

# **BUDGET / FACILITIES SUBCOMMITTEE MEETING**

## **MINUTES**

**Monday, May 10, 2010**

**Mt. Hope High School**

### **Present**

**Subcommittee: William Ojeda (Chair), Paul Brule and Karen Lynch  
School Committee, Administration and Staff: Diana Campbell (6:37),  
John Saviano, Paul Silva (6:55), Melinda Thies, Mario Andrade (6:40),  
Pauline Silva and George Simmons**

**Bill Ojeda called the meeting to order at 6:30 PM.**

### **Mt. Hope Windows Bid**

**George reported that our architect used old, out-dated plans of the high school to write the RFP and as a result, buildings were mislabeled and the bids submitted are erroneous; George called both bidders. Martone resubmitted a price lower than his first. After discussion it was decided that to avoid any suspicion or accusation of improper procedure, the following will be done:**

**„Á Mr. Mancino will write a new spec for A building**

**„Á The entire job will be re-bid**

**„Á Bid opening will be held May 21**

**„Á Budget Subcommittee to hold special meeting on May 24 to recommend bidder ;V George will provide a clear accounting of bid amounts for the worst case scenario (replacement of all wood behind frames) by building (not by phases)**

**„Á Award bid at May 24 School Committee Meeting**

**„Á Notify successful bidder on May 25**

**„Á The 8 ;V 9 week lead time for ordering windows could possibly be reduced and could be on site the first week of August**

**„Á A deadline for completion will be established but it will be understood that unforeseen bad weather could prompt an adjustment before a penalty is imposed**

**„Á Since the current windows contain asbestos in the caulking, the windows must be removed when students are not in the building**

**„Á If new windows are not in place by the time students are due back into the building, plywood will be used to block the holes.**

**John Saviano strongly disagrees with the lack of a firm completion date, as some delays could be caused by the contractor.**

### **Colt Andrews Playground**

**George requested the authority to grant change orders up to a certain amount. So far two have been submitted (\$200 and \$250) but our maintenance staff alleviated them by doing the work themselves.**

**George suspects the difference between the low bidder and the next**

bidder might be made up in change order requests; other bidders commented that this tactic is JH Landscaping's usual m.o. It was agreed that George could authorize individual change orders up to \$1000 with a cap of \$5000 so as not to slow the progress of the project, but the change order requests are to be closely monitored.

Both Melinda and George have concerns with Gene Mancino; there have been inaccuracies in his data, delays, confusing plans, and his physical limitations prevented him from conducting the pre-bid walk-through.

**MOTION:** Paul Brule motioned to advertise for a new architect. Karen Lynch seconded. John Saviano questioned the legality of this action since it is not an agenda item. Paul withdrew his motion. This matter will be placed on the May 17 agenda.

### **Adjournment**

**MOTION:** At 6:58 PM Paul Brule motioned to adjourn. Karen Lynch seconded. The motion passed unanimously.

**/ca**