

COLT ANDREWS CONSTRUCTION SUBCOMMITTEE

MEETING MINUTES

Thursday, May 8, 2008; 5 p.m.

Oliver Bldg.

PRESENT:

Marjorie McBride

David Dugan

Diana Campbell

John Saviano

Paul Brule

Tracey McGee, Principal

Christopher Daly, Project Manager

George Simmons, Facilities Supervisor

Dr. Edward Mara, Superintendent of Schools

The meeting of the Colt Andrews Construction Subcommittee was held on Thursday, May 8, 2008. A group of parents were in attendance. They included: Cara Cromwell, Susan Donovan, Nina Murphy Ferris, Mark Ferris, Amy Parker, Ian Parker, Christy Nadalin, Ms. Knapman and Mary Kay Wright. They came to voice their concerns about the present size of the playground area at the new complex and discuss the possibility of enlarging the play area.

Chair Marjorie McBride called the meeting to order at approximately

5:02 p.m. Mrs. McBride explained that the subcommittee has recognized the need to rethink the current size of the playground area considering that approximately 100 children will be using the area during lunchtime recess. The floor was open to Project Manager Christopher Daly to allow him to review and describe the current playground area as indicated on the original Cite Site (?) Grading and Utility blueprint plan, initially approved by the Planning & Zoning Board. He also discussed the fix known constraints (?). At this point, a lengthy discussion ensued regarding the expansion of the playground area. The focus of the discussion was how to allow for adequate parking while expanding the area of the playground. Mr. Ian Parker brought to the meeting two sketches for new proposals. Copies were made and distributed. (See Attachment A [Attachment B was not available for the record]).

Mrs. McBride shared the concern of the Planning Board that over the years the original playground was morphed into parking lot for the museum, Linden Place and for all sorts of events held in the downtown area on weekends. Town ordinance necessitates there be enough parking spaces for the people who work in the complex. Mrs. McBride confirmed the approval of the Planning Board to allow for the closure of Bradford Street during school hours. Dr. Mara and his staff have collected information regarding the number of employees working in the complex to be sure of adequate spaces. The closure of Bradford Street will be closed will allow for additional parking spaces. However, it will be necessary to have adequate signage which should

read “faculty and staff parking ONLY from 7:30 am to 3:30 pm”. Individuals who park in this designated area should be aware of the street closure. Consideration still needs to be taken for fire lanes and drop-offs and pick-ups areas.

Mrs. McBride does not have any qualms with taking a new proposal to the Planning Board. However, she believes a concise, solid proposal needs to be prepared for the presentation to the “Preliminary Review” of the Planning Board. She also shared that it is obvious upon initial review that the Planning Board will look at the plan and give hints as to what they will and will not accept. A reasonable proposal would be to take an additional 10,000 square feet of area, which is under one-quarter of an acre; this space is adequate to accommodate 100 children at a time.

The question of recess and physical education running simultaneously was brought up. Tracy McGee has not scheduled physical education during lunchtime so this should not be an issue. Dr. Mara reminded parents that it is critical for them to join together as a united front as it is not as easy for the Board to turn down concerned parents as it may be for the Board to say no to the District.

It was decided that Mrs. McBride and Tracey McGee will meet next month with the master gardener/architect from the RI Children’s Garden Network regarding the garden grant to discuss layout and

planning of the garden space. Tracey reminded everyone that services and materials from businesses are available at her disposal and this will allow a substantial savings to the District.

Finally, Chris Daly reminded everyone the three most critical pieces at this point include parking, the playground area and then garden space. Chris Daly left the meeting at 5:45 p.m. After thanking the members of the subcommittee for allowing them to speak, the parents left shortly thereafter.

Subcommittee members continued on with agenda items. Marjorie McBride reported on the project timetable; the schedule is tight and the target date is still achievable. August 22nd is slated as the inspection date. The first day of school will be August 26th. The project needs to be substantially complete by June 30th in order to meet the housing aide deadline; and this is certainly anticipated.

The issue of missing steel will be looked into by George Simmons. However, Paul Brule and other members agreed this is an issue for Lusi. He is responsible for the steel. The steel is needed for the elevator shaft. It was reported that the elevator cannot be put in until there is power in the building. Paul Brule disagrees with this.

Marjorie reported the windows for the second floor of the Andrews building are completed. There is still a question whether the new boilers have arrived.

George Simmons will check on the condition of the Past Time medallion. It has been reported that it is crumbling, probably due to the exposure to the elements. It has been recommended by Fred Serbst to have the medallion molded very quickly. George also reported that the loose stair problem in Colt has been resolved; and the alarm system is in. A catwalk/bridge in the Andrews attic will be installed over the ducts due to the fact that a duct was damaged as there was no area to walk on other than the duct. The catwalk/bridge will be made of plywood which meets fire code.

Marjorie reported the colors for the paint, floors, and furniture have been chosen; and Tracey McGee confirmed that all of the age-appropriate furniture has been ordered. However, she had a very difficult time matching up rooms because the room numbers conflicted. George explained the reason was because each room had a construction number, a lock and doors number and the actual room number. Torrado should have used the latter number on the CAD document Tracey was referring to. The next step is to wait for the furniture to be put into the CAD drawing to view it.

Tracey mentioned that Sonya Whipp, Principal at Guiteras has been a tremendous help to her during this crucial time. Tracey reported that she has worked out the bussing process. Bus students will be dismissed from classrooms first. Andrews students will report to the bleachers in the gym and Colt students will report to the Colt

Auditorium. Bus numbers will then be called and students will come out of the each building to board the buses. Buses will come up Bradford Street for drop off and down Bradford from High Street for pick up.

Walking students will remain in their classrooms until teachers bring them (both Colt and Andrews) to the Andrews Gym. Parents will need to enter the building and sign out each child. If there is a student with a sibling(s) in either 4th or 5th grade, she will allow a note in file to have the younger student walk home with his/her older sibling.

John Saviano asked Marjorie McBride about the Colt collectibles, i.e. the seat covers from the auditorium chairs. It was agreed that technically these items belong to the Town of Bristol and further discussion regarding the dissemination of them should be discussed at a later date. For the time being they should continue to be kept in storage until the building is opened. Mr. Saviano asked George to give an estimate of the project's completion. George reported that Andrews is 75% complete; the new addition to Andrews is 50% complete and Colt is 25-30% complete.

There were no change orders or invoices available for review and/or approval.

There being no further agenda items to discuss, Marjorie McBride made a motion to adjourn the meeting; the motion was seconded by

Paul Brule. The motion carried unanimously and the meeting was adjourned at 6:40 p.m.

The next meeting of the Colt Andrews Construction Subcommittee will be held on Thursday, May 22, 2008, 6 p.m. at the Administration Building.

Respectfully Submitted,

Juliann Tanguay, Secretary

Attachments