

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE MEETING
MONDAY, DECEMBER 11, 2006**

The monthly meeting of the Bristol Warren Regional School Committee was held on Monday, December 11, 2006, in the cafeteria of Mt. Hope High School, 199 Chestnut Street in Bristol, RI. The Chairperson, William A. Estrella, Jr., called the meeting to order at approximately 7:00 PM.

Present: William A. Estrella, Jr., Marjorie J. McBride, William M. O'Dell, Paul Silva (7:30 PM), Paul E. Brule, Diane B. Campbell, Joyce M. Kinsella and John P. Saviano; Edward P. Mara, Ed.D., Superintendent of Schools; Melinda L. Thies, Assistant Superintendent for Secondary Curriculum, Assessment and Instruction; Jane F. Correia, Director of Administration and Finance; and Leslie A. Neubauer, Director of Pupil Personnel Services

Absent: none

OPENING BUSINESS

All present were invited to join in the Pledge of Allegiance to the flag. Mr. O'Dell read the District's Mission Statement.

Accolades

Under the direction of the Kickemuit Music Department—Marilyn Hewitt, Mellissa Labonte, Jeff Brackett and Nicole Sousa, eleven students from Kickemuit Middle School auditioned at R I College on November 18th for the Rhode Island Music Educators Association All State Music Festival. Two vocalists were chosen for Junior All State—we congratulate Cordelia Boyle and Victoria Carroll.

Guiteras School is the illustration for this year's District Holiday Greeting Card. Art Teacher, Sarah Jacobs, had several students from the school submit their drawings of Guiteras for consideration. The drawings were all very special but only one could be chosen for the card – we have a gift certificate to Don's Art shop for the artist whose drawing was used on the 2006 Christmas card-- a fourth grader—Macy Mello.

PUBLIC COMMENT

None

CONSENT AGENDA

Mr. O'Dell motioned to approve the consent agenda; Mrs. McBride seconded. The motion passed by a vote of 7 to 0.

Mrs. Kinsella motioned to seal the minutes to the November 27 and

December 5 Executive Sessions. Mr. O'Dell seconded. The motion passed by a vote of 7 to 0.

Correspondence

None

BUDGET/FACILITIES SUBCOMMITTEE

Mr. Estrella said there have been no meetings since the reorganization of the Committee.

SUBCOMMITTEE APPOINTMENTS

Budget/Facilities: Mr. Estrella appointed Mr. O'Dell the Chair and Mr. Brule and himself as committee members. Mr. O'Dell announced that he likes to start his meetings on time, and stay focused and to the agenda which is set a week ahead of time.

Building Committee: Mr. Estrella explained that the entire School Committee is the Building Committee; the Construction Subcommittee will consist (as in past) of Mr. Brule and Mr. Silva, with Mrs. McBride as Co-Chair representing Bristol and Mr. Estrella as Co-Chair representing Warren.

Policy/Community Affairs Subcommittee: Mr. Estrella appointed Mrs. Kinsella as Chair; Mrs. Kinsella requested Mr. Saviano serve as a member and will choose one more committee member.

Personnel/Contract Subcommittee: Mr. Estrella reappointed Mr. Silva as Chair; Mr. Silva will choose two more committee members.

Mr. Estrella instructed the Chairs to forward to him their requests for membership in their subcommittees for the next meeting. Also, any agenda items should be forwarded to the respective chairs. All subcommittee meetings are open and posted and are working sessions.

Wellness Committee: The dynamics of the Wellness Committee will be reviewed.

Technology Task Force: Dr. Mara requested this task force be revived after the first of the year.

HUGH COLE BUILDING COMMITTEE

Mr. Estrella reported the project on time and on budget; furniture to be delivered on December 18th; dedication will be January 8th at 6:00 PM with a formal tour, and the School Committee Workshop to follow at 7:00 PM. He reminded all that the Hugh Cole complex is one school with two “pavilions”—the north being the new part, which will house grades K – 3. These classrooms will be moved into the new building over the Christmas vacation; then the existing building will be cleaned and readied to receive the 4th and 5th graders from Mary

V. Quirk over the February vacation. Without objection Mr. Estrella requested that the north building be named the “Ernest Mayo, Sr. Pavilion” and the south building be named the “Mary V. Quirk Pavilion.” Our attorney is researching the legal rights of naming facilities. Mrs. McBride mentioned that Lusi Construction has offered to purchase the plaques. Dr. Mara said the parents group and staff would like to plan a grand opening of the entire building once all of the students are in place. Mr. O’Dell questioned mail deliveries; the mail for the entire building will be delivered to one point. Mr. Estrella stated that the foreman of the company doing the electrical work on the building was one of the first students to attend Hugh Cole School when it was first constructed.

