

**BRISTOL WARREN REGIONAL
SCHOOL COMMITTEE MEETING
Monday, September 14, 2015**

The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, September 14, 2015, in the cafeteria of Mt. Hope High School, 199 Chestnut Street in Bristol, RI. The Chairperson, John Bento, called the meeting to order at approximately 7:00 PM.

Present: John Bento, Chairperson; Paul Silva, Vice-Chairperson; Karen Lynch, Secretary; Marjorie McBride, Treasurer; William O'Dell, John Saviano, Erin Schofield and Lynn Wainwright; Mario J. Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Mary Almeida, Director of Literacy & Title 1; Leslie Anderson, Director of Pupil Personnel Services, and Pauline Silva, Director of Administration & Finance

Absent: Diana Campbell

OPENING BUSINESS

All present were invited to recite the Pledge of Allegiance to the Flag.

Chairman Bento stated, for the record, that the order of business would be rearranged.

PUBLIC COMMENT/PUBLIC FORUM

Selwyn & Ellen Sharp, Bristol

Before Mr. & Mrs. Sharp spoke, Chairman Bento stated, for the record, that an issue concerning climate control within the Bristol Warren schools had been brought to his attention. Chairman Bento commented that he started an inquiry into the matter and opened up communication with the Superintendent. Chairman Bento stated that once he has received all the data, he is confident that an action plan will be enacted to rectify the climate control situation.

Mrs. Sharp stated that she and her husband are requesting an exception be made to current policy to allow parents/teachers to provide AC units for the classrooms as a short-term solution to the current climate control issues in the Bristol Warren schools. Mrs. Sharp cited the recent hot weather and high temperatures within the classrooms for this policy exception.

Mrs. Sharp asked how parents could work with the School Committee to help secure funding to overhaul the entire HVAC system as a long-term solution for the climate control issues.

Chairman Bento thanked Mr. and Mrs. Sharp for coming to the meeting.

Catherine Zipf, Bristol

Ms. Zipf raised concerns regarding the Rockwell bus schedule. Ms. Zipf stated that she is most concerned about the afternoon bus schedule citing that Rockwell dismisses the children at 3:20 p.m. yet the busses do not arrive until 3:35 p.m. or 3:40 p.m. As a result, the children are waiting in line inside the corridor for 20 minutes. Ms. Zipf commented that this is a long time for children to wait in a line. She also raised a concern that the children are arriving home much later due to the late busses.

Ms. Zipf would like to see a change to the current Rockwell afternoon bus schedule, and made suggestions on how this could be achieved.

Ms. Zipf closed by stating that she is very happy with Rockwell. This is the first instance where she felt the need to come before the School Committee. Ms. Zipf hopes that everyone can work together in finding a solution to the Rockwell afternoon bus schedule.

EXECUTIVE SESSION:

EXECUTIVE SESSION – Pursuant to Open Meetings Laws 42-46-5(a)(1) for the following:

1. Personnel Recommendations

MOTION: At 7:12 p.m., Mrs. Wainwright made a motion to enter into Executive Session; seconded by Mr. Saviano. The motion passed unanimously.

MOTION: At 7:57 p.m. Mr. Saviano made a motion to adjourn the Executive Session; seconded by Mrs. McBride. The motion passed unanimously.

SUPERINTENDENT'S RECOMMENDATIONS

RECOMMENDATION #S2015-55 – Personnel

Chairman Bento stated, for the record, that A5 will be pulled from the Personnel Recommendations for a separate vote.

He added that the vote on F10-F18 of the Personnel Recommendations will be postponed to a later date.

MOTION: Mr. Silva made a motion to approve the remainder of the Personnel Recommendations; seconded by Mrs. McBride. The motion passed unanimously.

Dr. Andrade introduced the new appointees who were present in the audience and shared their career highlights and accomplishments. Dr. Andrade welcomed the new appointees to the Bristol Warren Regional School District.

Chairman Bento congratulated and welcomed the new appointees.

