

# **BUDGET / FACILITIES SUBCOMMITTEE MEETING**

## **MINUTES**

**Monday, June 15, 2015**

**Oliver Administration Building**

### **Present**

**Subcommittee: Marjie McBride, Chair; John Bento and William O'Dell**

**School Committee, Administration and Staff: John Saviano, Erin Schofield (6:13 p.m.), Mario Andrade, Superintendent; Pauline Silva, Director of Administration & Finance, and George Simmons**

**Marjie M. called the meeting to order at 6:08 PM.**

### **APPROVAL OF MINUTES**

**MOTION: John B. made a motion to approve the minutes of the May 18, 2015 and June 8, 2015 Budget/Facilities Subcommittee Meetings; seconded by Bill O. The motion passed unanimously.**

### **FACILITIES FOCUS**

## **MHHS Field**

**George S. reported that he spoke with Dave Potter, PARE Engineering, who is in the process of assembling the bid documents for the MHHS Field project.**

## **Guiteras Field**

**George S. reported that work should begin on the Guiteras Field Project the week of June 21st.**

## **KMS Auditorium**

**George S. reported that the scheduled completion date for the KMS Auditorium project is June 30th.**

**(Erin Schofield arrived at 6:13 p.m.)**

**A discussion ensued regarding a ribbon cutting ceremony to celebrate the updated KMS Auditorium.**

**John B. requested that a discussion take place regarding dedication of school buildings. All agreed that the discussion concerning the dedication of school buildings should occur at the full School Committee level.**

## **MHHS Fire Pump**

**George S. reported that the MHHS fire pump work is complete. George S. commented that he is waiting for a sign-off from the fire**

**chief and has followed up with him to that end.**

### **Energy Efficiencies**

**Marjie M. reported that George S. is working with National Grid in an effort to be part of their air conditioning unit incentive program. The School District has several AC units that need to be replaced.**

**John S. requested information regarding electrical cost savings to date. George S. will provide a report for the August Budget/Facilities Subcommittee Meeting when he will have the most up-to-date data.**

### **ACTION ITEMS:**

#### **Audit Bid**

**Pauline S. shared background information regarding the Audit RFP. Pauline S. explained the evaluation grid developed by the State Auditor General which uses a weight system to rate auditing firm qualifications. Pauline S. shared information regarding each of the auditing firms that responded to the bid request.**

**A discussion ensued.**

**John S. questioned why the local towns do not collaborate on the audit RFP. Pauline S. responded that she would speak with her colleagues concerning combining efforts with local towns regarding the audit bid, but she cautioned that the State Auditor General prefers diversity of auditors between towns.**

**Based on the results of the State Auditor General Evaluation Grid ratings completed by Pauline S. and several School Committee members, Pauline S. recommended Hague & Sahady to the Budget/Facilities Subcommittee as the choice for the next BWRSD Auditing Firm.**

**MOTION: John B. made a motion to recommend for full School Committee approval, Hague & Sahady Auditing Firm's bid; seconded by Bill O. The motion passed unanimously.**

### **Committal of FY15 Excess of Revenues over Expenditures to Capital Projects**

**Pauline S. explained the GASB 54 policy process for committing excess of revenues over expenditures. She added that the committal of funds must be approved by the end of the fiscal year. Pauline S. shared her best estimate for the amount of money to be committed from FY15's Excess of Revenues over Expenditures to Capital Projects. She cautioned that other variables, yet to be realized, will determine the actual amount to be transferred in September.**

**MOTION: Bill O. made a motion to commit the excess of revenues over expenditures from FY15 to Capital Projects in accordance with GASB 54 – amount to be determined; seconded by John B. The motion passed unanimously.**

## **2015-2016 Per Diem Substitute Pay Rate Schedule**

**Pauline S. shared background statistics regarding substitute pay rates within the Bristol Warren Regional School District's. She also compared BWRSD's recent pay rates to those of local school districts. A discussion ensued regarding the importance of BWRSD matching local school district substitute pay rates for the purpose of creating an incentive for substitutes to work within the BWRSD.**

**Mario A. shared statistics regarding the average number of substitutes required daily within the BWRSD.**

**Pauline S. explained that the proposed differential Per Diem Substitute Pay Rate Schedule will ultimately save the District money due to the elimination of the First Step requirement.**

**MOTION: Bill O. made a motion to approve moving forward to the full School Committee the 2015-2016 Per Diem Substitute Pay Rate Schedule; seconded by John B. The motion passed unanimously.**

**(George S. left at 7:00 p.m.)**

## **BUDGET FOCUS**

### **FY15 Budget**

**Pauline S. shared an update regarding the FY15 budget. A discussion ensued.**

## **FY16 Budget**

**A lengthy discussion ensued regarding the FY16 budget.**

## **FUTURE AGENDA ITEMS**

**Installation of Field Turf at Colt Andrews School**

**Guiteras Project**

**Summer Projects**

**Small Truck Bid Update**

**Next meeting – Monday, July 20, 2015**

**Adjournment:**

**MOTION: At 7:33 p.m. John B. made a motion to adjourn the meeting;**

**Bill O. seconded.**

**The motion passed unanimously.**

**kd**