

BUDGET / FACILITIES SUBCOMMITTEE MEETING

MINUTES

Monday, October 19, 2015

Oliver Administration Building

Present

Subcommittee: Marjorie McBride, Chair; and William O'Dell

School Committee, Administration and Staff: Erin Schofield (6:15 PM), Mario Andrade, Superintendent; Pauline Silva, Director of Administration & Finance; and George Simmons, Director of Facilities

Absent: John Bento

Marj M. called the meeting to order at 6:10 PM.

APPROVAL OF MINUTES

MOTION: Bill O. made a motion to approve the minutes of the September 21, 2015 meeting; seconded by Marj M. The motion passed unanimously.

FACILITIES FOCUS

MHHS Field

George S. spoke last week to David Potter, Landscape Architect Engineer, PARE Engineering. David P. will request a listing of the individual MHHS Field projects and associated cost information.

Small Truck Bid

George S. spoke to many dealerships who informed him that the midsize trucks won't be available until January. George S. commented that he believes a midsize truck would make the most sense for the District's needs.

Marj M. commented that the Small Truck Bid will remain on future agendas to ensure follow-up.

Asset Protection Plan – HVAC Systems

State Repair Projects Approval Process

Pauline S. stated that the School Building Authority application has been submitted which is set to be reviewed for approval tomorrow. If approved, work will commence at the high school to decentralize the boilers and remove an underground oil tank. Total cost of the project is approximately \$2.1 million. The new SBA formula ensures money will be disbursed up front and that reimbursement of \$1.3 million will be received prior to the end of this fiscal year.

(Erin S. arrived at 6:15 p.m.)

Marj M. stated that the remaining \$800,000 of the total project cost will need to be discussed with the Building Committee. She added that the Building Committee will deem how to make the funds work related to the possibility of an AC add-on to the high school building project where replacement of the HVAC system is already part of the Asset Protection Plan.

Mario A. and Marj M. commended Pauline S. and George S. for putting together the SBA application for the HVAC system project of the Asset Protection Plan.

Marj M. stated that a Building Committee meeting needs to be scheduled for November.

Colt School Wall

George S. stated that the wall has been installed, and the backfill process is ready to commence. He added that the top cap will be installed to the base of the wall this week after which some plantings will be planted.

KMS Outside Lighting

George S. stated that he recently observed that KMS outside areas are in virtual darkness. Maintenance staff replaced exterior bulbs and found that two lights are not working. George S. stated that while

investigating the situation, they found that an electrical contractor cut the wires that lead out of the non-working lights. George S. stated that he has contacted the electrical contractor to make the repairs.

{George S. left at 6:43 p.m.}

BUDGET FOCUS

FY15 Budget

Pauline S. reported that the audit field work has been completed. She anticipates the draft financials by November. Pauline S. added that she is currently waiting on the OPEB evaluation which is in accordance with GASB 45. The OPEB evaluation is just an actuarial analyzation of the District's retirement benefits and annual contribution to retirement.

Pauline S. stated that the District's OPEB liability has changed significantly for the better. She added that the Auditor will be presenting to the School Committee at a future date to explain the changes in how the pension liability is recorded on our financial statements in accordance with GASB 68.

Pauline S. stated that long-term retiree benefit liability has come down substantially. Pauline S. clarified that the District has always paid the annual contribution in full every year. The only difference now is GASB's requirement for reporting the retiree pension liability.

Pauline S. commented that the new audit firm has been wonderful to work with.

FY16 Budget

Pauline S. reviewed the Object Code and Function Code Reports. Questions were asked and answered. Pauline reiterated that the FY16 budget, which was approved in March 2015 by the JFC, is balanced.

Next meeting – Monday, November 16, 2015

Adjournment:

MOTION: At 7:00 p.m. Marj M. made a motion to adjourn the meeting; Bill O. seconded.

The motion passed unanimously.

kd