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**PERSONNEL / CONTRACT NEGOTIATIONS SUBCOMMITTEE  
MEETING**

**MINUTES**

**Tuesday, May 26, 2015**

**Mt. Hope High School**

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**Present:**

**Subcommittee: Paul Silva, Chair, Karen Lynch and John Saviano**

**School Committee and Administration: Erin Schofield, Mario Andrade, Diane Sanna (arrived at 6:34 p.m.)**

**Absent: Diana Campbell**

**Paul Silva called the meeting to order at 6:25 PM.**

**Approval of Minutes:**

**MOTION: Karen L. made a motion to approve the minutes of the April 27, 2015 & May 11, 2015 meetings; seconded by John S. The motion passed unanimously.**

## **Personnel Recommendations #S2015-27**

**No discussion.**

### **Administrator's Contracts**

**By way of review, Mario A. shared the different criteria past Superintendents have used for determining contract length for administrators. Mario A. said he is trying to stay consistent when determining current contract lengths for administrators by carrying through the same contract term offered upon employment. Mario A. added that he has converted some of the administrator's contracts from one year to three year contracts.**

**Erin S. asked whether or not cost of living raises are provided. Paul S. responded that the three year administrator contract does not have a salary amount attached; only the current year's salary is addressed. A process is followed annually whereby the Superintendent sets a total dollar amount which is then portioned out for all Administrators yearly salary increases in accordance with the criteria set by the Superintendent.**

**(Diane S. arrived at 6:34 p.m.)**

### **Superintendent's Evaluation Tool**

**Paul S. stated, for the record, that the Superintendent's Evaluation Tool will be discussed at a future meeting to accommodate a School Committee member who requested to be present for that discussion**

**and was unable to be in attendance this evening.**

### **Executive Session**

**Pursuant to Open Meeting Laws 42-46-5(a)(1) for the following:**

- Administrator Contracts**

**MOTION: Karen L. made a motion to go into executive session at 6:36 p.m.; John S. seconded. The motion passed unanimously.**

**MOTION: John S. made a motion to adjourn the Executive Session at 7:03 p.m.; seconded by Karen L. The motion passed unanimously.**

### **Adjournment**

**MOTION: At 7:03 PM Karen L. made a motion to adjourn the meeting; John S. seconded. The motion passed unanimously.**

**/kd**