

BUDGET / FACILITIES SUBCOMMITTEE MEETING

MINUTES

Tuesday, October 14, 2014

Oliver Administration Building

Present

Subcommittee: Susan Rancourt, Chair; John Bento, Marjorie McBride and Paul Silva

School Committee, Administration and Staff: Karen Lynch (6:24 p.m.), Mario Andrade, Superintendent (6:23 p.m.); Diane Sanna, Assistant Superintendent; Pauline Silva, Director of Finance and Administration and George Simmons

Susan R. called the meeting to order at 6:21 PM.

APPROVAL OF MINUTES

MOTION: Paul S. made a motion to approve the minutes of the September 15, 2014 meeting; seconded by Marj M. The motion passed unanimously.

NEW BUSINESS:

FY16 Budget Update

Pauline S. reported that preliminary work has begun on the FY16 Budget.

OLD BUSINESS

MHHS Pump Update

George S. reported that the new valves have been installed. He commented that the crane will arrive at the site tomorrow. Concrete will not be poured until the unit is onsite. Testing of new unit has been scheduled.

FY14 Budget Update

Pauline S. reported that the auditor's draft financials are due by the end of November.

FY15 Budget Update

Pauline S. reported that the FY15 budget is solid with nothing significant to report.

ACTION ITEMS

Guiteras Baseball Field Bid

MOTION: Paul S. made a motion to approve moving forward for a full School Committee vote awarding the bid for the Guiteras Baseball Field; seconded by Marj M.

DISCUSSION: Pauline S. explained in detail a breakdown of the bid amounts submitted by the individual bidders for the work to be done at the Guiteras baseball field to include installation of a fence. George S. is recommending DaPonte's Landscaping for the work on the baseball field and Cosco Fence for installation of the fence. He commented that he has worked with DaPonte's Landscaping on previous occasions vouching for their quality work.

Marj M. raised a concern regarding the price of the bid for installing the fence.

Karen L. believes it is important that the landscaping company provide a contract outlining field maintenance details. George S. responded that the plan going forward will include a contract with the landscaping company to outline maintenance details.

Paul S. would like to revisit the issue of entering into a bid to complete the work on Guiteras baseball field until Par Engineering has completed their assessment of the Mt. Hope High School field work. Part of Par Engineering's assessment is to determine whether a baseball field would be feasible at the high school location. If that were the case, ultimately all baseball games would be played at the high school which would negate more extensive work to be done at the Guiteras baseball field. Paul S. commented that it may be necessary to go out to bid again for the work on the Guiteras Baseball fields.

MOTION: Paul S. made a motion to table the vote for the Guiteras Baseball Field bid for a minimum of six weeks until Par Engineering has submitted their final assessment of the Mt. Hope High School field work. George S. will oversee the maintenance of Guiteras Baseball Field until that time; seconded by Marj M.

The motion passed unanimously.

Paul S. stated that he will be removing the action item related to the Guiteras Baseball Field bid from the full School Committee Agenda.

KMS Commissioning Agent Owners Project Manager

MOTION: Marj M. made a motion to approve moving forward for a full School Committee vote the appointment of a Commissioning Agent Owners Project Manager for Kickemuit Middle School; seconded by Paul S.

DISCUSSION: Pauline S. stated, for the record, that a correction needed to be made regarding the title of the appointment to be voted upon which should be listed as an Owners Project Manager NOT a Commissioning Agent. Pauline S. stated that an Owners Project Manager is required by RIDE for all projects over \$1M for which housing aid will be paid. SMMA suggested SBS because the firm is very familiar with RIDE's requirements, are good to work with, and will protect the School Department's interest in dealing with the

contractors on the KMS Auditorium project. SBS is on the state Master Price Agreement (MPA) eliminating the requirement of an RFP since the firm is prequalified by the state. SBS has offices locally. Pauline S. stated that an Owners Project Manager must be assigned prior to the project walkthrough.

The motion passed unanimously.

Watershed/Water Quality Grants

MOTION: Paul S. made a motion to approve moving forward to a full School Committee vote the application of two grants to address watershed/water quality issues at the MHHS fields submitted by Walter Burke, Bristol Parks and Recreation; seconded by Marj M.

DISCUSSION:

Paul S. stated that Walter Burke, Bristol Parks and Recreation, has discovered two additional grants totaling \$400,000 to address the water drainage issues at the fields of MHHS. The grants come with no additional cost to the District. Paul S. reiterated that the motion before the Budget/Facilities Subcommittee is only to move forward the application for grants related to water quality/watershed issues at the MHHS fields.

The motion passed unanimously.

Next meeting – Monday, December 15, 2014

Adjournment:

**MOTION: At 6:42 p.m. Paul S. made a motion to adjourn the meeting;
Marj M. seconded.**

The motion passed unanimously.

kd