

BUDGET / FACILITIES SUBCOMMITTEE MEETING

MINUTES

Monday, March 16, 2015

Oliver Administration Building

Present

Subcommittee: Marjie McBride, Chair; John Bento and William O'Dell

School Committee, Administration and Staff: John Saviano, Mario Andrade, Superintendent; Pauline Silva, Director of Finance & Administration; and George Simmons

Marjie M. called the meeting to order at 5:40 PM.

APPROVAL OF MINUTES

MOTION: John B. made a motion to approve the minutes of the February 20, 2015 and February 23, 2015 meetings; seconded by Bill O. The motion passed unanimously.

OLD BUSINESS

MHHS Field Update

George S. reported that Mt. Hope High School's field work specifications were presented to the DEM. The DEM informed George S. that the old permit for this project can be used, but adjustments will need to be made.

PARE Engineering will be invited to the April Budget/Facilities Subcommittee meeting which will be held at the high school. PARE Engineering will be asked to give a presentation on the MHHS field project to include phasing and cost breakdown. Based on the decision of the Budget/Facilities Subcommittee regarding phasing and cost of the MHHS field project, a recommendation to the full School Committee will be made at April's business meeting.

Kickemuit Middle School Auditorium

George S. reported that the KMS Auditorium project is on time, and scheduled to be completed by June 1st. He added that the project continues to be on budget.

Marjie M. would like to have a ribbon cutting ceremony and grand opening scheduled for the June School Committee Workshop to be held at the KMS auditorium. George S. stated that he will confirm the date for the ribbon cutting. John B. stated that invitations should be sent to town officials and the BWEF.

A discussion ensued regarding dedicating the KMS auditorium in honor of someone and which entity would be responsible for naming a person. Mario A. and John B will put a protocol in place for the selection process. The KMS Auditorium honorary person selection process will be discussed at April's School Committee Workshop.

Guiteras

George S. stated that the design for the Guiteras DEM project was officially selected last week which includes renovation of the parking lot. George S. stated that the traffic flow will remain the same, but the parking lot configuration will change. He added that there will be different plantings included as part of the project to help with run-off.

This project will be funded through Walter Burke's \$285,000 grant. Mario A. stated that it is a 40% matching fund DEM grant which will be split between the Town of Bristol and the District. Mario A. added that he only recently found out about the financial involvement of the District for the Guiteras DEM project. Mario A. stated that the major expense will be to repave the driveway which is driven by DEM with their specifications to create filters for storm waters. Mario A. stated that once a dollar amount for the financial responsibility of the District is confirmed for the Guiteras DEM project, the Budget/Facilities Subcommittee will review and then forward any recommendations to the full School Committee.

Joint Finance Committee Update

A discussion ensued concerning a question that was raised to a School Committee member during the Joint Finance Committee meeting concerning a budget line amount.

FY15 Budget Update

Pauline S. stated that the FY15 budget is right where it needs to be with no problems to report.

The School Committee Report was reviewed and questions were answered.

Marjie M. requested that a further breakdown be indicated for line item 431 concerning Parochial, Private, Charter and Public Pass Throughs.

NEW BUSINESS

Energy Efficiencies

Pauline S. reported the following areas where monies have been saved through energy efficiencies:

- LED Switch Over**
- VFD Variable Frequency Drive**
- Several water services were taken offline**

Marjie M. requested a more thorough break down of the energy

efficiencies. She would like the following information provided for School Committee member talking points:

- list of energy efficiencies**
- work that has been done to accomplish the energy efficiency**
- why the work was done**
- savings realized.**

Pauline S. reported that the gas and electric contracts will be up during this year. She is in the talking stages with providers concerning rates.

Further discussion on energy savings ensued.

Marjie M. would like Energy Efficiencies to be a rolling item on the Budget/Facilities Subcommittee agenda. Marjie M. asked Pauline S. to provide reports for the School Committee for all future energy efficiencies.

John S. suggested that proven energy efficiencies within the District be disseminated to the newspapers.

Bid Process Review

Current School Committee policies related to Bidding Requirements were reviewed to ensure tenants are being adhered to.

Several minor changes were made to the policy which will be recommended to the Policy & Curriculum Subcommittee.

A discussion ensued on procedural changes to be instituted for future bids in order to align better with the current Bidding Requirements Policy (DJC).

Marjie M. requested that Pauline create two bid lists; one for regularly scheduled bids and the other for spot bids which will use the protocol outlined in #4 of the Bidding Requirements Policy (DJC)

Future Agenda Items

Colt Andrews Playground Update

Rockwell Playground Update

Dedication of KMS Auditorium

PARE Presentation

Energy Efficiencies

Next meeting – Monday, April 20, 2015

Adjournment:

MOTION: At 7:07 p.m. John B. made a motion to adjourn the meeting;

Bill O. seconded.

The motion passed unanimously.

kd