COLT ANDREWS BUILDING COMMITTEE

Dr. Mara reported we are in the design phase at this time and making great headway; meetings are being scheduled with the Planning and Zoning Boards and the Bristol and RI Historic Commissions; it is hoped that we will go out to bid for construction in February. As soon as the architect has the displays completed, a public hearing will be scheduled for abutters.

ACTION: Mr. O’Dell motioned to authorize payment of \$88,440 to Torrado Architects for preparation of schematic for design phase of Colt Andrews. Mrs. Kinsella seconded. The motion passed by a vote of 7 to 0. Mr. Estrella said the Project Manager has developed a budget sheet which will be distributed to the Committee.

Mr. Silva joined the meeting.

CHAIRPERSON'S INITIATIVES

School Committee Issues

Policy Book Software: The cost and merit of such programs are to be discussed by the Policy Committee, then if necessary, the Budget Committee.

School Committee Goals: Mrs. Kinsella alerted the Committee that goals must be developed as soon as possible in order to abide by established timelines. A special workshop will be scheduled sometime in January. Everyone was asked to submit to the clerk their preferences for meeting times and days. Mr. Estrella and Mrs. McBride will review the goal setting materials and choose a date to meet. Mrs. Campbell will be on vacation and unavailable the first week of January. Anyone needing another copy of the goals should contact the clerk.

Future Workshop Agenda Items

Orientation, School Committee Goals, and Superintendent's Evaluation will be addressed in January, February and March. **Purpose of Face-to-Face meetings** will be after that. **Budget review** must take place before Joint Finance in March. The Committee would like to review the Mt. Hope Program of Studies in March or April. **Phase II of the Construction Project:** since Phase I is nearly three

quarters complete, it is time to begin discussing Phase II.

Additional items: Use of Facilities by the Community; Discussion with our State Representatives—best done in collaboration with other East Bay districts; Community Relations. Any additional issues should be relayed to the clerk.

Mrs. McBride informed the Committee that her fax number on the Members list is incorrect.

Report of Vote Taken in Executive Session

Mrs. McBride reported that in the last Executive Session the Committee voted to rescind their decision to send a letter to the Bristol Town Council for consideration for the armory on Asylum Road.

SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES

Recommendation #S 2006-59: PERSONNEL

A. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Katie Lyn Cavaliere Child Care Intern (Part Time)

**Effective: Immediately, for the remainder of the
2006-07 school year**

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

B. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2006-07 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

HEALTHY HUSKIES WELLNESS CENTER/GYM AREA SUPERVISOR

1. Supervisor (Winter) Greg Arruda

C. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

CERTIFIED

Name Area/Level Cert. #

1. Jennifer Astrella General Subject Matter

- 2. Crystal J. Cheney Elementary/Sp.Ed.**
- 3. Stacia Harrison General Science/Biological Science**
- 4. Jack Kagan General Subject Matter**
- 5. Marianna Murphy General Subject Matter**
- 6. Joanna Siino Elementary/Sp.Ed.**
- 7. Patricia G. Squatrito School Nurse**
- 8. Dawn Tavares Elementary/Sp.Ed.**

D. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:

TEACHER ASSISTANTS

- 1. Ann-Marie Cross**
- 2. Adrienne DeSousa**

E. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for an Elementary Special Educator and a Teacher Assistant as follows:

- 1. Nancy Patalano Special Educator - Guiteras**
Effective: February 6, 2007, for 6-8 weeks
Reason: Maternity leave in accordance with
Article 21, Section L1 of the Master

Agreement

2. Mildred Grieve Teacher Assistant – Hugh Cole

**Effective: November 29, 2006, up to one year
pending release from physician**

**Reason: Leave in accordance with Article 20
of the Master Agreement**

F. RESIGNATION: That the School Committee confirm the recommendation of the Superintendent to accept the resignation of Bryan J. Travers from the position of Assistant Baseball Coach as listed below:

1. Bryan J. Travers Asst. Baseball Coach – Mt. Hope High

Effective: Immediately

Reason: Personal

EXECUTIVE SESSION – 7:52 PM

In accordance with Open Meeting Laws 42-46-5(a)(1)-(9), 2(b), Mr. Silva motioned to go into Executive Session at 7:52 PM for legal advice on the compliance audit. Mrs. McBride seconded. The motion passed 8 to 0.

Mr. Estrella announced that no votes will be taken when the meeting

resumes and he wished everyone Happy Holidays.

RESUMPTION OF MEETING – 8:06 PM

Discussed in Executive Session was the issue mentioned above.

ADJOURNMENT – 8:07 PM

There being no further business to discuss, Mrs. McBride, seconded by Mr. Silva, motioned to adjourn at 8:07 PM. The vote was unanimous.

Respectfully submitted,

Paul Silva, Secretary

/ca