

**BRISTOL WARREN REGIONAL
SCHOOL COMMITTEE MEETING**

Monday, September 28, 2015

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, September 28, 2015, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Chairman Bento called the meeting to order at approximately 7:00 PM.

Present: John Bento, Chairman; Paul Silva, Vice-Chairman; Karen Lynch, Secretary; Marjorie McBride, Treasurer; Diana Campbell, Erin Schofield, John Saviano and Lynn Wainwright; Mario J. Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Mary N. Almeida, Director of Literacy and Title I; Leslie Anderson, Director of Pupil Services; Pauline Silva, Director of Administration and Finance, and Andrew Henneous, Esq., District Solicitor

Absent: William O'Dell

OPENING BUSINESS

All present were invited to join in the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

Chairman Bento stated, for the record, that there was no need for an Executive Session concerning the Personnel Recommendations.

SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES

CONSENT AGENDA #S2015-56

All items listed with an asterisk on the Consent Agenda are considered to be routine by the School Committee and will be enacted by one motion. There will be no separate discussion of these items unless a committee member requests, in which event the items will be withdrawn from the general order of business and considered in the normal sequence of the agenda. Hearing none, Chairman Bento requested a motion.

MOTION: Mrs. Campbell made a motion to approve the Consent Agenda; seconded by Mr. Saviano.

The motion passed unanimously.

Chairman Bento stated, for the record, that the July 13, 2015 Executive Session minutes will be approved at a future date.

MOTION: Mrs. McBride made a motion to seal the executive session minutes of the September 5, 2015 and September 14, 2015 School Committee Meetings; seconded by Mrs. Wainwright.

The motion passed unanimously.

S2015-56 A-F: CONSENT AGENDA - PERSONNEL

A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the position of Elementary Reading Specialist/Consultant as listed below:

**1. Cynthia Tanguay Reading Specialist/Consultant –
Guiteras/Rockwell**

**Effective: Immediately, for the 2015-
16 school year, pending receipt of
certification and satisfactory
completion of pre-employment
requirements**

**Reason: To fill a vacancy
(Resignation – N. Philp)**

**Funding: Operational Budget
(10th Step/Masters)**

B. BEFORE AND AFTER SCHOOL PROGRAM: That the School

Committee confirm the recommendation of the Superintendent to appoint the following applicant to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Cara A. Donnelly Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2015-16 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

C. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2015-16 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

WINTER COACHES – MT. HOPE HIGH

Sport Position Coach

1. Basketball (Boys) Asst. Coach Giovanni Sobowale *

- 2. Basketball (Girls) Head Coach Victor Kashouh ***
- 3. Basketball (Girls) Asst. Coach Kristin Furtado**
- 4. Basketball (Girls) Asst. Coach Brittany Terra**
- 5. Special Olympics/
Unified Basketball ** Head Coach Thomas Fullen**

ADVISORS – MT. HOPE HIGH

- 6. Art Club/National Art Society Kerri Sloat**
- 7. Interact Club Deborah Metaxas**

INTERSCHOLASTIC COACHES – KICKEMUIT MIDDLE

Sport Position Coach

- 8. Cheerleading Head Coach Sherri McLeish ***

ADVISORS – KICKEMUIT MIDDLE

- 9. Art Club Maria Camara**
- 10. Community Service Club Jeffrey Grifka**
- 11. Drama Club (Co-Advisor) Samantha Medeiros**
- 12. Drama Club (Co-Advisor) James Hagan**
- 13. Jazz Band Jeffrey Brackett**
- 14. Journalism Club Brad Rodrigues**
- 15. Mentoring Coordinator Patricia Ryone**
- 16. Peer Mentoring Patricia Phillipino**
- 17. Sustainability Club (Green Team) Denise Quinlan**

*** Pending satisfactory completion of pre-employment requirements**

**** Funded by Special Olympics RI**

D. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

CERTIFIED

Name Area/Level

- 1. Megan E. Almeida English**

- 2. Melanie D. Medeiros General Subject Matter**

- 3. Susan J. Roque Sp.Ed.**

E. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:

CUSTODIAN/MAINTENANCE

- 1. Dean M. Kirkwood**

2. Jeffrey Rodrigues

3. Marisol Whitehead

F. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Dolores Nunes from the position of Custodian and JoAnn Goulart from the position of Child Care Provider as listed below:

1. Dolores Nunes Custodian – Mt. Hope High

Effective: October 30, 2015

Reason: Retirement

2. JoAnn Goulart Child Care Provider

Effective: September 21, 2015

Reason: Personal

RECOMMENDATION #S2015-57

That the School Committee, upon the recommendation of the Superintendent and supported by the Policy & Curriculum Subcommittee, approve the second reading of the Policy Development, Adoption & Dissemination Policy (BF)

MOTION: Mr. Saviano made a motion to approve the second reading of the Policy Development, Adoption & Dissemination Policy (BF); seconded by Mrs. Wainwright.