MOTION: Mr. O'Dell made a motion to approve A5 of the Personnel Recommendations; seconded by Mrs. Wainwright.

The motion passed with a 5-2 vote; Mrs. Lynch and Mrs. McBride dissenting

S2015-55 A-K: PERSONNEL

A. GCD APPOINTMENTS: That the School Committee confirm the Superintendent's appointment of the following applicants to the positions of Elementary Instructional Lead, Middle School Mathematics Teacher, Middle School Social Studies Teacher, Kindergarten Teacher and Secondary Drama Teacher (2/5 time) in accordance with Section GCD of the School Committee Bylaws as follows:

1. Natasha J. Axelson Instructional Lead – Hugh Cole

Effective: For the 2015-16 school year, pending receipt of certification and satisfactory completion of pre-employment requirements

Reason: To fill a new position

Funding: Operational Budget

(12th Step/Masters)

**2. Jaclyn Cady Mathematics Teacher – Kickemuit
Middle**

**Effective: For the 2015-16 school
year, pending receipt of certification
and satisfactory completion of
pre-employment requirements**

**Reason: To fill a vacancy
(Transfer – S. Wirth)**

**Funding: Operational Budget
(4th Step)**

**3. Chelsea R. Leach Social Studies Teacher – Kickemuit
Middle**

**Effective: For the 2015-16 school
year, pending receipt of certification
and satisfactory completion of
pre-employment requirements**

**Reason: To fill a vacancy
(Resignation – M. Lefort)**

**Funding: Operational Budget
(2nd Step)**

4. Jessica A. Lyons Kindergarten (Bubble) Teacher – Hugh Cole

**Effective: For the 2015-16 school
year, pending receipt of certification
and satisfactory completion of
pre-employment requirements**

**Reason: To fill a vacancy
(Resignation – S. Coute)**

**Funding: Operational Budget
(5th Step/Masters)**

**5. Britney M. Verria Drama Teacher (2/5 time) – Mt. Hope
High**

**Effective: For the 2015-16 school
year, pending receipt of certification
and satisfactory completion of
pre-employment requirements**

Reason: To fill a vacancy

(Retirement – C. Schlink)

**Funding: Operational Budget
(1st Step)**

B. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of Elementary Reading Specialist/Consultant, Elementary Music Teacher, Elementary English as a Second Language Teacher (1/2 time), two Security Systems Technicians (Part Time), Title I Family Involvement Coordinator (Part Time) and Title III Family Involvement Coordinator (Part Time) as listed below:

**1. Kelly Ferguson Reading Specialist/Consultant –
Hugh Cole**

**Effective: Immediately, for the 2015-
16 school year, pending receipt of
certification and satisfactory
completion of pre-employment
requirements**

**Reason: To fill a vacancy
(Retirement – E. Salzillo)**

**Funding: Operational Budget
(4th Step/Masters)**

**2. David Lauria Music Teacher – Colt Andrews/Hugh
Cole**

**Effective: Immediately, for the 2015-
16 school year, pending receipt of
certification and satisfactory
completion of pre-employment
requirements**

**Reason: To fill a vacancy
(Retirement – E. Vincze)**

**Funding: Operational Budget
(2nd Step)**

**3. Judith L. Liner English as a Second Language
Teacher (1/2 time) - Guiteras**

**Effective: Immediately, for the
2015-16 school year, pending
receipt of certification and
satisfactory completion of pre-
employment requirements**

