. Saviano made a motion to approve the second reading of the Agenda-Meeting Format Policy (BDDDB); seconded by Mr. O’Dell.

DISCUSSION: Mrs. Wainwright clarified that if the motion to approve the Agenda-Meeting Format Policy passes, an exhibit will be included with the policy outlining the suggested meeting format. Mrs.

Schofield further clarified that the sample agenda outline was originally part of the Agenda-Meeting Format Policy, but at the last full School Committee Meeting, the School Committee voted to remove the sample agenda from the body of the policy and simply state,

“The agenda will be set by the School Committee Chair in conjunction with the Superintendent.

All agenda items must be to the level of specificity so that the public can identify the issues.”

Mrs. Schofield closed by stating that because the agenda format can change, the sample meeting format will be included as an exhibit to the Agenda-Meeting Format Policy.

The motion passed unanimously.

RECOMMENDATION #S2016-64

That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum

Subcommittee, approve the second reading of the Programs for Students with Disabilities Policy.

MOTION: Mr. Saviano made a motion to approve the second reading of the Programs for Students with Disabilities Policy; seconded by Mrs. Schofield.

DISCUSSION: Mrs. Wainwright asked for clarification on whether Mrs. Anderson, Director of Pupil Services, approved of the changes that were being made to the Programs for Students with Disabilities Policy. Dr. Andrade responded that Mrs. Anderson does approve of the changes.

The motion passed unanimously.

Subcommittee/School Committee Reports & Initiatives

Budget/Facilities Subcommittee

Mrs. McBride reported that the District is currently in the middle of the annual audit.

Mrs. McBride took the opportunity to thank Mrs. Silva for her hard

work on the FY17 Budget and commended her for once again making the District look “very, very good”.

Policy & Curriculum Subcommittee

Mrs. Schofield stated that the next Policy & Curriculum Subcommittee Meeting will be held on Monday, October 3rd at 6 p.m. in the Oliver Administration Building. Mrs. Schofield stated that the Subcommittee is currently working on the District’s Transgender Policy.

Personnel/Contract Negotiations Subcommittee

Mr. Silva had nothing new to report.

Wellness Subcommittee

Mrs. Wainwright stated that the first meeting of the Wellness Committee will be held this Wednesday at 4 p.m. in the Oliver Administration Building conference room.

Mrs. Wainwright stated that the following items will be discussed at that meeting:

Health Equity Zone’s Collaborative

New Recess Law

Trust's Wellness Activities

District's Bullying and Harassment Report

Chairperson's Initiatives

Chairperson Bento stated that there were no new Chairperson's Initiatives to discuss at this time.

Vice-Chairman Silva mentioned the upcoming schedule for the Superintendent and School Committee members to meet with the PTO groups. He invited School Committee members to attend.

ADJOURNMENT – 7:38 PM

MOTION: There being no further business to discuss, Mrs. McBride motioned to adjourn the meeting at 7:38 PM; seconded by Mr. Saviano. The motion passed unanimously.

Respectfully submitted,

Karen A. Lynch, Secretary

/kd