

BUDGET / FACILITIES SUBCOMMITTEE MEETING

MINUTES

Monday, August 17, 2015

Oliver Administration Building

Present

Subcommittee: Marjorie McBride, Chair; and William O'Dell

School Committee, Administration and Staff: Mario Andrade, Superintendent; Pauline Silva, Director of Administration & Finance, and Scott Medeiros, Facilities

Absent: John Bento

Marjie M. called the meeting to order at 6:33 PM.

APPROVAL OF MINUTES

MOTION: Bill O. made a motion to approve the minutes of the July 20, 2015 and August 11, 2015 Budget/Facilities Subcommittee Meetings; seconded by Marj M. The motion passed unanimously.

FACILITIES FOCUS

MHHS Field

Pauline S. reported that two bids were received for Phase 1 of the MHHS Field Project for the purpose of making drainage improvements. Both bid amounts received were over the allotted grant amount for the project.

A discussion ensued.

Mario A. commented that George S. made a recommendation to break the initial bid specifications down into separate bids.

A consensus was reached by those present to solicit new bids for Phase 1 of the MHHS Field Project, and to make that recommendation to the full School Committee at Monday nights' regular business meeting.

Guiteras Field

Marj M. was contacted by a School Committee member concerned about drainage issues under one of the duggouts at Guiteras Field. Scott M. stated he inspected the area earlier in the day and did not notice any issues. He commented that he will visit the site again tomorrow.

Pauline S. reported that all but 10% has been paid to the contractor assigned to the Guiteras Field work.

Mario A. commented that the Lincoln Soccer Club will be replacing the soccer nets which are currently stored on Guiteras Field.

Hugh Cole Sunshade

Scott M. reported that he left a message with a representative from Childscapes to confirm when the new sunshade will be installed at Hugh Cole School.

Rockwell School

Scott M. reported that he was informed by the contractor that the asphalt work at Rockwell School should be completed by either today or tomorrow. Marj M. commented that she will visit the site tomorrow.

Summer Work List

Scott M. reviewed the Summer Work List and reported out on the projects progress and/or completion. Questions were asked and answered.

Marj M. confirmed that work on the summer projects is substantially complete.

Small Truck Bid

Pauline S., by way of history, reviewed the original specs for the Small Truck Bid which was introduced earlier in 2015 and reiterated

the thought process behind it. The vendor awarded the initial small truck bid was unable to produce a vehicle which fit the bid specs. At that time, the bid was cancelled.

All present were in agreement that a conceptual conversation should take place between George S. and Scott M. to outline the specific needs, uses and function of the requested small truck before creating new bid specs.

Marj M. raised a concern of whether last year's money, which was allocated for the small truck bid, would still be available. Pauline S. responded that the new small truck bid will be part of the FY16 Budget.

BUDGET FOCUS

FY15 Budget

Pauline S. commented that she has been continuing to record payables. She reported the fund balance and revenues amounts to date.

FY16 Budget

Pauline S. reported that the FY16 Budget should be ready in two weeks. She added that she is waiting for the State Housing Aid Allocation Report to finalize the FY16 Budget.

FUTURE AGENDA ITEMS

**Update – Certified KMS Auditorium Technology Staffing Policy
Architectural Services Re-Bid**

Next meeting – Monday, September 21, 2015

Adjournment:

MOTION: At 7:18 p.m. Bill O. made a motion to adjourn the meeting;

Marj M. seconded.

The motion passed unanimously.

kd