**Reason: To fill a vacancy
(Retirement – K. Barden)**

**Funding: Operational Budget
(10th Step/Masters)**

4. Kathy I. Donato Security Systems Technician (Part Time) - Kickemuit Middle

**Effective: For the 2015-16 school
year**

**Reason: To fill a vacancy
(Resignation – C. Csanadi)**

Funding: Operational Budget

5. Jennifer L. DiSalvo Security Systems Technician (Part Time) - Kickemuit Middle

**Effective: For the 2015-16 school
year**

**Reason: To fill a vacancy
(Resignation – T. Raso)**

Funding: Operational Budget

**6. Diane H. Gallison Title I Family Involvement
Coordinator (Part Time)**

**Effective: For the 2015-16 school
year only**

**Reason: To fill a vacancy in
accordance with grant funding**

Funding: Title I

**7. Gloria N. Turilli Title III Family Involvement
Coordinator (Part Time)**

**Effective: For the 2015-16 school
year only**

**Reason: To fill a vacancy in
accordance with grant funding**

Funding: Title III

C. BEFORE AND AFTER SCHOOL PROGRAM: That the School

Committee confirm the recommendation of the Superintendent to appoint the following applicants to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Alicia Bourque Child Care Site Coordinator (Part Time)

Effective: Immediately, for the remainder of the 2015-16 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

2. Delaney J. Burns Senior Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2015-16 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

3. Corey J. Brinkman Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2015-16 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

4. Brooke M. Gilbert Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2015-16 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

5. Alexandra Pacheco Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2015-16 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

6. Thomas F. Guerette Child Care Provider (Part Time)

Effective: Immediately, for the Remainder of the 2015-16 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

7. Kelsey E. Letson Child Care Provider (Part Time)

**Effective: Immediately, for the
Remainder of the 2015-16 school
year, pending satisfactory
completion of pre-employment
requirements**

Reason: To fill a vacancy

**Funding: Parent Fees/Self-
Sufficient**

8. Briana A. Sousa Child Care Intern (Part Time)

**Effective: Immediately, for the
remainder of the 2015-16 school year**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

**D. KINDERGARTEN SCREENING TEACHERS: That the School
Committee confirm the recommendation of the Superintendent to
appoint the following individuals as Kindergarten Screening Teachers
for the 2015-16 school year only:**

Name

- 1. Maria Grace Arruda**
- 2. Diane Gallison**
- 3. Angela Hawkins**
- 4. Jamie Hawkins**
- 5. Paula Richards-Sousa**
- 6. Theresa Silva**
- 7. Emily Spinard**
- 8. Jacqueline Taylor**

E. HIGH SCHOOL EXTENDED DAY PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals for the 2015-16 session only of the Mt. Hope High School Extended Day Program contingent upon sufficient enrollment:

Name Position

- 1. Caitlin Booth Lead Teacher**
- 2. Mary Linda Soderlund English Teacher**
- 3. Loretta Tassoni * Science Teacher**
- 4. Joseph Koger Science Teacher**
- 5. Paula Faria Social Studies Teacher**
- 6. Colleen Powers Support Teacher**
- 7. Allison Lewis Academic Support Program Coordinator**

*** Pending satisfactory completion of pre-employment requirements**

F. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2015-16 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

FALL COACHES – MT. HOPE HIGH

Sport Position Coach

- 1. Football Asst. Coach Shane Parker ***
- 2. Football Asst. Coach Nicholas Rocha**
- 3. Football Asst. Coach Joseph San Martin ***
- 4. Football Volunteer Coach Jason Proulx ***
- 5. Soccer (Girls) Asst. Coach John Craveiro**
- 6. Soccer (Girls) Asst. Coach Brittany Terra ***

WINTER COACHES – MT. HOPE HIGH

Sport Position Coach

- 7. Basketball (Boys) Head Coach Jerry Darius**
- 8. Track (Indoor) Head Coach Dennis Welch**
- 9. Track (Indoor) (Throwing) Asst. Coach Nicholas Rocha**

ADVISORS – MT. HOPE HIGH

- 10. Class of 2017 Christopher
Munzert**
- 11. Drama Club Britney Verria**
- 12. Gardner/Burke Britney Verria**

13. **Marching Band Asst. Director Britney Verria ****
14. **Marching Band–Drill Instructor Britney Verria ****
15. **Sustainability Club Christine Bean**

