

**BRISTOL WARREN REGIONAL  
SCHOOL COMMITTEE MEETING**

**Monday, June 27, 2016**

**The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, June 27, 2016, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Chairman Bento called the meeting to order at approximately 6:07 PM.**

**Present: John Bento, Chairman; Paul Silva, Vice Chairman; Karen Lynch, Secretary; Marjorie McBride, Treasurer; Diana Campbell, William O'Dell, John Saviano, Erin Schofield and Lynn Wainwright; Mario J. Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Mary Almeida, Director of Literacy & Title 1; Leslie Anderson, Director of Pupil Personnel Services; Pauline Silva, Director of Administration and Finance, and Andrew Henneous, Esq., District Solicitor**

**OPENING BUSINESS**

**All present were invited to join in the Pledge of Allegiance to the Flag.**

**PUBLIC COMMENT**

**There was no public comment.**

**EXECUTIVE SESSION**

**Pursuant to Open Meeting Laws 42-46-5 (a)(1)(2) for the following:**

- 1. Superintendent's Evaluation**
- 2. Superintendent's Compensation as outlined in the Superintendent's Contract**
- 3. Administrator's Contracts & Salaries**
- 4. Personnel Recommendations #S2016-37**
- 5. Legal Advice: re: Town of Warren Litigation**

**Chairman Bento stated, for the record, that the executive session should last about 50 minutes. At the conclusion, the open session will reconvene, and the remaining order of business conducted.**

**MOTION: At 6:08 p.m., Mrs. McBride made a motion to enter into executive session; seconded by Mr. Saviano.**

**The motion passed unanimously.**

**MOTION: At 7:27 p.m., Mr. Saviano made a motion to adjourn the executive session; seconded by Mrs. Campbell.**

**The motion passed unanimously.**

**Open Session reconvened at 7:31 p.m.**

## **SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES**

### **RECOMMENDATION #S2016-37**

All items listed with an asterisk on the Consent Agenda are considered to be routine by the School Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member requests, in which event the items will be withdrawn from the general order of business and considered in the normal sequence of the agenda. Hearing none, Chairman Bento asked for a motion.

**MOTION:** Mrs. Campbell made a motion to approve the Consent Agenda; seconded by Mr. O'Dell. The motion passed unanimously.

**MOTION:** Mr. Silva made a motion to seal the minutes of the June 13, 2016 Executive Session; seconded by Mrs. McBride. The motion passed unanimously.

### **S2016-37 A-J: CONSENT AGENDA - PERSONNEL**

**A. APPOINTMENTS:** That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of Elementary Music Teacher, System Administrator, District Technical Support Specialist, Secretary, Parents as Teachers Support Staff and Secondary Senior Summer

**Academy Teacher as listed below:**

**1. Kelsey A. Hopkins Music Teacher – Colt Andrews**

**Effective: For the 2016-17 school year, pending receipt of certification and satisfactory completion of pre-employment requirements**

**Reason: To fill a vacancy  
(Transfer – D. Lauria)**

**Funding: Operational Budget  
(1st Step)**

**2. Joshua Parkinson System Administrator**

**Effective: Immediately, pending Satisfactory completion of pre-Employment requirements**

**Reason: To fill a new position**

**Funding: Operational Budget**

**3. Katheryn Mills District Technical Support Specialist**

**Effective: Immediately, pending  
Satisfactory completion of pre-  
Employment requirements**

**Reason: To fill a new position**

**Funding: Operational Budget**

**4. Adrienne Burke Secretary (10 months) – Mt.  
Hope High**

**Effective: Immediately, pending  
Satisfactory completion of pre-  
Employment requirements**

**Reason: To fill a vacancy  
(Resignation – L. Medeiros)**

**Funding: Operational Budget**

**5. Sarah J. Bullard Parents as Teachers Support Staff**

**Effective: For the 2016-17 school  
year only**

**Reason: To fill a new position**

**Funding: Operational Budget**

**6. Caitlin Booth Sr. Summer Academy Teacher-Mt. Hope High**

**Effective: Summer 2016 Only**

**Reason: To fill a new position**

**Funding: Operational Budget**

**B. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of Middle School Curriculum Coordinator and two Elementary Head Teachers as listed below:**

**1. Patricia Fillipino Curriculum Coordinator (Science) -  
Kickemuit Middle**

**Effective: For the 2016-17 school  
year**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**2. Vanessa M. Cronan Head Teacher – Guiteras**

**Effective: For the 2016-17 school  
year**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**3. Kelly A. Brum Head Teacher – Rockwell**

**Effective: For the 2016-17 school  
year**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**C. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):**

