

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE MEETING
MONDAY, OCTOBER 22, 2007**

The monthly meeting of the Bristol Warren Regional School Committee was held on Monday, October 22, 2007, in the auditorium of Mt. Hope High School, 199 Chestnut Street in Bristol, RI. The Chairperson, William A. Estrella, Jr, called the meeting to order at approximately 7:00 PM.

Present: William A. Estrella, Jr., Marjorie J. McBride, Paul Silva, William M. O'Dell, Paul E. Brule, Diana B. Campbell, David L. Dugan and John P. Saviano; Edward P. Mara, Superintendent; Melinda L. Thies, Assistant Superintendent for Secondary Curriculum, Assessment and Instruction; Mary Cerullo, Executive Director of Literacy K-12, Elementary Curriculum, Instruction and Assessment; Jane F. Correia, Director of Administration and Finance; Leslie A. Neubauer, Director of Pupil Personnel Services; and Andrew D. Henneous, Esq., District Solicitor

Absent: Karen A. Lynch

OPENING BUSINESS

All present were invited to join in the Pledge of Allegiance to the flag.

PUBLIC COMMENT

None

CONSENT AGENDA

Mrs. Campbell requested the Reports of the Assistant Superintendent, the Executive Director of Literacy, and the Director of Pupil Personnel Services be removed from the consent vote.

Mr. Brule motioned to approve the remainder of the consent agenda; Mrs. McBride seconded. The motion passed by a vote of 8 to 0.

Mr. Brule motioned to seal the minutes to the September 24, 2007 Executive Session. Mrs. McBride seconded. The motion passed unanimously.

BUDGET/FACILITIES SUBCOMMITTEE

Mr. O'Dell said the next Subcommittee meeting is Monday, November 5, at 6:00 PM at Oliver. Any requests for discussion should be forward to Mr. O'Dell for placement on the agenda.

Elementary Facilities Task Force Meeting of September 24, 2007—Mr. Saviano requested his arrival to the meeting at 5:11 PM be recorded in the minutes.

POLICY/COMMUNITY AFFAIRS SUBCOMMITTEE

Mrs. McBride reported she met with Dr. Mara to discuss the next steps for elementary programming because Mr. Estrella mentioned involvement of the Policy Subcommittee; the meeting lasted approximately eleven minutes and Mrs. Thies, Mrs. Cerullo and Mrs. Correia were present. Administration will begin discussion on their own, then include principals, then include teachers, then parents and then present a plan to the Policy Subcommittee. Mrs. McBride notified the PTO presidents of Reynolds and Byfield of this schedule which could take a few months. In the meantime, there is nothing else on the Policy agenda.

Mr. Estrella concurred that the recommendation by the Superintendent for elementary programming was referred back to the Superintendent and then to the Policy Subcommittee.

PERSONNEL/CONTRACT NEGOTIATIONS SUBCOMMITTEE

Mr. Silva asked Committee members to get their BWEA contract concerns to him as soon as possible. A meeting is scheduled with Dr. Mara for next Tuesday to review the issues given to him; then they

can determine the appropriate negotiation process.

Mr. Estrella said he received a request from the NEARI to enter into negotiations. He has recused himself from the negotiation process with NEARI because his wife works for the District and is in the union. He asked Mr. Dugan to replace him when he has to recuse himself.

A little further into the meeting, Mr. Saviano questioned the qualifications of Mr. Dugan for negotiating union contracts and why was not someone like Mr. Brule, who has negotiating experience, appointed. As advised by Counsel, discussion will take place in Executive Session.

CHAIRPERSON'S INITIATIVES

School Committee Issues List

Work on the issues continues; Mr. Estrella has a maintenance issue that he discussed with the Superintendent and the Director of Facilities.

Future Workshop Agenda Items

The November Workshop will be held in the Mt. Hope Library because the high school will do a presentation. The December meeting will most likely be at Byfield—this will complete the circuit. The budget will be the bulk of discussion in January and February.

