

Colt Andrews Construction Subcommittee

Minutes

Thursday, August 7, 2008; 6 PM

Oliver Administration Building

PRESENT:

Marjorie McBride, Chair

Paul Brule

John Saviano

Dr. Edward Mara, Superintendent of Schools

Jane Correia, Director of Administration & Finance

Christopher Daly, Project Manager

George Simmons, Plant and Facilities Manager

Paul Morris, Director of Technology

Armand T. Lusi, President, Lusi Construction

Ron Santaspargo, Project Manager, Lusi Construction

Scott Lindemann, Project Manager, Lusi Construction

Chair Marjorie McBride called the Colt Andrews Construction Subcommittee meeting to order at approximately 6:19 p.m. Chair McBride reported that an executive session was inadvertently left off of tonight's agenda and that she may, during conversation, interject and refer the matter at hand to an executive session for another time. She then turned the meeting over to Project Manager Daly.

Mr. Daly stated there were several orders of business to discuss,

including recent email correspondences received late this afternoon. Financial issues and the schedule of the remainder of the project are Mr. Daly's two biggest concerns. Last Tuesday, Armand Lusi, Bill Estrella, Marjorie McBride, Paul Brule, George Simmons and the Lusi team met to get a general sense of the project and to discuss some outstanding change orders which were a source of some contention. Mr. Daly stated he wanted to see resolution of these issues resolved as quickly as possible. Mr. Daly stated that bigger issues have been delaying a lot of activities, i.e. namely the finalization of elevators, commissioning of air balancing systems and boilers. Of note, power has been delayed because the temporary panels were in the way of the new panels.

Mr. Brule stated he understood the position Mr. Lusi was in, however, the school needs to open on time so state funding will not be lost. "The school has to get done and opened." Mr. Brule asked Mr. Lusi if he could tell the subcommittee if they were going to be late opening the school, and if so, by how many days so the District could get a handle on the situation and decide in what direction to continue. Mr. Brule stated he could empathize but stated, "we need to know daily how we are coming along and what needs to be done to get it done!"

A few scenarios were discussed regarding when the school(s) would/could be opened. Dr. Mara shared his ideas and discussed the importance of giving parents adequate notification as to what direction the District will take concerning the opening of school.

Teachers are scheduled to come into the school on 8/25. Materials and furniture are scheduled to be delivered on 8/18 and 8/20. George Simmons is coordinating the move; and movers will be hired to allow for a timely completion. It was agreed it would not be an issue for furniture and materials to be delivered to the schools.

At this time, Chair McBride asked that the discussion come to a halt and continue next week in Executive Session. The subcommittee will meet on Wednesday, August 13, 2008 at 6:15 p.m. at the Oliver Building. Agenda items will include Executive Session and Action Item: Approval of Change Order Requests.

The following Change Order Requests were discussed by Project Manager Daly:

COR #106R and 107, mechanical changes in the Colt Bldg. Chris recommended that the COR #106R in the amount of \$33,188 and COR #107R for the amount of \$21,843 be approved for payment. Chair McBride made a motion to approve; Mr. Brule seconded the motion. After a unanimous vote, the motion passed.

COR #142 in the amount of \$297.00 was approved to be paid by a motion made by Chair McBride and seconded by Mr. Brule. The motion passed with a unanimous vote.

COR #141 in the amount of \$4,418 for two transponder relay modules

was approved for payment, however, Chris Daly will submit a request that this COR is not to exceed the amount of \$4,418.

COR #140 in the amount of \$8832 was previously acknowledged and approved by Mr. Daly for payment.

COR #139 in the amount of \$2440 has been acknowledged and approved by Mr. Daly for payment.

COR #138 in the amount of \$1349 for the installation of a hand dryer Andrews Rm A132 was tabled by Mr. Daly for further review.

COR #137 in the amount of \$53,773 was also tabled by Mr. Daly for further review and will be discussed at the next meeting on 8/13/2008.

COR #133 in the amount of \$6,990 to replace existing curbstone on the west side of the Colt entry was acknowledged and approved by Mr. Daly.

COR #132 in the amount of \$372 was acknowledged and approved by Mr. Daly.

COR #131 in the amount of \$15,730 to replace light fixtures in Colt stairwells. It seems the original light fixtures will not fit due to their size and location. Mr. Daly stated he needs to look over the bulletin

concerning this change order request and the new costs associated with it. COR #131 will be held for discussion at a later time.

COR #119 in the amount of \$557 was acknowledged and approved by Mr. Daly.

COR #114R in the amount of \$4309 for additional bollards at transformers. This request was recommended at the request of National Grid and approved by Luis Torrado.

COR #113R, #102R, #108R and #101 will be resubmitted per Mr. Daly.

COR #96R in the amount \$9814. Architect recommended it be approved in his letter. Mr. Daly recommended COR #96R be approved for payment.

COR #63 does not have a cost change.

COR #61 and 62 have yet to be received by Chris Daly.

COR #92 and #57 in the amounts of \$992 and \$3637 respectively will be held for a later date per Mr. Daly.

COR #20, 25, 39R, 67, 115 and 125 will be held for discussion at the 8/13 meeting and a decision will be made at that time.

Chair McBride stated she was comfortable with all the of change order requests which were discussed tonight.

Technology was the next agenda item in discussion. Mr. Daly introduced Paul Morris, Director of Technology. Pending issues included purchasing of additional speakers which had to be replaced in Andrews and multiple data cables which had to be replaced and/or repaired due to cutting. Paul stated that Voice Systems had performed some rough-in work and terminated some lines. Knowledge of the cut cable lines was learned only recently through an email. Mr. Daly reported that Scott from Voice Systems was on the job last week and spoke with him, but never mentioned anything about the cut cables to him. Mr. Daly does not believe that the cutting was done maliciously. Because the issue of the cut wires was never brought to anyone's attention, some members of the committee feel that the change order request which includes the cost of cable repair/replacement should be reviewed more closely before its approval for payment. If need be, Scott from Voice Systems will be invited to the next subcommittee meeting to discuss the additional charges. Thus far, of the \$75,000 for the entire contract, \$51,818 has already been approved and paid. Mr. Brule believes the District should not pay for additional work to repair the cut wiring especially since it was never reported or made known to the foreman. Mr. Morris will let Mr. Daly know how much of the work is complete.

Mr. Morris did a walkthrough with Voice Systems based on the initial

plans. The 'head in' room location has been changed several times. The 'head in' room will be located in the Colt building. It is the small triangular room across from the music room. It will have a vented door in order to receive residual air conditioning from other areas. Mr. Morris reported that he is in contact with Verizon on a daily basis. Verizon needs to run cables into the building. Mr. Morris is hoping to have Verizon working in the building on Monday.

The last order of business was a brief discussion for signage. Ms. Correia had a proposal for \$23,000 for the cost of construction and installation of signage. It was agreed that a purchase order will be processed for 25% of the cost. Signage is needed prior to occupancy and Ms. Correia has been assured it will be completed within 7 to 8 days.

Dr. Mara briefly spoke about the curtain which is needed to separate the gymnasium area from the cafeteria. This is a safety issue because at times, classes will run concurrently. The District has received a quote from Robert Lord Company of \$13,050 which includes installation. This issue will be discussed further at a future meeting.

There being no further issues for discussion, at 7:59 p.m. Chair McBride made a motion to adjourn the meeting; Mr. Brule seconded the motion and the meeting was adjourned.

Respectfully submitted,

Juliann Tanguay

Clerk