There was no discussion.

The motion passed unanimously.

RECOMMENDATION #S2015-58

That the School Committee, upon the recommendation of the Superintendent and supported by the Policy & Curriculum Subcommittee, approve the first reading of the Fundraising Sales & Solicitations Policy (IGDF) and corresponding exhibits.

MOTION: Mr. Saviano made a motion to approve the first reading of the Fundraising Sales & Solicitations Policy (IGDF) and corresponding exhibits; seconded by Mrs. Wainwright.

DISCUSSION: Mrs. Schofield commented that the Fundraising Sales & Solicitations Policy has been entirely reworked to improve accountability, soften language, emphasize building principal involvement, and provide user friendly guidelines.

Mrs. Wainwright added that a distinction has been made within the Fundraising Sales & Solicitation Policy for 501c3 groups. As such, the policy acknowledges the requirement of 501c3 groups to adhere to the Federal Government guidelines and reporting requirements.

Mrs. Campbell suggested that 501c3 fundraising groups tax forms be provided to administration.

A concern was raised that the policy does not provide for centralized reporting of fundraising groups and activities at the administrative offices. A suggestion was made to have forms related to fundraising groups and fundraising requests duplicated with a copy to be filed at the administration offices.

A discussion ensued on differing views regarding the issue of parity across the schools as it relates to fundraising activities.

Dr. Andrade stated that over the last few months, conversations regarding the Fundraising Sales & Solicitations Policy have taken place between PTOs, Administration and the School Committee. As a result, a clearer purpose and intent has been incorporated into the Fundraising Sales & Solicitations Policy.

MOTION: Mrs. McBride made a motion to amend the Fundraising Sales & Solicitations Policy to indicate that all fundraising requests also be stored at the administrative offices; seconded by Mrs. Wainwright.

There was no further discussion.

The motion to amend the Fundraising Sales & Solicitations Policy passed unanimously.

The motion to approve the policy as amended passed with a 6-1 vote; Mrs. Campbell opposed.

RECOMMENDATION #S2015-59

That the School Committee, upon the recommendation of the Superintendent, approve the request of 24 families to home school their children for the 2015-2016 school year, adhering to all requirements as set forth by the Bristol Warren Regional School District.

MOTION: Mr. Saviano made a motion to approve the request of 24 families to homeschool their children for the 2015-2016 school year; seconded by Mrs. Campbell.

DISCUSSION: Mrs. McBride thanked Dr. Andrade for providing a bulk of the homeschool requests at the beginning of the school year indicating timely responses from homeschool parents.

Mr. Saviano asked how this year's homeschool requests compare to last year's. Dr. Andrade responded that this year marks the highest amount of homeschool requests received by the District. He clarified that the increase is not due to any one reason.

RECOMMENDATION #S2015-60

That the School Committee, upon the recommendation of the Superintendent, approve the District working in conjunction with the Town of Bristol to secure grant funding regarding the request from the Bristol Town Council for possible installation of flashing lights on Washington Street near Guiteras School.

MOTION: Mr. Saviano made a motion to approve the District working in conjunction with the Town of Bristol to secure grant funding regarding the request from the Bristol Town Council for possible installation of flashing lights on Washington Street near Guiteras School; seconded by Mr. Silva.

DISCUSSION: Dr. Andrade commented that if the Bristol Police Department believes it is necessary to install flashing lights on Washington Street near Guiteras, the District will work with them. He also added that this will create an opportunity to work with the Towns

of Bristol and Warren to secure funding for enhancements to ensure the safety of all students of the Bristol Warren Regional School District.

AMENDED MOTION: Mrs. Campbell amended the current motion on the floor to read, “that the School Committee, upon the recommendation of the Superintendent, approve the District working in conjunction with the Town of Bristol to secure grant funding regarding the request from the Bristol Town Council for possible installation of flashing lights on Washington Street near Guiteras School & Hope Street near Colt-Andrews School.”; seconded by Mrs. McBride.