Later in the meeting Mr. Estrella directed a report on secondary and elementary curricular highlights and plans and NECAP measures at the January Workshop.

Coaches' Agreement

All coaches and assistant coaches have signed the agreement. Dr. Mara said the agreement has been given to principals for signature by chaperones and volunteers. Mr. Estrella said all coaches also have to take interscholastic league classes.

Architect's Review of Field Sports Facilities

Mr. Estrella asked about the review of the Mt. Hope and Kickemuit fields. Dr. Mara stated that Kickemuit fields are under the Town of Warren so we would not be redesigning them and the issue was first raised about the high school track only. Regarding the high school fields, we are looking into building a new lacrosse and new baseball field so all home games can be here; Mr. Simmons has arranged for a landscape designer to assist in planning. Mr. Pugh and Mr. Simmons are working on the circular discus platform. The High School sports schedule has been set for this year. The upgrades and equipment purchases, which will be a significant cost, will be discussed by the Budget/Facilities Subcommittee. Dr. Mara will collect the information for the Subcommittee.

COLT ANDREWS CONSTRUCTION SUBCOMMITTEE REPORT

Mrs. McBride said Christopher Daly reports the cement is in the ground, there are no issues, the project is moving along on time and on budget.

Mrs. McBride asked for an update on the issue with the Mt. Hope handbook; Dr. Mara reported that since the handbook had already been printed, a change in the policy was sent home for parents and students to sign and return; a Connect ED message was sent to parents to let them know this was coming home.

SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES

S2007-37 A-I: CONSENT AGENDA – PERSONNEL

A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the positions listed below:

1. Angela S. Dann Science Teacher – Mt. Hope High

Effective: September 25, 2007, for the remainder of the 2007-08 school year, pending receipt of certification

Reason: To fill a vacancy (Resignation – M. MacKenzie)

Funding: Operational Budget (1st step/Masters)

2. Sharon Solway English as a Second Language Teacher (4/5 time) -

Mt. Hope High

**Effective: October 15, 2007, for the remainder of
the 2007-08 school year, pending
receipt of certification and satisfactory
completion of pre-employment
requirements**

Reason: To fill a vacancy (Resignation – R. Wingstrom)

Funding: Operational Budget (8th step)

3. Nancy A. McMahon Foreign Language Department Coach

**Effective: Immediately, for the remainder of the
2007-08 School Year**

Reason: To fill a vacancy (Promotion – J. Crowley)

Funding: Operational Budget

4. Carolyn H. Thomas Library Coordinator – Mt. Hope High

**Effective: Immediately, for the remainder of the
2007-08 School Year Only**

Reason: To fill a leave of absence vacancy (LOA – B. Chew)

Funding: Operational Budget

5. Kathleen Borgia Head Teacher - Reynolds

**Effective: Immediately, for the remainder of the
2007-08 school year**

Reason: To fill a vacancy (Resignation – A. Vaillancourt)

Funding: Operational Budget

6. Peter F. Machado Custodian – Mt. Hope High

Effective: Immediately

Reason: To fill a vacancy (Transfer – L. Acciaro)

**7. Faith E. Cannon General Education Development Instructor -
Career Academy for Teens**

**Effective: Immediately, for the 2007-08 school
year, pending satisfactory completion
of pre-employment requirements**

Reason: To fill a new position

Funding: Adult Ed WIAII Grant

8. Richard T. Chew Adult Basic Education Instructor (Part Time)

**Effective: Immediately, for the 2007-08 school
year, pending satisfactory completion
of pre-employment requirements**

Reason: To fill a vacancy

Funding: Adult Ed WIAII Grant

**B. BEFORE AND AFTER SCHOOL PROGRAM: That the School
Committee confirm the recommendation of the Superintendent to
appoint the following applicants to the School of the 21st Century,
Before and After School Program, as listed below (pending sufficient
enrollment to warrant running this program and DCYF CANTS**

clearance):

1. Amy M. Dornfried Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2007-08 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