**1. Erin F. Dunlop Child Care Site Coordinator (Part Time)**

**Effective: For the 2016-17 school year**

**Reason: To fill a vacancy**

**Funding: Parent Fees/Self-Sufficient**

**D. EXTENDED SCHOOL YEAR (ESY) SERVICES PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals for the Summer 2016 session only of the Bristol Warren Regional Extended School Year (ESY) Services Program contingent upon sufficient enrollment:**

**Name Position**

- 1. Kristin Apuzzo Special Educator**
- 2. Bridget Carl Special Educator**
- 3. Alana Cottrell Special Educator**
- 4. Jennifer Cotoia Special Educator**
- 5. Sarah Holfelder Special Educator**
- 6. Madlyn McArdle Special Educator**
- 7. Stephanie Pedro Special Educator**
- 8. Jasmin Desmarais Certified Occupational Therapist Assistant (COTA)**

9. Elizabeth Rego Certified Occupational Therapist Assistant (COTA)
10. Noreen McKenzie Occupational Therapist
11. Ellen Estrella School Nurse/Teacher
12. Judith Dixon \* Speech/Language
13. Lynne Abendroth Teacher Assistant
14. Jillian Amato Teacher Assistant
15. Joann Bernard Teacher Assistant
16. Cheryl Cabral Teacher Assistant
17. Deborah Dwyer Teacher Assistant
18. Denise Goodman Teacher Assistant
19. Melanie Michaud Teacher Assistant
20. Christa Resendes Teacher Assistant
21. Corinne St. Pierre Teacher Assistant
22. Tami Stallings Teacher Assistant
23. Joanne Vales Teacher Assistant
24. Ann Corrado Substitute Special Educator
25. Shawn Hollands Substitute Teacher Assistant
26. Cecelia Mellor Substitute Teacher Assistant

**\* Pending satisfactory completion of pre-employment requirements**

**E. SPECIAL EDUCATION CONSULTANTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals as Part Time Special Education Consultants for the 2016-17 school year contingent upon funding and**

**student needs:**

**Name Position Funding**

- 1. Jasmin Desmarais Certified Occupational Therapist      IDEA/Oper.  
Assistant (COTA) Budget**
  
- 2. Jeanne Sullivan Physical Therapist                      Operational Budget**
- 3. Madlyn McArdle Resource Consultant                      IDEA/Oper. Budget**
- 4. Kristen Burke Speech/Language Pathologist              IDEA/Oper.  
Budget**

**F. EXTRACURRICULAR ACTIVITIES:** That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2016-17 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

**FALL COACHES – MT. HOPE HIGH**

**Sport Position Coach**

- 1. Tennis (Girls) Asst. Coach Timothy Thorpe \***
- 2. Volleyball (Girls) Head Coach Katharine Boynton \***

**WINTER COACHES – MT. HOPE HIGH**

**Sport Position Coach**

- 3. Basketball (Boys) Head Coach Jerry Darius**
- 4. Basketball (Boys) Asst. Coach James Brackett**

5. Basketball (Girls) Head Coach Victor Kashouh
6. Basketball (Girls) Asst. Coach Henry Cabral
7. Gymnastics (Girls) Head Coach Nicole Daniello
8. Hockey Head Coach Steven Ouellette
9. Hockey Asst. Coach Joshua Medeiros
10. Hockey Asst. Coach Scott Lincoln \*
11. Special Olympics Co-Head Coach Wanda Lukas
12. Swimming (Boys) Head Coach Kasey O'Connor
13. Swimming (Girls) Head Coach Maria Brown
14. Track (Indoor) Head Coach Dennis Welch
15. Track (Indoor) (Throwing) Asst. Coach Nicholas Rocha
16. Wrestling Head Coach James McKenna
17. Wrestling Asst. Coach Keith Medeiros

#### **ADVISORS – MT. HOPE HIGH**

18. Choral Director David Lauria
19. Class of 2017 Christopher  
Munzert
20. Concert Band Christopher  
Lambert
21. Debate Team Geoffrey Keegan
22. DECA (Co-Advisor) Paula Faria
23. DECA (Co-Advisor) Maureen Gauthier
24. Drama Club Britney Verria
25. Gardner/Burke Britney Verria
26. Gay/Straight Alliance Kirsten Towers

27. Jazz Band Christopher Lambert
28. Jazz Improvisation Vocal Ensemble (JIVE) Virginia Boyle
29. Literary Magazine (Co-Advisor) Lauren Enjeti
30. Marching Band Director Christopher Lambert \*\*
31. Marching Band Asst. Director Britney Verria \*\*
32. Marching Band–Dance Squad Meghan McMullen
33. Marching Band–Drill Instructor Britney Verria \*\*
34. Marching Band–Drum Line Instructor Hannah Loeb
35. Mathematics Club April Backman
36. Robotics Ryan Garrity
37. Symphonic Band Christopher Lambert
38. Yearbook Laura Cabral
39. Yearbook Maureen Gauthier

