

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
MEETING
MONDAY, DECEMBER 13, 2004**

The monthly meeting of the Bristol Warren Regional School Committee was held in the Library of Mt. Hope High School, 199 Chestnut Street, in Bristol, RI, on Monday, December 13, 2004. The Chairperson, Marjorie J. McBride, called the meeting to order at approximately 7:00 p.m.

Present: Marjorie J. McBride, William A. Estrella, Jr., William M. O'Dell, Thomas E. Skuba, Timothy L. Avila, Joyce M. Kinsella, John P. Saviano, Paul Silva and Beverly Z. Travers; Jane F. Correia, Director of Administration and Finance; Leslie A. Neubauer, Director of Pupil Personnel Services; and Andrew Henneous, Esq., District Solicitor

Absent: none

OPENING BUSINESS

**All present were invited to join in the Pledge of Allegiance to the flag.
Mr. O'Dell read the District's Mission Statement.**

Accolades

Two students from the Kickemuit Middle School were winners in the 2004 Massachusetts/Rhode Island Arson Watch Reward Program Poster Contest. Their artwork was published in the 2005 Arson Watch Calendar.

Nathan Pereira

Kara Blake

Congratulations to the following students who auditioned on November 19th and were selected to perform in the RI Music Educators All-State Festivals:

Junior Division Honors Band Rebecca Copeland

Junior Division Honors Chorus Bethanie Ingerson

Junior Division Orchestra Jennifer Wells

Sam Carreiro

Junior Division Chorus Claire Randall

Jillian Hayes

Junior Division Jazz Ensemble Carolyn Halaburda

Senior Division Band Allison St. Vincent

Joshua DaPonte

Garrett Mattson

Senior Division Chorus Lauren Wells

Shana Costa

Adam Cavalieri

Victoria Thomson

Samantha Brilhante

Andrew Arcello

Molly Randall

Tami Cavalieri

Ashley St. Onge

Senior Division Jazz Choir Lydea Irwin

Senior Division Orchestra Alison Halaburda

Michael Souza

Kelsey Oliver

Bethany Sousa

Congratulations and Thank You to a third grader at Hugh Cole whose drawing of Hugh Cole School was chosen for this year's District Holiday Card:

Brendan McKenna

PUBLIC COMMENT

None

CONSENT AGENDA

Pulled from the consent vote was:

- **The Director of Administration and Finance's Report by Ms. Travers.**

Mr. Estrella motioned to approve the remainder of the consent agenda; Mr. Silva seconded. The motion passed by a vote of 8 to 0. (The Chair chooses not to vote, only to break a tie.) Mr. Silva, seconded by Mr. O'Dell, moved to seal the minutes to the Executive Session of November 22, 2004. The motion passed unanimously.

BUDGET/FACILITIES SUBCOMMITTEE

Mr. Skuba reported that the first meeting to go over the budget for the next fiscal year is Monday, December 20 at 5:30 PM in the Superintendent's Office. All Committee members are welcome.

POLICY/COMMUNITY AFFAIRS SUBCOMMITTEE

Mr. O'Dell had nothing to report at this time. The first meeting is tentatively set for January 3 in the Superintendent's office at 5:30 PM.

Discussed will be the home school policy, sports safety, fraud prevention and the mission statement. If the Committee has any other issues, please report them to Mr. O'Dell.

PERSONNEL/CONTRACT NEGOTIATIONS SUBCOMMITTEE

Mr. Silva reported there was an initial meeting with the BWEA negotiating team; more meeting dates were set for January 4, January 18 and February 1. Meetings scheduled for tonight and Thursday are cancelled. The Committee will meet as a whole before January 4.

CHAIRPERSON'S INITIATIVES

Nothing at this time.

BOND PROJECT BUILDING COMMITTEE

Dennis Gregson said proposals for architectural services are due on December 17. The next meeting of the Committee is on Thursday, December 16. Mr. Gregson will inform the School Committee when their recommendation will be ready for the agenda.

SUPERINTENDENT'S RECOMMENDATIONS AND ISSUES

2004-44 A-F: CONSENT AGENDA – PERSONNEL

A. APPOINTMENT: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicant to the position listed below:

1. Kathy Dranchak Special Educator – Mt. Hope High

Effective: December 7, 2004, for the remainder of the 2004-05 school year

Reason: To fill a vacancy (Resignation – L. Skitt)

Funding: Operational Budget (5th Step/CAGS)

B. BEFORE AND AFTER SCHOOL PROGRAM: That the School Committee confirm the recommendation of the Superintendent to appoint the applicant listed below (pending sufficient enrollment to warrant running this program and DCYF CANTS clearance):

1. Ellie Oliveira Child Care Provider (Part Time)

Effective: Immediately, for the remainder of the 2004-05 school year, pending satisfactory completion of pre-employment requirements

Reason: To fill a vacancy

Funding: Parent Fees/Self-Sufficient

C. EXTRACURRICULAR ACTIVITIES: That the School Committee confirm the recommendation of the Superintendent to appoint the following applicants to the extracurricular positions listed below for the 2004-05 school year only (pending certification, funding and sufficient sign-ups to warrant running these programs):