2. Ashley B. Caliri Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2007-08 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

3. Allison E. Haselton Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2007-08 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

4. Crystal L. Machado Child Care Provider (Part Time)

**Effective: Immediately, for the remainder of the
2007-08 school year, pending
satisfactory completion of pre-
employment requirements**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

5. Patricia Borges Child Care Provider (Part Time)

**Effective: Immediately, for the remainder of the
2007-08 school year, pending
satisfactory completion of pre-
employment requirements**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

6. Michelle M. Teixeira Child Care Intern (Part Time)

**Effective: Immediately, for the remainder of the
2007-08 school year**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

C. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for

the 2007-08 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

COACHES

Sport Position Coach

- 1. Basketball (Girls) Asst. Coach Michael Almeida**

INTERSCHOLASTIC COACHES – KICKEMUIT MIDDLE

- 2. Basketball (Girls) Coach Richard Ferreira**

D. CONTINUING ADULT EDUCATION: That the School Committee confirm the recommendation of the Superintendent to appoint the following individual as an instructor for the 2007-08 Continuing Adult Education Program contingent upon sufficient enrollment:

Name Course

- 1. Michael Urban Computers**

E. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

CERTIFIED

Name Area/Level

- 1. Herman B. Brewster English/M.S. English**
- 2. Darlene Hale Mathematics**
- 3. Laureen M. Lewis General Subject Matter**

- 4. Lisa M. Mangione Early Childhood**
- 5. Russell D. Noble Mathematics**
- 6. Kimberly A. Seymour General Subject Matter**

F. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following application for a classified substitute pending satisfactory completion of pre-employment requirements:

SECRETARIAL

- 1. Alice Patterson**

G. TERMINATION OF NON-CERTIFIED SUPPORT STAFF: That the School Committee confirm the recommendation of the Superintendent to rescind the vote of May 29, 2007 of the following listed auxiliary school personnel and appoint the listed personnel to the positions indicated:

Name Anticipated Assignment

- 1. Kathryn Almeida Teacher Assistant (Part Time) (Effective 10/1/07)**

H. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for an Elementary Special Educator, a Secondary Mathematics Teacher

and a Teacher Assistant as follows:

1. Patricia B. Gablinske Elementary Special Educator

Effective: For the 2007-08 School Year

**Reason: Leave in accordance with Article 21,
Section L3 of the Master Agreement**

2. Diane Amaral Mathematics Teacher – Mt. Hope High

Effective: March 27, 2008, for 6-8 weeks

**Reason: Maternity leave in accordance with
Article 21, Section L1 of the Master
Agreement**

Diane Amaral Mathematics Teacher – Mt. Hope High

**Effective: Upon completion of Maternity Leave
through May 30, 2008**

**Reason: Parental leave in accordance with
Article 21, Section L2 of the Master
Agreement**

3. Victoria C. Guthlein Teacher Assistant – Rockwell

Effective: September 25, 2007-September 24, 2008

**Reason: Leave in accordance with Article 20
of the Master Agreement**

I. RESIGNATION: That the School Committee confirm the

recommendation of the Superintendent to accept the resignation of James P. Barnaby from the position of Assistant Athletic Director as listed below:

- 1. James P. Barnaby Asst. Athletic Director – Kickemuit Middle
Effective: End of Fall Season 2007
Reason: Personal**

Mr. Estrella publicly thanked Mr. Barnaby for his fine services.

Recommendation #S 2007-36: That the School Committee, upon the recommendation of the Superintendent and supported by the Policy Subcommittee, approve the new School Committee Policy EBBC Automatic External Defibrillator Policy (Second Reading)

Mrs. McBride motioned to approve and Mrs. Campbell seconded. All schools except Hugh Cole have an AED; Hugh Cole's is on its way; a substantial number of staff in each building are trained. Use of the machine is very simple and the machine explicitly guides you through the process; a maintenance service for the machines has been contacted. The motion to approve passed unanimously.

