

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
MEETING
MONDAY, JULY 26, 2004**

The monthly meeting of the Bristol Warren Regional School Committee was held in the Cafeteria of Mt. Hope High School, 199 Chestnut Street, in Bristol, RI, on Monday, July 28, 2004. The Chairperson, William A. Estrella, Jr, called the meeting to order at approximately 7:00 p.m.

Present: William A. Estrella, Jr., William M. O'Dell, Marjorie J. McBride, Timothy L. Avila, Mary V. Cabral, Connie J. LaMountain, Deborah A. Redmond and Beverly Z. Travers; Edward P. Mara, Ed.D., Superintendent of Schools; Donna Glavin, Assistant Superintendent for Curriculum and Grants; Jane F. Correia, Director of Administration and Finance; Leslie Neubauer, Director of Pupil Personnel Services, and Andrew Henneous, Esq., District Solicitor

Absent: Paul Silva

OPENING BUSINESS

All present were invited to join in the Pledge of Allegiance to the flag.

Mrs. McBride read the District's Mission Statement.

Remembrance

Mr. Estrella asked for a moment of silence in remembrance of Pete Sepe who gave so much time and effort to the Warren Recreation Department and to the students of our district.

CONSENT AGENDA

Pulled from the consent vote was the following:

By Ms. Travers—Superintendent's Recommendation #2004-29 B & J

By Mr. O'Dell—Director of Administration's Report

Mrs. McBride motioned to approve the remainder of the consent agenda. Ms. Travers seconded. The motion passed by a vote of 8 to 0.

Mrs. McBride, seconded by Ms. Travers, motioned to seal the minutes to the June 28 Executive Session. The motion passed unanimously.

Regarding Personnel Recommendations, Dr. Mara announced with pride and pleasure that Nancy Vorro has been named Dean of Students at Mt. Hope.

BUDGET/FACILITIES SUBCOMMITTEE

Mt. Hope Auditorium Project– Mr. O’Dell reported that at a tour of the auditorium just before this meeting, the electrical engineers were consulted about a price on ceiling lights to be moved; the sound panel will be moved and a set of switches for the fluorescent ceiling lights will be installed in the sound room. Mr. Estrella asked that the slipperiness of the floors and other change orders be addressed.

POLICY/COMMUNITY AFFAIRS SUBCOMMITTEE

Mrs. McBride had nothing to report at this time.

PERSONNEL / CONTRACTS NEGOTIATIONS SUBCOMMITTEE

Dr. Mara reported that the Superintendent evaluation envelopes that Mr. Silva had distributed to the Committee contained the wrong chart; the correct chart will be provided tomorrow before the meeting.

MOTION: Ms. Travers motioned, in light of having received the wrong chart, to reschedule tomorrow’s meeting (July 27th) to a week from tonight (August 2nd). Mr. Avila seconded. Mrs. Cabral suggested that the Budget/Facilities Subcommittee and the Personnel/Contract Subcommittee meet regarding the administrators’ contracts and bring their recommendations to the full Committee before they vote on that

recommendation. On a show of hands, Ms. Travers' motioned passed 8 to 0. The Superintendent's evaluation will be held in open session. Mr. Estrella directed the Budget Subcommittee and the Contract Subcommittee to meet about the administrators' contracts, after which he will schedule a meeting of the full committee.

Mr. O'Dell, later in the meeting, suggested that the Contract Subcommittee meet next Monday at 5:00 PM and the Budget Subcommittee meet next Monday at 6:00 PM and make a recommendation to the full Committee at the 7:00 PM meeting that evening. Without objection, Mr. Estrella directed the administrators' contract recommendation be placed on the August 2nd agenda.

ELEMENTARY FACILITIES BOND PROJECT

Mr. Estrella, in response to a recent piece in Speak Out, described the bond process and said the formal language of the bond question will be circulated as soon as it is received from bond counsel; it will include additions and/or renovations to Colt, Andrews, Rockwell and Hugh Cole.

