

**BRISTOL WARREN REGIONAL  
SCHOOL COMMITTEE MEETING  
MONDAY, August 25, 2014**

**The bi-monthly meeting of the Bristol Warren Regional School Committee was held on Monday, August 25, 2014, in the cafeteria of Mt. Hope High School, 199 Chestnut Street, Bristol, RI. Chairman Silva called the meeting to order at approximately 7:04 PM.**

**Present: Paul Silva, Chairman; John Bento, Vice-Chairman; Karen Lynch, Secretary; Susan Rancourt, Treasurer; Diana Campbell, Marjorie McBride, William O'Dell, John Saviano, Mario J. Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Pauline A. Silva, Director of Administration and Finance; Mary N. Almeida, Director of Literacy and Title I; Leslie Anderson, Director of Pupil Services and Andrew Henneous, Esq., District Solicitor**

**Absent: Lynn Wainwright**

**OPENING BUSINESS**

**All present were invited to join in the Pledge of Allegiance to the Flag.**

**PUBLIC COMMENT**

**There was no public comment**

## **EXECUTIVE SESSION**

**Chairman Silva stated for the record that there was no need to call an Executive Session to order at the beginning of the meeting.**

## **SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES**

**Chairman Silva stated that all items listed on the Consent Agenda are considered routine by the School Committee and are enacted in one motion. There is no separate discussion of Consent Agenda items unless requested by a committee member, in which case the item(s) are withdrawn from the general order of business and considered in the normal sequence of the agenda. Hearing no requests to withdraw items, Chairman Silva requested a vote.**

**MOTION: Mrs. McBride made a motion to approve the Consent Agenda; seconded by Mr. Bento. The motion passed unanimously.**

**MOTION: Mrs. McBride made a motion to seal the Executive Session Minutes for the July 14, 2014 and August 4, 2014 meetings; seconded by Mr. Saviano. The motion passed unanimously.**

**Dr. Andrade congratulated the newly appointed teachers. He gave a brief past work history for the appointees and stated which position they will hold within the Bristol Warren Regional School District.**

**On behalf of the School Committee, Chairman Silva welcomed the new appointees to the District.**

## **S2014-50 A-F: CONSENT AGENDA - PERSONNEL**

**A. APPOINTMENTS:** That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of Elementary Teacher, Elementary Library/Media Specialist, Middle School Social Studies Teacher, Secondary Reading Specialist/Consultant, Secondary Health/Physical Education Teacher (2/5 time), three Teacher Assistants and YES Coordinator as listed below:

### **1. Stephanie D. Pedro Grade Five Teacher – Hugh Cole**

**Effective:** For the 2014-15 school year only, pending receipt of certification and satisfactory completion of pre-employment requirements

**Reason:** To fill a leave of absence  
**Vacancy**  
**(J. Rowe/Resignation – K. Falls)**

**Funding:** Operational Budget  
**(1st Step)**

**2. Katharine Barker Library/Media Specialist – Colt  
Andrews**

**Effective: For the 2014-15 school  
year, pending receipt of certification  
and satisfactory completion of  
pre-employment requirements**

**Reason: To fill a vacancy  
(Retirement – H. Lapointe)**

**Funding: Operational Budget  
(10th Step/Masters)**

**3. Erica Winter Social Studies Teacher – Kickemuit  
Middle**

**Effective: For the 2014-15 school  
year, pending receipt of certification  
and satisfactory completion of  
pre-employment requirements**

**Reason: To fill a vacancy  
(Resignation – S. Medeiros)**

**Funding: Operational Budget  
(5th Step/Masters)**

**4. Carol Moran Reading Specialist/Consultant –  
Mt. Hope High**

**Effective: For the 2014-15 school  
year, pending receipt of certification  
and satisfactory completion of  
pre-employment requirements**

**Reason: To fill a vacancy  
(Nonrenewal – C. Souto)**

**Funding: Operational Budget  
(8th Step/Masters)**

**5. Allison M. Lewis Health/Physical Education Teacher  
(2/5 time) – Mt. Hope High**

**Effective: For the 2014-15 school  
year, pending receipt of certification  
and satisfactory completion of  
pre-employment requirements**

**Reason: To fill a new position**

**Funding: Operational Budget  
(7th Step)**

**6. Melissa J. White Teacher Assistant (Part Time) – Colt  
Andrews**

**Effective: August 25, 2014**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**7. Lynne N. Abendroth Teacher Assistant (Part Time) – Hugh  
Cole**

**Effective: August 25, 2014**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**8. Elizabeth A. Heald Teacher Assistant (Part Time) –  
Rockwell**