Recommendation #S 2007-38: That the School Committee, upon the recommendation of the Superintendent, approve the request of two families to home school their children: Family 1—a first grader; Family 2—a kindergartener; adhering to all requirements as set forth by the Bristol Warren Regional School District, for the 2007-2008

school year.

Mrs. McBride motioned to approve; Mrs. Campbell seconded. In response to questions from the Committee, Dr. Mara and Mrs. Thies stated that parents are encouraged to enroll their children in the District, however, it is their right by law to home school and they are encouraged to keep close contact with the District. Home schooled students are invited to assessment testing. We have approximately 20 home schooled students, which is consistent with other districts. Attorney Henneous advised that School Committees have the power to approve such requests, also to revoke approval if parents become non-compliant. Until Committee approval is received, the students are on the rolls of the school system. Questions about a student's enrollment status should be directed to Mrs. Thies; our truant officer is called in when necessary. Home schooled students are not eligible for a Mt. Hope or a Regents diploma. Mr. O'Dell asked for clarification on the number of requests approved (10), the number of students home schooled (20), and the requirement for approval on a yearly basis. Mrs. Thies will research.

Notification of Overnight Field Trip

Dr. Mara, by policy, notified the Committee that a seventh grade class has planned an overnight field trip to the Alton Jones Campus.

Report of the Assistant Superintendent

In response to Mrs. Campbell, Mrs. Thies explained that for the first year of implementation of the 2007 edition of the Everyday Math program, professional development was offered over the summer for all elementary teachers with a facilitator from the publisher. They met with all kindergarten teachers to review the program with them and will meet periodically at grade level to address issues and concerns and alignment with the grade reporting system. The next meeting is November 7 with the ten math lead teachers who represent all schools. Rather than lesson plans, the focus is on assessment and utilizing the assessments and alignment to report out.

Report of the Executive Director of Literacy

Mrs. Campbell congratulated Mrs. Cerullo on the significant reduction in students performing below grade level. Mrs. Cerullo explained the GLEs directly impact NECAP; embedded in expectations are local assessment items. She and Mrs. Morris of Technology scrutinized the students' performance in order to be pro-active rather than re-active and assure upward movement. PLPs are difficult for classroom teachers so they took all NECAP and Gates information and provided teachers with spreadsheets showing students eligible for PLPs. Teachers use diagnostic assessments to assess a child's need for a PLP; these are the underpinnings of NECAP assessments. More dramatic improvements will be revealed in the spring. The SIPPS program did not contain a parent component but the District is creating one.

Dr. Mara remarked that Bristol Warren's assessment program is used as a model at Providence College.

Mrs. McBride motioned to accept the reports of the Assistant Superintendent, Executive Director of Literacy, and Director of Pupil Personnel Services. Mr. Silva seconded. The motion passed unanimously.

Announcements

Mrs. McBride announced that the Bristol Rotary purchased thesauruses for all Bristol Warren fifth grade students; there will be a presentation at Guiteras on Wednesday. Mr. Estrella asked that a thank you note from the Committee be sent.

Mrs. Campbell informed everyone that Craig's List has a section for teachers to input items they would like for their classrooms.

EXECUTIVE SESSION - 8:04 PM

In accordance with Open Meeting Laws 42-46-5(a)(1)-(9), 2(b), Mrs. McBride motioned to go into Executive Session at 8:04 PM for legal advice and discussion of NEA negotiations. Mr. O'Dell seconded. Mr. Estrella recused himself from NEA discussion; and since nothing in the session will require an action, he dismissed the camera. The motion passed unanimously.

RESUMPTION OF MEETING – 9:16 PM

The Committee received legal advice from the Solicitor and discussed NEA negotiations.

ADJOURNMENT – 9:17 PM

There being no further business to discuss, Mrs. McBride, seconded by Mr. O'Dell, motioned to adjourn at 9:17 PM. The vote was unanimous.

Respectfully submitted,

Paul Silva, Secretary

/c