Building Committee – Mr. Gregson, Co-Chair, reported three meetings to date; they have toured the intended renovation sites; had Mt. Vernon Group explain scenarios with various groups in town; and they are getting a clear understanding of existing conditions. Their next meeting is Thursday, July 29 at Mt. Hope at 7:00 PM; all meetings

are open to the public.

Recommendation: That the School Committee grant a budget to the Building Committee to cover a secretary for one two-hour meeting plus two hours of transcribing each week for six weeks at a rate to be determined by Administration. On a show of hands, the motion passed 8 to 0.

Bond Education Task Force – Mrs. McBride reported she met with the Building Committee to review a timeline for laying out information for the public; Ms. Travers is the School Committee liaison to the Building Committee and attends all their meetings; Mrs. Cabral has met with Administration about newspaper coverage; and she is corroborating with parents on a plan for the beginning of school. Anyone who is interested in helping out with the future of our district should email or call Mrs. McBride or the Superintendent’s Office. Ms. Gina Macdonald asked if funding for flyers will come from the school budget. Mr. Estrella responded that the district does not anticipating spending any money on this.

SUPERINTENDENT’S RECOMMENDATIONS AND ISSUES

2004-29 A-L: PERSONNEL

A. APPOINTMENTS: That the School Committee confirm the recommendation of the Superintendent as listed below:

1. Nancy E. Vorro Dean of Students – Mt. Hope High

Effective: For the 2004-05 school year

Reason: To fill a vacancy (Resignation – D. Apicerno)

Funding: Operational Budget

2. Lisa M. Almeida Portuguese Teacher (4/5 time) – Mt. Hope High

Effective: For the 2004-05 school year

Reason: To fill a vacancy (Promotion – A. Teixeira)

Funding: Operational Budget

**3. Eileen Homen Industrial Technology Teacher (3/5 time) –
Mt. Hope High**

**Effective: For the 2004-05 school year, pending
satisfactory completion of pre-
employment requirements**

Reason: To fill a vacancy (Death – C. Rhodes)

Funding: Operational Budget

4. John Matos Custodian – Mt. Hope High

Effective: July 21, 2004

Reason: To fill a vacancy (Retirement – H. DaSilva)

Funding: Operational Budget

5. Eileen Murray Business Teacher (3/5 time) – Mt. Hope High

**Effective: For the 2004-05 school year, pending
satisfactory completion of pre-
employment requirements**

Reason: To fill a vacancy (Retirement – M. Douglas)

Funding: Operational Budget

**B. APPOINTMENTS: That the School Committee confirm the
recommendation of the Superintendent to appoint the following
applicants to the positions of Department Head as listed below:**

1. Christine A. Mullen Department Head - Art

Effective: Immediately, for the 2004-05 School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

2. Anne D. Ricci Department Head - Business

**Effective: Immediately, for the 2004-05
School Year Only**

Reason: To fill a vacancy

Funding: Operational Budget

3. Patrick J. Jackson Department Head - English

**Effective: Immediately, for the 2004-05
School Year Only**

Reason: To fill a vacancy

Funding: Operational Budget

4. Laurel Thayer Department Head – Family and Consumer Sciences (6-12)

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

5. Jaime M. Crowley Department Head - Foreign Language (6-12)

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

6. Joseph J. Bartoshevich Department Head – Industrial Technology (6-12)

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

7. Lisbeth H. Chew Department Head - Library

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

8. Jean Mollicone Department Head - Mathematics

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

9. Robert J. Arsenault Department Head - Music

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

**10. Thomas J. DelSanto, Jr. Department Head - Physical
Education/Health**

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

11. Marcia F. King Department Head - Science

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

12. Gregory S. Arruda Department Head - Social Studies

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

**13. Vanthia Vouros-Chase Department Head - Special Education
(9-12)**

Effective: Immediately, for the 2004-05

School Year Only

Reason: To fill a vacancy

Funding: Operational Budget

C. ATTENDANCE OFFICER: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the position of Attendance Officer as listed below:

1. Rene G. Payette, Jr. Attendance Officer

Effective: July 1, 2004 through December 30, 2004

Reason: In accordance with the R. I. General Laws Relating to Education (Ch. 16-19-3)

