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**PERSONNEL / CONTRACT NEGOTIATIONS SUBCOMMITTEE  
MEETING**

**MINUTES**

**Monday, July 15, 2013**

**Mt. Hope High School**

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**Present**

**Subcommittee: Paul Silva, Chairman, Karen Lynch and John Saviano**

**School Committee and Administration: Diana Campbell, Susan Rancourt, Lynn Wainwright, Melinda Thies and Mario Andrade**

**Absent: Marjorie McBride**

**Paul Silva called the meeting to order at 6:50 PM.**

**Approval of Minutes:**

**Motion to approve the minutes for the June 24, 2013 meeting made by Karen L.; seconded by John S. The motion passed unanimously.**

**Personnel Recommendations #S2013-33**

**John S. asked if it was normal for the District to have the amount of terminations of non-certified support staff that are currently indicated. Melinda T. responded the elimination of SLO positions (4 at Hugh Cole and 2 at Guiteras) added to this number which totaled 16. She also explained that since several were new hires who moved from part-time to full-time positions, the District developed an MOA knowing these would be single year positions. This was an experimental model so those affected could return to their original positions. Melinda T. added there will be a Job Fair on July 31st where Special Needs Support TA positions will be posted. Melinda T. Layoffs have to be posted 30 days before the beginning of the school year to give time for the District to prepare for the Job Fair as well as work with the Union to ensure accuracy.**

**Karen L. asked if the elementary new hire positions indicated on the consent agenda were already notified. Melinda T. responded that notifications only go out after the appointment has been made through the School Committee's vote.**

**Diana C. asked for clarification on the Data Manager position's salary. Melinda T. stated the new Data Manager will be maintaining his salary with a slight increase as this is a 12 month position. Diana C. commented she felt the salary amount was more than what a typical Data Manager would earn. Melinda T. stated this is not a tech. position, but a modified version of what Frank Fales did with the addition of an instructional piece to the position. She added that**

**much more will be required of this position with all that is involved with uploads to the RIDE Evaluation System for example.**

**Lynn W. asked if the Data Manager position was posted. Mario A. responded the position was posted for three weeks where only one candidate applied.**

**Diana C. asked if there will be redundancy in the data positions. Melinda T. responded, “no”.**

**Paul S. had a concern with section J which reads “effective at the end of the 2012-2013 school year” asking whether those persons indicated would qualify for unemployment. Melinda T. suggested having the date edited to July 15, 2013. She will state for the record during the School Committee Meeting that a clerical error was identified and indicate the correct date. Paul S. asked if letters concerning the terminations had gone out already. Melinda T. responded letters do not go out until the consent agenda is voted on and approved.**

**Executive Session:**

**Discussion concerning Personnel Recommendations was deferred to the full School Committee Executive Session**

**Adjournment**

**MOTION: At 7:05 PM John S. made a motion to adjourn; Karen L.**

**seconded. The motion passed unanimously.**

**/kd**