



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

WATER RESOURCES BOARD  
100 North Main Street, 5th Floor  
Providence RI 02903  
(401) 222-2217; FAX (401) 222-4707  
www.wrb.state.ri.us

**PROPERTY COMMITTEE**

**MINUTES OF MEETING**  
Wednesday, September 8, 2004

**Members Present:**

Frank Perry, Chair  
Tom Dupree  
Sen. Leonidas Raptakis  
William Parsons

**Members Absent:**

William Penn

**Staff Present:**

Kathleen Crawley  
Elaine Maguire

**Guests**

Michael Fontaine  
Alfred Cocce  
Michael Pisaturo, Esq.  
Cheryl Brown  
George Brown

**I. CALL TO ORDER**

With a quorum present, Mr. Perry called the meeting to order at 12:10 PM.

**II. APPROVAL OF MINUTES**

On a motion by Mr. Perry, seconded by Sen. Raptakis, the minutes of the July 7, 2004 meeting were approved unanimously.

**III. OTHER BUSINESS**

Mr. Perry announced to the members of the Property Committee that agenda letter B under Other Business, a presentation by Attorney Michael Pisaturo, regarding the appeal for Mr. and Mrs. Brown would be the first item. Mr. Pisaturo briefed the committee on the history of the Brown's addition to their mobile home in Maple Root Village, 41 Park Lane Coventry, RI. The tenant appealed to the Building Code Board of Appeals, on August 19, 2004, the Appeals Board upheld the Stop Work Order and Notice of Violation issued by the Town of Coventry and the State Building Code Commission. Michael Pisaturo, Esq., request to the Property Committee from Mr. and Mrs. Brown to complete the addition on their property for which they received prior approval from the Town of Coventry. Mr. Perry indicated that no action could be taken on this request and thanked Mr. Pisaturo for his presentation.

#### **IV. ITEMS FOR ACTION:**

##### **A. Big River Management Area RFP for Market Rent Appraisal Services**

Elaine Maguire, Property Manager briefed the committee on the newest RFP for the year 2005. The board has conducted market appraisals every five years commencing in 1995. Mrs. Maguire stated the market rental appraisal is consistent with the Board's policy that was filed with the Secretary of State in 1994. Staff requests review and approval the Scope of Work and authorization to proceed. On a motion by Mr. Dupree and seconded by Mr. Parsons the RFP was approved.

#### **V. ITEMS FOR DISCUSSION**

##### **A. Maple Root Mobile Home Park- 41 Park Lane Appeal Decision**

The Property Manager provided the decision appeal by the Building Code Standards Committee to uphold the Stop Work Order and Notice of Violation by both the Town of Coventry and the State Building Code Commission.

##### **B. Phase VI Cutting- New Contract with DEM Forestry**

Elaine Maguire, Property Manager, briefed the Committee on Phase V cutting, the present logger requested additional time to complete the cutting on Burnt Sawmill Road. Mr. Dupree stated usually DEM gives their loggers a year to complete their project and not cut in the summer as the logs may be destroyed by insects. Committee members agreed to extend the cutting. A new MOU with Water Resources Board for future phases was discussed and a new contract is expected to be available for signatures by October.

##### **C. Status of Rhody Rovers Turkey Run Ride August 29, 2004**

The Property Manager provided pictures for the committee to review. She indicated there were 65 riders for the event, that minimal damage was done to the trails, and all arrow markings were taken down and properly disposed.

##### **D. Amgen Addendum to Lease and Report on Parking Lot Close Out**

The Property Manager provided a copy of the addendum for review by the committee which explained the closing out of the parking lot by October 31, 2004, giving the WRB the exclusive right to designate to the towns of Coventry and West Greenwich the gates, slats, posts, all trees, light poles, bases, all bus\_stops, sheds. Amgen will loam and seed all 28 acres and provide a new gate at closing.

##### **E. Update on Military Training Approvals**

The Property Manager provided to the committee request to use the Management Area for training on September 4, 2004 with 60 personnel at Carr's Pond for Waterborne Operations, which was approved. Additionally, requests for the BRMA for the month of October will be available for the committee's review.

**F. Status of Signed Leases-BRMA**

Elaine Maguire briefed the committee on the signed leases with the tenants' new insurance policies for the year October 1, 2004- September 30, 2005.

**VI. OTHER BUSINESS:**

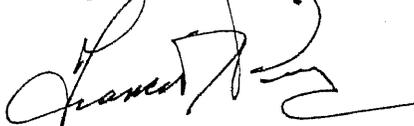
Item B was taken earlier in the agenda  
The Property Manager's Activity Report was provided for review and discussion.

Also, a copy of the termination letters for two properties located on Fish Hill Road and Nooseneck Hill Road were made available. Senator Raptakis requested the committee leave the camp on Fish Hill Road. The tenant doesn't reside on the premises and the tenant retains soda bottles and cans for the DARE program in Coventry. Pictures were provided to the committee and Alfred Cocce, State Building Code Commissioner, stated the building was in poor condition, and a safety issue. Mr. Perry stated the tenant could still use the property and go fishing after the buildings were destroyed.

**VII. ADJOURNMENT**

On a motion by Mr. Perry, seconded by Mr. Dupree, the meeting adjourned at 1:15 PM.

Respectfully submitted,



Frank Perry  
Chair

*\*Note: The full proceeding of this meeting is available on audiotape by request.*

S:\Board\COMMITTEES\property\minutes\2004\08 sept04.doc