**Effective: August 25, 2014**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**9. Colleen Powers YES Coordinator**

**Effective: For the 2014-15 school  
year only**

**Reason: To fill a vacancy**

**Funding: Student Equity Fund**

**B. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions of two Elementary Head Teachers as listed below:**

**1. Susan D. Jones Head Teacher – Colt Andrews**

**Effective: For the 2014-15 school  
year**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**2. Terry Anne Gordon Head Teacher – Colt Andrews**

**Effective: For the 2014-15 school  
year**

**Reason: To fill a vacancy**

**Funding: Operational Budget**

**C. NON-CERTIFIED SUPPORT STAFF: That the School Committee confirm the recommendation of the Superintendent to re-appoint the following individuals to the non-certified staff positions listed below for the 2014-15 school year only (pending adequate Federal, State and local funding and contingent upon adequate enrollment and program renewal):**

**Name Program Assignment**

- 1. Joseph E. Bailey Security Systems Technician-HS**
- 2. Gail M. DeCosta Security Systems Technician-HS**
- 3. Michael A. Salcone Security Systems Technician-HS**
- 4. Christopher D. Csanadi Security Systems Technician-KMS**
- 5. John J. Keegan Security Systems Technician-KMS**
- 6. Thomas A. Raso Security Systems Technician-KMS**

**D. SPECIAL EDUCATION CONSULTANTS:** That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals as Part Time Special Education Consultants for the 2014-15 school year contingent upon funding and student needs:

**Name Position Funding**

1. Jasmin Desmarais Certified Occupational Therapist IDEA/  
Assistant (COTA) Oper.

**Budget**

2. Kathleen Boylan Child Outreach Screener Preschool  
IDEA

3. Elizabeth Rego Occupational Therapist Oper. Budget

4. Jeanne Sullivan Physical Therapist Oper.

**Budget**

5. Madlyn McArdle Resource Consultant IDEA/ Oper.

**Budget**

6. Kristen Burke Speech/Language Pathologist IDEA/

**Oper./**

**Budget**

**E. EXTRACURRICULAR ACTIVITIES:** That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2014-15 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

## **ADVISORS – MT. HOPE HIGH**

- 1. Class of 2015 (Co-Advisor) Geoffrey Keegan**
- 2. Class of 2015 (Co-Advisor) Kerry Mastriano**

**F. RESIGNATIONS/RETIREMENTS:** That the School Committee confirm the recommendation of the Superintendent to accept the resignations of Kaitlin M. Falls from the position of Elementary Teacher, Paula A. DesLauriers from the position of Child Care Provider and Neale P. Ross from the position of Coach as listed below:

- 1. Kaitlin M. Falls Grade Five Teacher – Hugh Cole**

**Effective: Immediately**

**Reason: Personal**

- 2. Paula A. DesLauriers Senior Child Care Provider**

**Effective: August 9, 2014**

**Reason: Personal**

- 3. Neale P. Ross Cross Country (Boys) Head Coach –  
Mt. Hope**

**Effective: August 14, 2014**

**Reason: Personal**

**RECOMMENDATION #S2014-51**

**That the School Committee upon the recommendation of the Superintendent and supported by the Budget/Facilities Subcommittee, approve awarding the Guiteras Baseball Field Work Bid.**

**Chairman Silva stated, for the record, that the above recommendation will be removed from the agenda for a vote this evening pending further information which was requested by the Budget/Facilities Subcommittee during the meeting that was held earlier this evening. The Budget/Facilities Subcommittee will report back to the School Committee at a later date concerning this item.**

**RECOMMENDATION #S2014-52**

**That the School Committee, upon the recommendation of the Superintendent, and supported by the Budget/Facilities Subcommittee, approve awarding the MHHS Athletic Field Drainage and Redesign Bid.**

**Chairman Silva stated, for the record, that the above recommendation**

**will be removed from the agenda for a vote this evening pending further information requested by the Budget/Facilities Subcommittee during the meeting that was held earlier this evening. The Budget/Facilities Subcommittee will report back to the School Committee at a later date concerning this item.**

**RECOMMENDATION #S2014-53**

**That the School Committee, upon the recommendation of the Superintendent and supported by the Policy & Curriculum Subcommittee, approve the first reading of the Junior Prom Early Dismissal Procedure.**

**MOTION: Mr. O'Dell made a motion to approve the first reading of the Junior Prom Early Dismissal Procedure; seconded by Mrs. Rancourt.**

**DISCUSSION: Mr. O'Dell clarified, for the record, that the Junior Prom Early Dismissal Procedure is not a "policy", but a procedure that will be included as an addendum to the high school handbook which was already published. Chairman Silva stated, for the record, that changes to the handbook do not require a first and second reading, but are only voted upon once by the School Committee for inclusion in the high school handbook. The wording for this recommendation was written in error.**

