

# **BUDGET / FACILITIES SUBCOMMITTEE MEETING**

## **MINUTES**

**Monday, July 21, 2014**

**Oliver Administration Building**

### **Present**

**Subcommittee: Susan Rancourt, Chair; John Bento, Marjorie McBride and Paul Silva**

**School Committee, Administration and Staff: William O'Dell, John Saviano, Mario J. Andrade, Superintendent; Pauline Silva, Director of Finance and Administration, and George Simmons**

**Guests: – Ed Bourget, SMMA; David Frieder, SMMA and Ben Williams, SMMA**

**Susan R. called the meeting to order at 6:03 PM.**

### **Approval of Minutes**

**MOTION: Marj M. made a motion to approve the June 16, 2014 and June 23, 2014 meeting minutes; seconded by Paul S.**

**DISCUSSION:** John S. requested that the minutes of the June 16, 2014 meeting be amended to include his name with the statements that were recorded regarding a concern he raised about the bid for the Guiteras Baseball Field.

The amendment to the minutes was accepted with the motion passing unanimously.

To accommodate a presentation to be given by SMMA, the order of the agenda was adjusted.

#### **KMS Auditorium Ceiling Update**

Representatives from Symmes, Maini & McKee Associates were present to give a presentation on the proposal for asbestos abatement and redesign of the KMS Auditorium Ceiling.

Recently, Joe DaSilva from RIDE recommended moving forward with the KMS Auditorium Ceiling project as it met the requirements of an emergency authorization. Joe DaSilva recommended completing all work necessary to address the asbestos situation and update the space.

David Frieder explained to the Subcommittee, in detail, three design concept scenarios which SMMA had recently presented to RIDE for the KMS Auditorium Ceiling Project. Images were presented to

**further illustrate design options for the space.**

**SMMA shared with the Subcommittee their recommended design option from the three scenarios presented. Ben W. presented a budget spreadsheet for the recommended design option. Included in the discussion were alternate add-on options that could be included if the School Committee so desired.**

**SMMA presented the preliminary project schedule.**

**The above items were discussed at length. Questions were asked and answered.**

**Due to the KMS Auditorium Ceiling Project timeline as presented, a special Budget/Facilities Subcommittee Meeting and School Committee Meeting will be held on Monday, July 28, 2014 at 7:00 p.m. in order to approve moving forward with the work as recommended. David F. stated that he will notify RIDE by the first week in August with the School Committee's decision concerning the KMS Auditorium Ceiling Project.**

**(Ed Bourget, David Frieder and Ben Williams left at 6:58 p.m.)**

## **NEW BUSINESS**

**Solar for Schools Grant Program**

**Pauline S. shared the details of the Solar for Schools Grant Program.**

**The size of the system is 50kW (166 solar panels) which would produce 59,000 kWh that could supply electricity for seven houses. The energy savings to the District annually would be \$6,250 with renewable energy credits earned of \$1,475 annually under a ten year contract. The total savings per year would be \$7,725. The total savings over the life of the project would be \$250,000.**

**Pauline S. stated that 100% of the project cost (\$175,000 to \$200,000) would be paid for by grants from the Rhode Island Office of Energy at 75% and from the Renewable Energy Fund at 25%. A non-refundable deposit of \$1,500 to \$2,500 will be required that would be at risk if the project does not receive the grant. If the grant is awarded, the deposit will be part of the project cost and the school would be reimbursed.**

**A fact sheet including a general timeline for the Solar for Schools Program was distributed.**

**The feasibility of pursuing the Solar for Schools Grant Program was discussed.**

**Paul S. requested that George S. research the Solar for Schools Grant Program further for a more detailed explanation of the cost savings numbers that were presented.**

## **MHHS Field Grant Update**

**Walter Burke was unable to attend tonight's meeting. As a result there was nothing new to report on the MHHS Field Grant.**

**Mario A. raised a concern that the grant as written lacks a timeline, scope, and oversight information. He believes a comprehensive plan is necessary.**

## **Andrews School Mold Abatement Update**

**George S. reported that he is currently waiting for documents from SMMA before soliciting bids for Andrews School mold abatement work. The preliminary plan is to complete the abatement at some point in August before the start of school. Once the abatement is finished, the insulation work will take place after the close of each school day. George S. cautioned that there is a possibility there will be no AC until next year in the rooms where the abatement work is done.**

## **ACTION ITEMS**

### **Approval of Laptops/Netbooks Bid**

**Pauline S. stated that Paul Morris has recommended that the bid for 290 laptops, 40 USB docking stations and 15 laptop carts go to OM Office Supply. Pauline S. reported that this bid represents the last phase of the 1 to 1 initiative.**

**MOTION: Paul S. made a motion to approve moving forward for a full**

**School Committee vote the laptops/netbooks bid award to OM Office Supply; seconded by John B.**

**The motion passed unanimously**

### **Approval of Tennis Courts Resurfacing Bid**

**George S. stated that he is recommending J. G. Coffey Company, a local company, to complete the work required to repair the tennis courts. George S. stated that J.G. Coffey is the vendor of record. He has been happy with their work in the past.**

**MOTION: Paul S. made a motion to approve moving forward for a full School Committee vote the tennis court resurfacing bid award to J.G. Coffey Company; seconded by Marj M.**

**The motion passed unanimously.**

### **OLD BUSINESS**

#### **FY14 MHHS Summer Projects Update**

**George S. reported that the FY14 MHHS Summer Projects work is complete.**

**George S. stated that SMMA is not satisfied with the manner in which Maron Construction installed the door hinges. As noted in previous minutes, the new door hinges were ordered to correct a safety issue. SMMA is currently in disagreement with Maron Construction and is in**

**agreement with the District in holding back \$10,000 of the final payment until the installation issue is rectified.**

### **FY15 MHHS Summer Projects Update**

**George S. listed several new items that need to be addressed at MHHS which surfaced after the initial FY15 MHHS Summer Projects List was created. He reported that 65% of the FY15 MHHS summer projects have been completed.**

### **Guiteras Doors Update**

**George S. reported that the work on the doors at the Guiteras School is about 90% complete. The exit sign has been installed. George S. stated that a few small issues were discussed with SMMA and presented to MJ Construction, the company completing the work. George S. stated that MJ Construction has responded regarding the small issues. He is waiting for SMMA to issue a response to MJ Construction.**

### **KMS Field Update**

**There was no update to report at this time.**

**(Marj M. left the meeting at 7:30 p.m.)**

### **FY14 Budget Update**

**Pauline S. stated that there was nothing new to report. She added that the FY14 budget is on target.**

## **FY15 Budget Update**

**Pauline S. stated that there was nothing remarkable to report.**

## **School Doctor Update**

**Pauline S. reported that she contacted the Rhode Island Medical Association where she learned that there are over 30 licensed physicians with offices located in Bristol and Warren. Pauline S. stated that she is in the process of sending individual RFPs to the Bristol and Warren physicians.**

**Of note, all sports physicals are required to be completed by August 13th.**

**Next meeting – Monday, August 18, 2014**

**Adjournment:**

**MOTION: At 7:35 p.m. John B. made a motion to adjourn the meeting; Paul S. seconded. The motion passed unanimously.**

**kd**