HEALTHY HUSKIES WELLNESS CENTER/GYM AREA SUPERVISORS

16. **Wellness Supervisor (First Quarter) Gerard Spence**
17. **Wellness Supervisor (Second Quarter) Gerard Spence**
18. **Wellness Supervisor (Third Quarter) Gerard Spence**
19. **Wellness Supervisor (Third Quarter) Thomas DelSanto**
20. **Wellness Supervisor (Fourth Quarter) Gerard Spence**
21. **Wellness Supervisor (Fourth Quarter) Thomas DelSanto**

INTERSCHOLASTIC COACHES – KICKEMUIT MIDDLE

Sport Position Coach

22. **Basketball (Boys) Asst. Coach James E. Smith IV**
23. **Cross Country Head Coach Brian Beausoleil**
24. **Soccer (Boys) Head Coach Nicholas Medeiros**
25. **Soccer (Boys) Asst. Coach Patrick Larson ***
26. **Soccer (Girls) Head Coach Kasey Arena ***
27. **Soccer (Girls) Asst. Coach Gary Coroa ***
28. **Wrestling Head Coach Jason Grifka**

INTRAMURAL COACHES – KICKEMUIT MIDDLE

Sport Position Coach

29. **Basketball Coach Paul Castigliero**
30. **Flag Football Coach Paul Castigliero**

*** Pending satisfactory completion of pre-employment requirements**

**** Pending execution of Terms of Employment**

G. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

CERTIFIED

Name Area/Level

1. Lisa K. Anderson General Subject Matter

2. Justin T. Burde Music

3. Catherine E. Caruso General Subject Matter

4. Lori J. Hurley General Subject Matter

5. Tara L. Kearney English

6. Alison C. Martinville Elementary

7. Michael J. Moran Social Worker

8. Erika A. Paiva General Subject Matter

9. Arthur D. Parise, Jr. Elementary/Sp.Ed.

10. Eirhnh Kristina Skarpos Elementary/Sp.Ed.

11. Todd C. Taravella General Subject Matter

12. Loretta Tassoni Chemistry

13. Kristina M. Tomkinson Elementary

H. CLASSIFIED SUBSTITUTES: That the School Committee confirm

the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:

TEACHER ASSISTANTS

- 1. Robert Rockett**

- 2. Lynn E. Stewart**

CUSTODIAN/MAINTENANCE

- 3. Charles Abate**

I. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for an Elementary Teacher and two Secondary English Teachers as follows:

- 1. Tina M. Hyllested Grade Two Teacher – Guiteras**

**Effective: November 6, 2015 through
December 22, 2015**

Reason: Parental leave in

**accordance with Article 21, Section
L2 of the Master Agreement**

2. Kerry A. Mastriano English Teacher – Mt. Hope High

**Effective: December 2, 2015, for up
to 13 weeks**

**Reason: Maternity leave in
accordance with Article 21, Section
L1 of the Master Agreement**

3. Valerie J. McCue English Teacher – Mt. Hope High

**Effective: November 8, 2015, for up
to 13 weeks**

**Reason: Maternity leave in
accordance with Article 21, Section
L1 of the Master Agreement**

J. RESIGNATIONS/RETIREMENTS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Elizabeth G. Vincze from the position of Elementary Music Teacher, Nicola J. Philp from the position of Reading Specialist/Consultant, Gavin J. Ward from the position of Athletic

Coach, Kelly Metzger, Lynn A. Souza and Lisa F. Medeiros from the positions of Advisor and Joseph Bailey from the position of Security Systems Technician as listed below:

1. Elisabeth G. Vincze Music Teacher – Colt Andrews/Hugh Cole

Effective: August 24, 2015

Reason: Retirement

2. Nicola J. Philp Reading Specialist – Guiteras/Rockwell

Effective: September 4, 2015

Reason: Personal

3. Gavin J. Ward Head Girls Soccer Coach – Kickemuit Middle

Effective: August 26, 2015

Reason: Personal

4. Kelly Metzger Library Club Advisor – Kickemuit

Middle

Effective: August 31, 2015

Reason: Personal

**5. Lynn A. Souza Asst. Marching Band Director and
Drill Instructor – Mt. Hope High**

Effective: September 5, 2015

Reason: Personal

**6. Lisa F. Medeiros Freshman Class Advisor – Mt. Hope
High**

Effective: Immediately

Reason: Personal

**7. Joseph Bailey Security Systems Technician – Mt.
Hope High**

Effective: Immediately

Reason: Personal

K. TERMINATION OF NON-CERTIFIED SUPPORT STAFF: That the School Committee confirm the recommendation of the Superintendent to rescind the vote of July 13, 2015 of the following listed auxiliary school personnel and appoint the listed personnel to the positions indicated:

