

Colt Andrews Construction Subcommittee Meeting

Meeting Minutes

Thursday, February 28, 2008; 5:00 p.m.

Oliver Administration Building

PRESENT: Marjorie McBride, Chair; John Saviano; David Dugan; Paul Brule; Chris Daly, Project Manager; Paul Morris, Director of Technology; George Simmons, Facilities Supervisor; Dr. Edward Mara, Superintendent; Tracy McGee, Principal; and Jane Correia, Director of Administration and Finance

Chair Marjorie McBride called to order the meeting of the Colt Andrews Construction Subcommittee at 5:04 p.m. The meeting opened with Marjorie sharing with the members a diagram with two color sketches of the new Andrews Building. Marjorie informed the members that the top sketch which included white mullions was what had been officially agreed upon.

Technology:

Chris Daly, Project Manager then addressed the committee to discuss technology issues of the Colt Library/Medial Center which will be located on the third floor. Chris passed out copies of two new sketches (See Attachment A & B) and reviewed the sketches with committee members. A sketch of the original plan was not available; however, Chris explained that the original plan was to have the bookcases along the parameter of the room with free standing

circular tables scattered about for student use.

Since the time of the original plan, the District has discovered it will have to fulfill new testing requirements allowing students to be tested simultaneously. Per Dr. Mara, computerized testing will be needed approximately three times a year. At least twenty-four computers will now be needed to allow classroom teachers to bring their students to the Library/Media Center for computerized testing. Each student will be tested in ELA and math for a total of three hours of testing approximately three times a year.

Marjorie asked about the possibility of going wireless in the Library/Media Center. Paul Morris, Director Technology, advised that power to PC's will be needed whether they are contained against the parameter of the room or scattered throughout the room. If computers are scattered around the room, teledata and/or or electrical boxes would have to be installed in the floor. Marjorie explained that she had consulted with committee member Diana Campbell who had previously visited the room and, in Diana's opinion, it would be simple to go wireless. (Diana Campbell was not in attendance.) Paul stated that as far as he knew the plan was never to go wireless. He also advised that it is very rare in the industry standard that buildings with desktop computers go wireless. Hardwiring is preferred because it allows double the information to pass through the hardwiring.

Chris confirmed that the data cables have been roughed in the last few days and cables are ready for drop down. Dr. Mara interjected that the configuration on Sketch B works perfectly. Chris estimated that the additional wiring for the extra fourteen computers will cost about \$2000.

MOTION: Marjorie McBride, Chair made a motion that the committee agree to go with the technology configuration as designed in Sketch B. Cost changes associated with the design will not exceed more than \$2,000. David Dugan seconded the motion; and the motion passed unanimously.

There are similar technology issues/concerns with the Andrews Library/Media Center. Chris shared the drawing plan for Room A226, located which will be located on the 2nd floor of the Andrews addition, facing Bradford Street. (Attachment C). The drawing indicates the ten computer station criteria. He indicated this drawing is the basic layout with little or no changes; and extra power will be added in the technology design process.

Colt Andrews Drainage and Billing:

Discussion then turned the issue of draining at Colt Andrews and recent billing. Marjorie explained the details of a prior meeting she recently had with Diane Williamson, Director of Community Development. It had been decided that the engineering firms of Beta and Torrado should not work together, rather each on a separate

project. It was felt that one engineering firm should draw up the plans to be submitted to Lusi for his bid. Costs cannot exceed \$100,000 as this is what is outlined in the budget. Diane Williamson felt it would not be more than \$15,000 to \$20,000. Following this procedure would not hold back the Certificate of Occupancy. Marjorie will be meeting with the Planning Board on Wednesday, March 5th at 10 a.m. and she asked the Committee members to pass a motion which would allow her to apprise the Planning Board that there is no additional funding is available in the budget for drainage expenses at Colt; and that Beta should be the engineering firm to design the drainage for Colt.

MOTION: John Saviano made a motion to authorize Marjorie McBride, Chair, to discuss budget funding for Colt drainage at the Planning Board meeting to be held on Wednesday, March 5th at 10 a.m. This motion was seconded by David Dugan. The motion passed unanimously.

Lastly, Chris updated the committee regarding the civil engineering bills which have been received totaling \$55,000 for additional services. Ultimately these additional charges stem from changes Lusi made to the plans which had previously been approved by the Planning Board. Lusi did not inform the Planning Board of the new changes. Initially, the amount for services rendered was believed to be about \$3,800. Unfortunately, as the cost increased the committee was not notified. Chris has spent time reviewing these bills and it seems that there has been definite duplication of charges of at least

\$22,000. Chris believes there may be further duplicated billing and he will continue to review the paperwork. The issue is not fully resolved, but Chris believes we are moving in the right direction. The truth of the cost may lie somewhere in the middle, about \$15,000. Ultimately, the work had to be done. There is a column allocated in the budget for this type of unexpected cost.

ADJOURNMENT: Motion made by Marjorie O'Brien to adjourn meeting; seconded by David Dugan. Motion to adjourn passed unanimously. Meeting adjourned at 5:59 p.m.

Attachments A, B and C