DISCUSSION: Mr. Saviano reiterated that the safety of the Bristol Warren School children should be a top priority.

Mrs. Schofield expressed a concern about whether it is premature to vote on the installation of flashing lights without knowing if there will be a cost to the School District.

Chairman Bento reiterated that the motion is just to authorize the Superintendent to work with the Police Department concerning the feasibility of installing flashing lights near Guiteras and for the purpose of securing grant funding.

The amended motion passed unanimously.

The original motion, as amended, passed unanimously.

Dr. Andrade thanked the Bristol Police Department for ensuring the safety and security of all the Bristol Warren schools.

RECOMMENDATION #S2015-61

That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve the 2016 fiscal year budget.

MOTION: Mr. Saviano made a motion to approve the 2016 fiscal year budget; seconded by Mrs. McBride

DISCUSSION: Mrs. Lynch stated, for the record, that she would not be voting in favor of the 2016 fiscal year budget for reasons that were already discussed with the Superintendent.

Mrs. Schofield requested a synopsis of how the FY16 budget changed from the original request made to the Joint Finance Committee in March.

Mrs. Silva stated that the bottom line amount presented to the JFC was \$1,172,219 more than what is being presented for approval today. The total amount approved by the JFC was \$54,425,828.

The finalized balanced FY16 budget amount of \$54,336,742 reflects changes that were a result of a reduction in the projected state aid; an increase in anticipated housing aid; and fluctuations in projected expense amounts.

The motion passed with a 6-1 vote; Mrs. Lynch opposed.

Subcommittee/School Committee Reports & Initiatives

Budget/Facilities Subcommittee

Mrs. McBride stated that Mr. Henneous, District Solicitor, was contacted for advice on whether the current 2015-2016 BWRSD Budget Process Timeline or the School Committee Budget Deadlines & Schedules (DBC) should be referenced for reporting out of the budget. Mr. Henneous advised that the Budget Deadlines & Schedules should be followed. Mrs. McBride stated that today's reporting out of the finalized balanced budget is in line with this policy.

Policy & Curriculum Subcommittee

Mrs. Schofield stated that the next Policy & Curriculum Subcommittee meeting will be held on Monday, October 5, 2015, at 6:00 p.m. in the Administration Building at 151 State Street in Bristol. The Fundraising Sales & Solicitations Policy will be discussed to incorporate today's School Committee amendment. The Dual and Concurrent Enrollment Policy and Naloxone Policy will also be

discussed.

Personnel/Contract Negotiations Subcommittee

Mr. Silva reported that pursuant to the request of the Committee, a review of the Superintendent's Evaluation Tool has commenced. The Personnel/Contract Negotiations Subcommittee will be presenting the revised Superintendent's Evaluation Tool to the full School Committee in a month or two.

Wellness Subcommittee

Mrs. Wainwright reported that the first meeting of the Wellness Subcommittee will be held on Tuesday, October 13th from 4-5:30 p.m. in the District office.

Mrs. Wainwright shared information regarding monthly wellness events scheduled for the upcoming year.

Chairperson's Initiatives

Chairman Bento commended the 40 STEM students who will be going to Raytheon.

Chairman Bento stated, for the record, that it is with a heavy heart he reports the tragic loss of Michael Ferrara who served as a custodian at MHHS. On behalf of the entire Bristol Warren Regional School District, Chairman Bento passed along condolences to Mr. Ferrara's

family and friends.

EXECUTIVE SESSION – 7:49 PM

Pursuant to Open Meetings Laws 42-46-5 (a)(2) an Executive Session will be held to discuss the following:

1. Legal Advice re: Town of Warren Litigation

Chairman Bento stated, for the record, that the Open Session would only reconvene to adjourn.

MOTION: Mr. Saviano made a motion to go into Executive Session at 7:49 p.m.; seconded by Mrs. McBride. The motion passed unanimously.

MOTION: Mrs. McBride made a motion to adjourn the Executive Session at 8:23 p.m.; seconded by Mr. Saviano. The motion passed unanimously.

ADJOURNMENT – 8:24 PM

MOTION: There being no further business to discuss, Mr. Saviano motioned to adjourn the Open Session at 8:24 PM; seconded by Mrs. McBride. The motion passed unanimously.

Respectfully submitted,

Karen A. Lynch, Secretary

/kd