

# **BUDGET / FACILITIES SUBCOMMITTEE MEETING**

## **MINUTES**

**Monday, July 20, 2015**

**Oliver Administration Building**

### **Present**

**Subcommittee: Marj McBride, Chair; and William O'Dell**

**School Committee, Administration and Staff: John Saviano, Pauline Silva, Director of Administration & Finance, and George Simmons, Facilities Director**

**Absent: John Bento**

**Marj M. called the meeting to order at 6:12 PM.**

### **APPROVAL OF MINUTES**

**MOTION: Bill O. made a motion to approve the minutes of the June 15, 2015 and June 22, 2015 Budget/Facilities Subcommittee Meetings; seconded by Marj M. The motion passed unanimously.**

## **FACILITIES FOCUS**

### **MHHS Field**

**George S. reported that a meeting was held with PAR Engineering concerning the Mt. Hope High School Field project. PAR Engineering's MHHS Field Project bid package will be ready for distribution to the Budget/Facilities Subcommittee Chair on July 24th.**

**Marj M. requested that dates and times of future MHHS Field Project meetings be supplied to her along with any minutes.**

### **Guiteras Field**

**George S. reported that areas of the new sod at Guiteras field have died. The contractor was contacted and already began replacing the sod. The contractor has agreed to hold back 15% retainage until the viability of the sod is ascertained.**

**Marj M. shared her concern regarding soccer nets not belonging to the School Department which have been left on Guiteras field when not in use. She believes this is setting a bad precedent. Marj M. questioned whether there is enough space on the field to lock up the soccer nets when not in use. She shared candidly that she would prefer the nets be removed from the field.**

**George S. reported that he has been in contact with the soccer club that owns the nets in question and they have agreed to replace the soccer nets and remove the old ones. A consensus was reached to**

**set a deadline of 10 days for replacement and removal of the old nets.**

**John S. suggested sending a formal letter to that end.**

**A discussion ensued about the Guiteras Field sprinkler system.**

### **KMS Auditorium**

**George S. reported that the KMS Auditorium will be ready to occupy this Friday, July 24th.**

**Pauline S. shared information regarding the RIDE school building launch event which will take place in the KMS auditorium. RIDE will be inviting the Governor, new Commissioner of Education, state officials, etc. to the event. Pauline S. stated she will supply details to the full School Committee.**

**A discussion ensued on whether the School Department's KMS ribbon cutting ceremony should be held as a stand-alone event or be included as part of RIDE's school building launch event.**

**Marj M. stated that she will speak to the Superintendent regarding the best date and circumstances for the KMS auditorium ribbon cutting.**

### **Summer Work List**

**George S. reported that the buildings and grounds summer projects work list is 70% complete. He shared that great strides have been made. George S. commented that several large work requests were**

**made after the initial summer work list was submitted to the School Committee. George S. stated that he believes a majority of the summer projects will be completed.**

**Marj M. requested that George S. supply a list of summer projects that will be part of the Asset Protection Timeline.**

### **Small Truck Bid**

**Pauline S. reported that the initial small truck bid and purchase order were cancelled under the advisement of the District's legal counsel due to the inability of the bidding company to locate a vehicle to fit the bid specs and price. Pauline S. stated that she and George S. will meet with the Superintendent to further research and assess the current vehicle need.**

**Marj M. requested that the next truck bid be more specific.**

### **BUDGET FOCUS**

#### **FY15 Budget**

**Pauline S. reported that the School Department will end with a fund balance of approximately \$1 million.**

#### **FY16 Budget**

**Pauline S. stated there was nothing new to report at this time.**

### **Building Committee**

**Marj M. stated that the Building Committee met recently to discuss the Asset Protection Plan timeline which is being presented to the Budget/Facilities Subcommittee this evening. She added that the state mandates that the BWRSD Building Committee be comprised of two Warren Town Council members; two Bristol Town Council members; one School Committee member; one parent; BWRSD Superintendent; BWRSD Director of Administration & Finance; and BWRSD Facilities Director.**

**ACTION ITEMS:**

**1. Approve recommendation to the full School Committee acceptance of the Asset**

**Protection Timeline**

**Marj M. shared information regarding the Asset Protection Timeline.**

**A short discussion ensued.**

**MOTION: Bill O. made a motion to approve the Asset Protection Timeline for full School Committee approval; seconded by Marj M. The motion passed unanimously.**

**2. Approve solicitation of bids for decentralization of MHHS HVAC System**

**Marj M. commented that a majority of the cost of this project will be covered by the State; the School Department will receive 76 cents on the dollar.**

**A discussion ensued regarding the rate of return on cost coverage.**

**Marj M. stated that this project is listed first on the Asset Protection Timeline.**

**A discussion ensued regarding particulars of the bid specs. The Budget/Facilities Subcommittee will review the bid specs once they have been completed.**

**The decentralization of the MHHS HVAC System work will commence in the Spring of 2016. The project will take two to three months.**

**MOTION: Bill O. made a motion to approve solicitation of bids for decentralization of MHHS HVAC System; seconded by Marj M. The motion passed unanimously.**

### **3. Approve solicitation of bids for resurfacing Rockwell School Playground**

**Marj M. shared the prior work history of the Rockwell School Playground and her current concerns which led to her request to resurface the Rockwell School Playground area; specifically, the basketball court.**

**George S. measured the area impacted and estimated a \$13,000 to \$15,000 cost to asphalt the basketball area.**

**Marj M. stated that the Superintendent suggested an outdoor classroom with benches be included as part of this project.**

**A discussion ensued.**

**MOTION: Bill O. made a motion to approve solicitation of bids for resurfacing the Rockwell School Playground; seconded by Marj M. The motion passed unanimously.**

**George S. closed by stating the Rockwell School Playground resurfacing project will take approximately 1-2 weeks. Marj M. stated that she would like the project completed prior to the commencement of school in September.**

**Marj M. stated that a short meeting of the Budget/Facilities Subcommittee meeting will be held prior to the School Committee Workshop on August 11th to approve moving the Rockwell School Playground Resurfacing Bid to the full School Committee for approval.**

## **FUTURE AGENDA ITEMS**

**Small Truck Bid**

**Shade area for Hugh Cole School**

**Next meeting(s)**

**Tuesday, August 11, 2015**

**Monday, August 17, 2015**

**Adjournment:**

**MOTION: At 7:15 p.m. Bill O. made a motion to adjourn the meeting;  
Marj M. seconded.**

**The motion passed unanimously.**

**kd**