#### **CLUB COACHES – MT. HOPE HIGH**

##### **Sport Position Coach**

40. Cheerleading (Competition) Head Coach Kristin Carbone

#### **INTERSCHOLASTIC COACHES – KICKEMUIT MIDDLE**

##### **Sport Position Coach**

41. Basketball (Boys) Head Coach Jeffrey Grifka
42. Soccer (Girls) Head Coach Kasey Arena \*
43. Wrestling Head Coach Jason Grifka

**\* Pending satisfactory completion of pre-employment requirements**

**\*\* Pending execution of Terms of Employment**

**G. NON-CERTIFIED SUPPORT STAFF:** That the School Committee confirm the recommendation of the Superintendent to re-appoint the following individuals to the non-certified staff positions listed below for the 2016-17 school year only (pending adequate Federal, State and local funding and contingent upon adequate enrollment and program renewal):

**Name Program Assignment**

- 1. Gail M. DeCosta Security Systems Technician-HS**
- 2. Kathy I. Donato Security Systems Technician-HS**
- 3. Anne M. Field Security Systems Technician-KMS**
- 4. John J. Keegan Security Systems Technician-KMS**
- 5. Larry A. Pac Security Systems Technician-HS**

**H. CERTIFIED SUBSTITUTES:** That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following application for a certified substitute pending satisfactory completion of pre-employment requirements:

**CERTIFIED**

**Name Area/Level**

## **1. Nancy L. Olesen Social Business Education**

**I. CLASSIFIED SUBSTITUTES:** That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following application for a classified substitute pending satisfactory completion of pre-employment requirements:

### **SECRETARIAL**

#### **1. Tracy M. Silva**

**RESIGNATIONS/RETIREMENTS:** That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Sally K. Caruso from the position of Middle School English Teacher and Nicole E. Abendroth from the position of Child Care Provider as listed below:

#### **1. Sally K. Caruso English Teacher – Kickemuit Middle**

**Effective: June 30, 2016**

**Reason: Retirement**

#### **2. Nicole E. Abendroth Child Care Provider**

**Effective: June 30, 2016**

## **Reason: Personal**

**Dr. Andrade introduced new appointee Katheryn Mills, who was present in the audience. Ms. Mills will be the new District Technical Support Specialist.**

**Dr. Andrade also introduced the parents of Kelsey Hopkins, the newly appointed music teacher at Colt Andrews School. Kelsey could not be in attendance this evening and sent along her parents to convey her excitement about filling the position of Colt Andrews music teacher.**

## **RECOMMENDATION #S2016-38**

**That the School Committee approve the Superintendent's Compensation as outlined in the Superintendent's Contract.**

**MOTION: Mr. Silva motioned that, in accordance with the Superintendent's Contract, the School Committee award a bonus, based on the evaluation of the Superintendent's performance, of \$10,000 for FY16; and modify the Superintendent's base salary for the next fiscal year to \$143,000; seconded by Mrs. McBride.**

**DISCUSSION: Mr. Saviano stated that he will be voting no on this motion. He stated that when the Superintendent was hired, he volunteered to refrain from receiving an increase in the first three**

**years of his current contract. Mr. Saviano cited that reason for dissenting on the motion before the School Committee. Mr. Saviano emphasized that he believes Dr. Andrade is doing a great job as Superintendent of the Bristol Warren schools.**

**Mrs. Campbell stated that she is voting in favor of the motion, and commended Dr. Andrade's leadership. She believes the motion reflects the value with which the School Committee holds the Superintendent.**

**Mrs. Wainwright thanked Dr. Andrade for his direction in leading the District into the 21st Century.**

**The motion passed with a 7-1 vote; Mr. Saviano dissenting.**

#### **RECOMMENDATION #S2016-39**

**That the School Committee, upon the recommendation of the Superintendent, approve Administrator's Contracts & Salaries.**

**MOTION: Mr. Silva made a motion to approve the Administrator's Contracts & Salaries; seconded by Mr. O'Dell.**

**The motion passed with a 7-1 vote; Mrs. McBride dissenting.**

#### **RECOMMENDATION #S2016-40**

**That the School Committee, upon the recommendation of the**

**Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the second reading of the Information Technology Student Equipment Policy.**

**MOTION: Mr. Saviano made a motion to approve the second reading of the Information Technology Student Equipment Policy; seconded by Mr. O'Dell.**

**The motion passed unanimously.**

**RECOMMENDATION #S2016-41**

**That the School Committee, upon the recommendation of the Superintendent, and supported by Policy & Curriculum Subcommittee, approve the second reading of the Technology Resources Responsible Use Policy**

**MOTION: Mr. O'Dell made a motion to approve the second reading of the Technology Resources Responsible Use Policy; seconded by Mrs. Campbell.**

**The motion passed unanimously.**

**RECOMMENDATION #S2016-42**

**That the School Committee, upon the recommendation of the Superintendent, and supported by the Policy & Curriculum Subcommittee, approve the second reading of the Budget Deadlines**

## **& Schedules Policy (DBC)**

**MOTION:** Mr. Saviano made a motion to approve the second reading of the Budget Deadlines & Schedules Policy (DBC); seconded by Mr. Silva.