**Dr. Andrade reviewed the history of the creation of the high school**

**handbook Junior Prom Day Early Dismissal Procedure stating that the School Improvement Team and the High School Administrators crafted this procedure which was presented to the Policy & Curriculum Subcommittee. The Subcommittee reviewed the procedure and made their recommendations which were incorporated into the document before the full School Committee this evening.**

**This evening, several issues were discussed by School Committee members in support and/or against certain tenants of the procedure. A few members of the School Committee felt the Junior Prom Day Early Dismissal Procedure would be good for encouraging good behavior in students.**

**After much discussion, suggestions were made to add more clarifying language to the Junior Prom Day Early Dismissal Procedure. Due to time constraints of the academic year and the tenants of this procedure, it was agreed that any changes could not be implemented until next year. At a future date, the Policy & Curriculum Subcommittee will meet to discuss the suggested changes to the Junior Prom Day Early Dismissal Procedure. The high school administrators will be included in those conversations. Any revisions voted upon by the School Committee would not take effect until the release of next year's high school handbook.**

**The motion passed to approve the Junior Prom Day Early Dismissal Procedure, as presented, with a 5-3 vote; Mrs. Campbell, Mrs.**

**McBride and Mrs. Rancourt dissenting.**

**RECOMMENDATION #S2014-54**

**That the School Committee, upon the recommendation of the Superintendent and supported by the Policy & Curriculum Subcommittee, approve the first reading of the Special Education Staffing policy (GAB).**

**MOTION: Mrs. McBride made a motion to approve the first reading of the Special Education Staffing Policy (GAB); seconded by Mr. O'Dell. The motion passed unanimously.**

**RECOMMENDATION #S2014-55**

**That the School Committee, upon the recommendation of the Superintendent and supported by the Policy & Curriculum Subcommittee, approve the first reading of the Graduation Requirements Policy (IKF).**

**MOTION: Mrs. McBride made a motion to approve the first reading of the Graduation Requirements Policy (IKF); seconded by Mrs. Campbell. The motion passed unanimously.**

**RECOMMENDATION #S2014-56**

**That the School Committee, upon the recommendation of the Superintendent and supported by the Policy & Curriculum Subcommittee, reaffirm the Equal Educational Opportunities Policy**

**(JB).**

**MOTION:** Mrs. McBride made a motion to approve the reaffirmation of the Equal Educational Opportunities Policy (JB); seconded by Mrs. Campbell. The motion passed unanimously.

#### **SUBCOMMITTEE/SCHOOOL COMMITTEE REPORTS & INITIATIVES**

**Budget/Facilities Subcommittee – Mrs. Rancourt reported that the Guiteras Field and MHHS Field Drainage and Redesign bids were discussed at this evening’s Budget/Facilities Subcommittee meeting where it was determined that both projects need to be re-worked and presented to the Subcommittee again. She stated that Mr. Simmons and his buildings and grounds crew have completed 56 of 63 summer projects despite a reduced staff. Mrs. Rancourt stated that there were no new budget updates. The next meeting is scheduled for Monday, September 15, 2014.**

**Policy & Curriculum Subcommittee – Mr. O’Dell stated that he had nothing new to report.**

**Personnel/Contract Negotiations Subcommittee – Chairman Silva stated that the BWEA Negotiations has ended successfully with a “finalized” contract that will be ratified soon. He added that the contents of the BWEA contract will be discussed during the Executive Session.**

**Wellness Committee – Mrs. Wainwright was not present this evening to share an update.**

## **EXECUTIVE SESSION**

**Pursuant to Open Meetings Laws 42-46-5 (a)(1)(2)(4) an Executive Session will be convened to discuss the following:**

- 1. Investigation/Update – Booster Club**
- 2. Legal Advice re: Multiple APRA Requests**
- 3. BWEA Contract Negotiations update**

**Chairman Silva stated, for the record, that no decisions will be made during the executive session. The executive session will be convened to receive legal advice and review the contents of the BWEA contract that has not been approved yet. The Open Session will reconvene afterward only to adjourn.**

**MOTION: Mr. Saviano made a motion to go into Executive Session at 7:30 p.m.; seconded by Mrs. McBride. The motion passed unanimously.**

**MOTION: Mrs. Campbell made a motion to adjourn the Executive Session at 8:18 p.m.; seconded by Mrs. McBride. The motion passed unanimously.**

## **ADJOURNMENT – 8:23 PM**

**MOTION: There being no further business to discuss, Mrs. Lynch**

**motioned to adjourn the meeting at 8:23 PM; seconded by Mrs. Campbell. The motion passed unanimously.**

**Respectfully submitted,**

**Karen A. Lynch, Secretary**

**/kd**