

# **BUDGET / FACILITIES SUBCOMMITTEE MEETING**

## **MINUTES**

**Monday, June 16, 2014**

**Oliver Administration Building**

### **Present**

**Subcommittee: Susan Rancourt, Chair; John Bento, Marjorie McBride and Paul Silva**

**School Committee, Administration and Staff: Karen Lynch, John Saviano, Pauline Silva and George Simmons (6:05 p.m.)**

**Susan R. called the meeting to order at 5:59 PM.**

**To accommodate George Simmons, the agenda items were addressed out of order.**

### **APPROVAL OF MINUTES:**

**MOTION: Paul S. made a motion to approve the minutes of the May 20, 2014 and May 27, 2014 meetings; seconded by Marj M.**

**The motion passed unanimously.**

**ACTION ITEMS:**

**Assign \$416,104 of fund balance to FY19 Retiree Health Insurance Liability**

**MOTION: Paul S. made a motion to assign \$416,104 of the fund balance to the FY19 Retiree Health Insurance Liability; seconded by Marj M.**

**DISCUSSION: Pauline S. shared a background for the recommendation to assign \$416,104 of the fund balance to the FY19 Retiree Health Insurance Liability.**

**The motion passed unanimously.**

**Commit FY14 fund balance to Capital Projects Fund – amount to be determined**

**MOTION: Marj M. made a motion to commit FY14 fund balance to Capital Projects Fund; seconded by Paul S.**

**The motion passed unanimously.**

**Andrews School Mold Mediation**

**MOTION: Paul S. made a motion to approve Andrews School mold mediation; seconded by Marj M.**

**(George S. arrived at 6:05 p.m.)**

**DISCUSSION:** Pauline S. stated that a mechanical engineer accompanied Melinda and herself on a walk around of Andrews School for the purpose of assessing mold damage located in the new addition of the building. It was discovered that the HVAC system was not installed correctly due to improper insulation of the elbows which resulted in condensation that caused rotting. George S. stated that all of the pipes in the damaged areas will need to be reinsulated.

Due to evidence of contractor negligence, the Subcommittee requested that George S. make contact with Andrew Henneous, the Bristol Warren Regional School District's Attorney.

Pauline S. stated that \$25,000 has been set aside for SMMA to draw up a design in order to mediate the mold caused by the improperly insulated HVAC elbows.

The motion passed unanimously.

**Approve moving forward to a full School Committee vote the bid for the Guiteras Baseball Field**

**MOTION:** Paul S. made a motion to move forward for a full School Committee vote the lowest bidder, Landscaping Services, for the work to be completed at Guiteras Field; seconded by Marj M.

**DISCUSSION:** George S. reported that he has obtained approval from the Coastal Resources Management Council. George S. added that he is asking to move forward with the alternate work of irrigating the infield of the baseball field. He explained there will be an extra fee involved for the irrigation.

An additional discussion ensued concerning the feasibility of using the money for a baseball field at Guiteras when work is already scheduled to commence at the high school fields where a baseball field could be created at that location instead. A concern raised by John S. about the wisdom of spending a large amount of money for a baseball field rather than setting the money aside for educational purposes was discussed.

The motion passed unanimously.

### **KMS Asbestos Project**

George S. explained in detail the work necessary to complete removal of asbestos from the KMS auditorium ceiling. He has already received approval from the building inspector and the fire chief to move forward with the project.

Pauline S. shared the three quotes received which only cover the removal of asbestos from the KMS auditorium ceiling. Pauline S. added that the rest of the work, lighting, sound, finished work, will go out to bid. SMMA also provided an estimate for asbestos removal

**which included additional work beyond removal of the asbestos.**

**MOTION: Paul S. made a motion to accept the lowest bidder, ACT Corp. of RI, for the commencement of stage 1 of the KMS Asbestos Project; Marj M. seconded.**

**The motion passed unanimously.**

### **New Business**

#### **MHHS Athletic Fields Grant Work Update**

**George S. reported that he has met with Walter Burke and Christy Belisle to discuss commencement of the MHHS field work. Because Par Engineering is familiar with the drainage issues caused by Silver Creek near the MHHS field, Walter B. will be making contact with that firm to set up a meeting time. The Subcommittee requested that George S. contact Walter B. again in order to expedite the meeting date.**

#### **MHHS Front Office**

**Karen L. voiced concerns about the MHHS front desk office secretary's lack of visibility for viewing incoming visitors. A discussion ensued with School Committee members and George S. to determine how this issue might be rectified. Paul S. asked George S. to look further into the situation for a possible resolution to the problem. He also suggested that the SIT Team and building principal be included in these discussions.**

## **Old Business**

### **FY14 MHHS Summer Projects Update**

**George S. reported that he still has not been able to procure hinges from Maron Construction, the company that installed the doors at MHHS where it was discovered that there is a safety issue that could result due to swinging of the doors. A different hinge would correct this problem. The Subcommittee recommended that George move forward and purchase the hinges himself.**

### **FY15 Summer Projects Update**

**George S. reported that several work projects will be added to the initial FY15 Summer Projects lists for Hugh Cole and KMS.**

### **Guiteras Doors Update**

**George S. reported that the work should be finished on Monday, June 23rd.**

### **Guiteras & KMS Fields Update**

**These issues were discussed as part of previous agenda items.**

### **Stage II Asset Protection Plan Update**

**Pauline S. reported that she received confirmation from Joe DaSilva that the moratorium is still in place limiting RIDE Education Housing Aid reimbursement to emergency projects only. Despite this, Stage II of the Asset Protection Plan for the Bristol Warren Regional School**

**District should be able to continue since all but \$3 - \$4 million of the work is related to code compliance. George S. added that a little more creativity could be used to complete the work.**

#### **FY14 Budget Update**

**Pauline S. stated that there was nothing new to report concerning the FY14 Budget. She highlighted for the Subcommittee some noteworthy items from the School Committee Report. The Capital Funds Project report was also reviewed.**

#### **FY15 Budget Update**

**Pauline S. stated that there was nothing new to report.**

#### **School Doctor**

**Pauline S. asked the will of the Subcommittee concerning moving forward with the bid for a School Physician. Pauline S. stated the only additional means for advertising would be through a professional publication. She also stated that she could contact Brown University for candidate possibilities. The Subcommittee was agreeable to these suggestions.**

**Next meeting – Monday, July 21, 2014**

**Adjournment:**

**MOTION:** At 7:00 p.m. Marj M. made a motion to adjourn the meeting; John B. seconded. The motion passed unanimously.

kd

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