**DISCUSSION:** Mrs. McBride apologized for the fact that she had communicated her recommendations for additional changes to the Budget Deadlines & Schedules Policy (DBC) to Mrs. Wainwright, but had not communicated with the Policy & Curriculum Subcommittee Chair.

The current policy states that the actual adopted and approved budgets appear in the newspaper which is no longer the case. Mrs. McBride would like the policy to reflect the current protocol which requires only a notice published in the newspaper that the budget has been approved and adopted.

**MOTION:** Mrs. McBride made a motion to revise the Budget Deadlines & Schedules Policy (DBC) to state that within 10 days of adoption, “notice of the adopted budget should be published in a newspaper of general circulation”, and within 10 days of approval, “notice of approved budget should be published in a newspaper of general circulation”; seconded by Mrs. Campbell.

The motion passed unanimously.

**MOTION:** Mrs. McBride amended the motion to approve the second reading of the Budget Deadlines & Schedules Policy (DBC) to include the revisions discussed; seconded by Mr. Silva.

The amended motion passed unanimously.

**RECOMMENDATION #S2016-43**

That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the FY17 Preliminary Budget.

**MOTION:** Mr. Saviano made a motion to approve the FY17 Preliminary Budget; seconded by Mrs. McBride.

**DISCUSSION:** Mrs. Schofield asked for clarification on the preliminary budget and whether the School Committee will see a more specific budget breakdown.

Mrs. McBride responded that all of the financial information needed to finalize the budget is not available by July 1st; only the bottom line budget amount approved by the Joint Finance Committee. As the monies come in, the breakdown of the finalized budget will be explained and voted upon by August.

The motion passed unanimously.

**RECOMMENDATION #S2016-44**

**That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve an hourly rate increase for legal services provided by BRCSM Brennan/Recupero/Cascione/Scungio/McAllister LLP**

**Mr. Saviano made a motion to approve a regular hourly rate increase for legal services provided by BRCSM to \$165.00 and an increase of the flat fee to \$160.00 per hour; seconded by Mrs. McBride.**

**DISCUSSION: Mrs. Schofield requested the history of legal rate increases to date. Chairman Bento responded that BRCSM has not raised their rates since 2013.**

**The motion passed unanimously.**

**RECOMMENDATION #S2016-45**

**That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, accept the bid for a Districtwide Controls Upgrade.**

**MOTION: Mr. Saviano made a motion to accept the bid for a Districtwide Controls Upgrade; seconded by Mr. Silva.**

**DISCUSSION:** Mr. Simmons, Facilities Director, stated that upon completion of the controls upgrade, all schools within the District will be aligned with the same control system.

The motion passed unanimously.

**RECOMMENDATION #S2016-46**

That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, assign the Fund Balance, amount to be determined.

**MOTION:** Mr. Saviano made a motion to assign the Fund Balance, amount to be determined; seconded by Mrs. McBride.

**DISCUSSION:** Mrs. Wainwright asked which line item the Fund Balance will be assigned to once the amount is determined. Chairman Bento responded that the current recommendation for assignment of the Fund Balance is to Capital Projects.

The motion passed unanimously.

**Subcommittee/School Committee Reports & Initiatives**

**Budget/Facilities Subcommittee**

Mrs. McBride stated that she had nothing new to report.

### **Policy & Curriculum Subcommittee**

**Mrs. Schofield stated that the next Policy & Curriculum Subcommittee meeting will be held on Monday, August 1st at 6:00 p.m., in the Oliver Administration Building.**

### **Personnel/Contract Negotiations Subcommittee**

**Mr. Silva had nothing new to report.**

### **Wellness Subcommittee**

**Mrs. Wainwright had nothing new to report.**

### **Chairperson's Initiatives**

**Chairman Bento had nothing new to report.**

### **ADJOURNMENT – 7:51 PM**

**MOTION: There being no further business to discuss, Mr. Saviano motioned to adjourn the Open Session at 7:51 PM; seconded by Mrs. McBride. The motion passed unanimously.**

**Respectfully submitted,**

**Karen A. Lynch, Secretary**

/kd