Name Anticipated Assignment

- 1. Lynne Abendroth Teacher Assistant (Part Time)
(effective 8/24/15)**

EXECUTIVE SESSION:

EXECUTIVE SESSION – Pursuant to Open Meetings Laws 42-46-5(a)(2) for the following:

- 1. Legal Presentation: Review of School Committee Roles & Responsibilities**
- 2. Town of Warren Litigation**

MOTION: At 8:05 p.m., Mr. Saviano made a motion to enter into Executive Session; seconded by Mrs. McBride. The motion passed unanimously.

MOTION: At 8:56 p.m. Mrs. McBride made a motion to adjourn the Executive Session; seconded by Mr. Saviano. The motion passed unanimously.

Chairman Bento stated, for the record, that at the conclusion of the Executive Session, the Open Session would resume with Mr. Henneous' Review of School Committee Roles & Responsibilities.

AGENDA FOCUS:

Legal Presentation: Review of School Committee Roles & Responsibilities

Chairman Bento turned the meeting over to Mr. Henneous.

Mr. Henneous commented that the School Committee had received copies of the PowerPoint slides for "School Committee 101", and the Access to Public Records Act & Open Meetings Act documents prior to the meeting for review.

Mr. Henneous shared highlights from the "School Committee 101" presentation, specifically, statutes that govern the authority of School Committee members and the School Committee Code of Ethics.

Mr. Henneous also shared highlights from the Open Meetings Act document regarding specificity of agenda items; specificity of minutes; preferred protocol during Public Comment; and executive session protocol.

Questions were asked by School Committee members and answered

by Mr. Henneous.

Mr. O'Dell commented that he would like to have a discussion with the School Committee regarding the Executive Board. Chairman Bento responded that the Executive Board will be discussed at the October Workshop. Chairman Bento clarified that Executive Board meetings are held with the Superintendent to set the agenda.

Mr. Silva suggested that School Committee members submit any legal questions concerning the October Workshop Executive Board discussion to Mr. Henneous prior to the meeting.

CHAIRPERSON'S INITIATIVES

Shout Out Successes

Chairman Bento stated, for the record, that in the future, accolades mentioned during this portion of the meeting will be defined specifically within the agenda.

Mrs. Wainwright congratulated the school district for submitting Thrive by Five and the Literacy Assessment programs for consideration to receive the National School Board's Magna Award which is given to recipients that the School Board Association recognizes for good work. Mrs. Wainwright stated that the award will be presented at the National School Board Association Conference in April 2016.

Mrs. Wainwright commended the members of the Wellness Subcommittee for their strides against bullying within the Bristol Warren Regional School District. Specifically, through the following:

- Bullying Prevention Program**
- Professional Development day on bullying to educate PE & Health Teachers**
- 2014-2015 academic year bullying survey.**

FUTURE AGENDA ITEMS

Chairman Bento stated, for the record, that the category of “Future Agenda Items” will be pulled from future agendas. He asked School Committee members to contact him directly with any agenda items they would like to see placed on a future agenda.

Chairman Bento shared the following agenda items that will be discussed at the October Workshop:

 Executive Board Discussion

 School Committee Goals

 Strategic Planning Update

ADJOURNMENT – 8:00 P.M.

MOTION: At 9:29 PM Mrs. McBride motioned to adjourn the meeting; seconded by Mr. O’Dell.

The motion passed unanimously.

Respectfully submitted,

Karen A. Lynch, Secretary

/kd