Funding: Operational Budget

D. BEFORE AND AFTER SCHOOL PROGRAM: That the School

Committee confirm the recommendation of the Superintendent to appoint the following applicants to the School of the 21st Century, Before and After School Program, as listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Nicole Massa Child Care Provider (Part Time)

Effective: Immediately, for the 2004-05 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

2. Ashley Diniz Child Care Provider (Part Time)

Effective: Immediately, for the 2004-05 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

3. Kathryn Faris Child Care Provider (Part Time)

Effective: Immediately, for the 2004-05 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

4. Melissa Silva Child Care Provider Intern (Part Time)

Effective: Immediately, for the 2004-05 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

E. EXTENDED SCHOOL YEAR (ESY) SERVICES PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals for the Summer 2004 session only of the Bristol Warren Regional Extended School Year (ESY) Services Program contingent upon sufficient enrollment:

Name Position

- 1. Donna Casey Nurse**
- 2. Joann Bernard Substitute Teacher Assistant**

F. SUMMER PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the following individuals for the Summer 2004 session only of the Bristol Warren Regional K-1 Readers' and Writers' Summer Camp contingent upon sufficient enrollment:

Name Position

- 1. Cheryl Robinson Teacher**
- 2. Connie Labao Teacher Assistant**

G. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2004-05 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

FALL COACHES

Sport Position Coach

- 1. Cheerleading (Fall/Winter) Coach Sharon Lombardo ***
- 2. Football Asst. Coach Christopher DeFraga**
- 3. Tennis (Girls) Asst. Coach Erica Napolitano**

*** Pending satisfactory completion of pre-employment requirements**

H. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

Name Area/Level

- 1. Lisa Almeida Portuguese**
- 2. William H. Blade Pending**
- 3. Debra Brzozowy Pending**
- 4. Stephen Dryer General Subject Matter**
- 5. Marjorie McCollough Home Economics**

I. CLASSIFIED SUBSTITUTES: That the School Committee confirm

the recommendation of the Superintendent to place on file in the office of the Superintendent the following application for a classified substitute pending satisfactory completion of pre-employment requirements:

TEACHER ASSISTANTS

1. Patrick Chekal

J. SUSPENSION, NONRENEWAL AND/OR TERMINATION OF CERTIFIED PERSONNEL: That the School Committee confirm the recommendation of the Superintendent to rescind the vote(s) of February 23, 2004 as to the following listed teachers and appoint the listed teachers to the positions indicated:

Name Anticipated Assignment

Jaclyn Beaulieu Elementary (LOA Vacancy/Sept. 2004-Dec. 23, 2004 Only)

Gregg Burke Secondary Special Educator (Certification In Process)

Maureen Gauthier Secondary Business (Completed Course Work)

Jessica Lewis Secondary English

Sharon Sutcliffe Secondary Science (3/5 Time)

Bryan Travers Secondary Special Educator (Course Work to be Completed in Fall)

K. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence for

an Elementary Teacher, a Secondary Mathematics Teacher and a Middle School Mathematics/Social Studies Teacher as follows:

1. Joy N. Richardson Grade One Teacher – Hugh Cole

Effective: August 8, 2004, for 6-8 weeks

Reason: Maternity leave in accordance with Article 21, Section L1 of the Master Agreement

Grade One Teacher – Hugh Cole

Effective: Upon completion of Maternity Leave through January 3, 2005

Reason: Parental leave in accordance with Article 21, Section L2 of the Master Agreement

2. Joseph Lero Mathematics Teacher – Mt. Hope High

Effective: 2/5 Time, for the 2004-05 School Year (Mr. Lero would be a 3/5 time teacher)

Reason: Leave in accordance with Article 21, Section L3 of the Master Agreement

3. Lynn DePasquale Mathematics/Social Studies Teacher – Kickemuit Middle

Effective: September 20, 2004, for 6-8 weeks

Reason: Maternity leave in accordance with Article 21, Section L1 of the Master Agreement

L. RESIGNATIONS: That the School Committee confirm the recommendation of the Superintendent to accept the resignations listed below:

1. Elizabeth DeJager-O'Shea Science Teacher – Mt. Hope High

Effective: July 15, 2004

Reason: Personal

2. Gary Vaspol English Teacher – Mt. Hope High

Effective: Immediately

Reason: Personal

3. Nancy R. Seeley-Dutra Adult Basic Education Assistant

Effective: Immediately

Reason: Personal

Personnel Recommendations B (removed from consent vote): Ms. Travers wanted confirmation that all candidates had certification. Dr. Mara affirmed this.