INTERSCHOLASTIC COACHES – KICKEMUIT MIDDLE

Sport Position Coach

- 1. Basketball (Boys) Coach Peter Sullivan**
- 2. Basketball (Girls) Coach Richard Ferreira**
- 3. Cheerleading (Girls Basketball) Coach Jody Schlacter ***

INTRAMURAL COACHES – KICKEMUIT MIDDLE

- 4. Cheerleading Coach Jody Schlacter ***

*** Pending satisfactory completion of pre-employment requirements**

D. CERTIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for certified substitutes pending satisfactory completion of pre-employment requirements:

CERTIFIED

Name Area/Level

- 1. Ginger Bayles Pending**
- 2. Rebecca Bene ESL Specialist**
- 3. Donna Hammann General Subject Matter**
- 4. Jessica M. liams Early Childhood**
- 5. Jane Mizrahi General Subject Matter**
- 6. Brian Powers General Subject Matter**
- 7. Jennifer P. Reich General Subject Matter**

E. CLASSIFIED SUBSTITUTES: That the School Committee confirm the recommendation of the Superintendent to place on file in the office of the Superintendent the following applications for classified substitutes pending satisfactory completion of pre-employment requirements:

TEACHER ASSISTANTS

- 1. Margaret Fraime**
- 2. Jane Mizrahi**
- 3. Frank Mondelli**
- 4. Kari Silveira**

BREAKFAST SERVER

- 5. Idalina Cordeiro**

CUSTODIAN/MAINTENANCE

- 6. Steven A. Lemire**
- 7. Jorge Medeiros**

F. LEAVES OF ABSENCE: That the School Committee confirm the recommendation of the Superintendent to grant leaves of absence as follows:

- 1. Diane M. Amaral Mathematics Teacher – Mt. Hope High**

Effective: January 20, 2005, for 6-8 weeks

**Reason: Maternity leave in accordance with
Article 21, Section L1 of the Master
Agreement**

Mathematics Teacher – Mt. Hope High

**Effective: Upon completion of Maternity Leave
through April 15, 2005**

**Reason: Parental leave in accordance with
Article 21, Section L2 of the Master
Agreement**

2. Lisa M. Almeida Foreign Language Teacher – Mt. Hope High

Effective: February 7, 2005, for 6-8 weeks

**Reason: Maternity leave in accordance with
Article 21, Section L1 of the Master
Agreement**

#2004-45: That the School Committee, upon the recommendation of the Superintendent, approve a request for home schooling, adhering to all requirements as set forth by the Bristol Warren Regional School District.

Ms. Travers motioned to approve; Mr. Silva seconded; the motion passed by a vote of 8 to 0.

#2004-46: That the School Committee, upon the recommendation of the Superintendent, award the door replacement bid to Krystal Glass. Mr. Silva, seconded by Ms. Travers, motioned to approve. The motion passed unanimously.

#2004-47: That the School Committee, upon the recommendation of the Superintendent, accept the Auditors' Report for 2004.

Mr. Silva, seconded by Mr. Avila, motioned to approve. The motion passed unanimously.

#2004-48: That the School Committee, upon the recommendation of the Superintendent, approve the reappointment of Rene Payette as the district's truant officer for the period January 1 through June 30, 2005.

Ms. Travers motioned to approve. Mr. Silva seconded. In response to Mr. Saviano, Mrs. Correia explained that Mr. Payette's salary was computed after consultation with similar school districts and consideration of our specific needs; he now works over 40 hours per week and is entitled to benefits. Mr. Saviano commented that he very capable. On a show of hands, the motion passed by a vote of 8 to 0.

DIRECTOR OF ADMINISTRATION AND FINANCE'S REPORT

(Pulled from the consent vote by Ms. Travers)

Ms. Travers questioned the expenditure of over \$13,000 for renovations to the front office of Mt. Hope High School. Mrs. Correia explained that she, the Superintendent and the principal agreed that

the office needed renovating to provide meeting space for the principal and this was part of the plans for district renovations. Ms. Travers asked to be informed of such things.

DISCUSSION

School Committee Packets

Mrs. McBride informed the Committee that starting next month, agenda packets will be delivered on Thursday along with the regular Friday packet.

Evaluation of Superintendent and Administrators

Ms. Travers requested that the evaluation process for administrators and the Superintendent be reviewed by the Policy Subcommittee now, before the process begins. Mr. O'Dell said his Committee will add this to their agenda for January 3rd. Mrs. Kinsella asked all Committee members to forward their comments on the issue to Mr. O'Dell; she asked that copies of the Superintendent's administrators' evaluation tools be forwarded to the subcommittee members.

EXECUTIVE SESSION – 7:30 PM

In accordance with Open Meeting Laws 42-46-5(a)(1)-(9), 2(b), Mr. Silva motioned to go into Executive Session at 7:30 PM to discuss litigation and investigational proceedings; no action will be taken. Mr. Estrella seconded. The motion passed unanimously.

RESUMPTION OF MEETING – 7:48 PM

Discussed in Executive Session were litigation and investigational proceedings. No action was taken.

ADJOURNMENT – 7:50 PM

There being no further business to discuss, Mr. Estrella, seconded by Mr. Skuba, motioned to adjourn at 7:50 PM. The vote was unanimous.

Respectfully submitted,

William M. O'Dell, Secretary

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