MOTION: Ms. Travers motioned to approve Section B; Mr. O'Dell seconded; the motion passed unanimously.

Personnel Recommendations J (removed from consent vote): Ms. Travers wanted confirmation that course work has been completed;

Dr. Mara said all are complete except for one who will finish this fall.

MOTION: Ms. Travers motioned to approve Section J; Mr. O'Dell seconded; the motion passed by a vote of 7 to 1 with Mrs. McBride voting no.

SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES

#2004-30: That the School Committee, upon the recommendation of the Superintendent, approve the appointment of Dr. Paul Kotuby, DMD, as the Bristol Warren Regional School Dentist for the 2004-2005 school year.

MOTION: Mr. O'Dell motioned to approve Recommendation #2004-30; Ms. Travers seconded. The motion passed by a vote of 8 to 0.

#2004-31: That the School Committee, upon the recommendation of the Superintendent, approve the appointment of Dr. Michael Baaklini as the Bristol Warren Regional School Physician for the 2004-2005 school year.

MOTION: Mr. O'Dell motioned to approve Recommendation #2004-31; Ms. Travers seconded. The motion passed by a vote of 8 to 0.

#2004-32: That the School Committee, upon the recommendation of the Superintendent, approve the awarding of the Main Street, Hugh Cole and Mary V. Quirk Schools fire alarm project bid. (Please see Dir. Of Admin. Report)

MOTION: Mr. O'Dell, seconded by Mrs. Cabral, motioned to approve.

MOTION: Mr. O'Dell motioned to amend the recommendation to include the name of the company—Aladdin Electric, and the bid amount--\$150,351. Mrs. McBride seconded. On a show of hands, the motion to amend passed unanimously.

Ms. Travers questioned the spending of money on Main Street School. Mrs. Correia said only necessities will be addressed considering limited capital funds. Dr. Mara said fire alarms will be installed where necessary, but sprinkling of common areas can wait until September 2005—the district will adhere to all codes. Warren buildings have been inspected by the Fire Chief, Bristol inspections began today.

Amended recommendation: That the School Committee, upon the recommendation of the Superintendent, approve the awarding of the Main Street, Hugh Cole and Mary V. Quirk Schools fire alarm project bid to Aladdin Electrical for the amount of \$150,351.

On a show of hands, the motion to approve the amended recommendation passed unanimously.

Mt. Hope Band trip to Washington, DC in April 2005

By policy, Dr. Mara informed the Committee of the band trip to Washington, DC to perform in the National Cherry Blossom Parade.

DIRECTOR OF ADMINISTRATION AND FINANCE'S REPORT (pulled

from the consent vote)

Mr. O'Dell removed this report from the consent vote because of the amendment to the fire alarm project bid recommendation.

MOTION: Mr. O'Dell motioned to accept the Director of Administration and Finance's report; Mrs. McBride seconded. The motion passed by a vote of 8 to 0.

FUTURE AGENDA AND WORKSHOP REQUESTS

Mrs. McBride requested a report from the Building Committee at the August 16th Workshop.

EXECUTIVE SESSION – 7:50 PM

In accordance with Open Meeting Laws 42-46-5(a)(1)-(9), 2(b), Mr. O'Dell motioned to go into Executive Session at 7:50 PM to discuss contract issues. Mrs. LaMountain and Mrs. McBride seconded. The motion passed unanimously.

RESUMPTION OF MEETING – 7:58 PM

Discussed in Executive Session was general contract issues.

ADJOURNMENT – 8:00 PM

There being no further business to discuss, Mr. Avila, seconded by

Mr. O'Dell, motioned to adjourn at 8:00 PM. The vote was unanimous.

Respectfully submitted,

Marjorie J. McBride, Secretary

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