

City of East Providence Budget Commission
City Hall
145 Taunton Avenue
East Providence, RI 02914
(401) 435-7500

Meeting Minutes August 1, 2013
Room 306, City Hall

Members: Diane Brennan – present
Christy Healey - present
Stephen Bannon – present
Peter Graczykowski, City Manager - present
James Briden, Mayor – present

Other Attendees: Kat Waterbury, Human Resource Director
Malcolm Moore, Finance Director
Kim Mercer, Superintendent
Members of the Public

The Meeting was called to order at 3:04 PM.

Items #1 - Request for approval of full collective bargaining agreements for Council 94, Steelworkers, and the East Providence Education Association – Peter Graczykowski state that the contracts were clean copies that had previously been discussed with the unions. The Budget Commission has already approved the Tentative Agreements. Steelworkers – all Commission members voted in favor. Council 94 – all Commission members voted in favor. The Education Association agreement was not ready to be voted upon and was held for the next meeting.

Item 2a - Request to certify eligibility list and to appoint candidate for Probate Clerk – Kat Waterbury noted that the scoring should be 98.66 and 98 out of 100. Three candidates were interviewed. The interview panel determined that the candidate scoring 98 was a better fit for the organization and recommends appointing the second ranked candidate. Mr. Graczykoswki stated that the personnel ordinance provided that 70 out of 100 is a passing score. Both candidates have the technical skills for the position. This item was unanimously approved.

Item 2b - Request to certify eligibility list and to appoint candidate for Senior Information Systems Manager - Ms. Waterbury stated that this position was posted competitively for both internal and external candidates due to a limited internal pool. This item was unanimously approved.

Item 2c - Request to certify eligibility list to appoint candidate for Information Systems Manager – This is a new position created by the downgrade of the for MIS position. Mr. Graczykowski stated that the position was posted externally because there were limited internal candidates. This item was unanimously approved.

Item 2d - Request to backfill Information Systems Manager and appoint candidate from the eligibility list approved under item (c) – This vacancy was created due to the promotion of William Nelson. This item was unanimously approved.

Item 3a - Request to appoint candidate for Principal of Hennessey Elementary School – This is a request to appoint to a previously approved position. It is a permanent appointment. This item was unanimously approved.

Item 3b - Request to appoint candidate for mathematics teacher at Martin Middle School - School – This is a request to appoint to a previously approved position. It is a permanent appointment. This item was unanimously approved.

Item 3c - Request to appoint candidate for cosmetology teacher at the Career and Technical Center - This is a request to appoint to a previously approved position. This is a 1 year position supported by federal Perkins funds. The FIS should have 2 months expenditures in FY 2013. This item was unanimously approved.

Item 4 - Review of cash flow - Malcolm Moore stated that the City has paid off the TANs and rolled over RANs. Payroll has been updated through last week. Almost 70% of the taxes were collected in July. The reduction of the pre-payment discount has not seemed to affect the July payments, however it may once the discount is eliminated.

Item #5 - Approval of minutes from the July 18, 2013 meeting – Minutes unanimously approved.

Item #6 - Additional Commission items – Diane Brennan stated that she wanted to clarify the Commission's requirement for posting of positions. Positions should be posted for internal and external candidates whenever possible. The Commission will develop a policy for adoption.

Item #7 - Schedule and agenda for next working group session(s) – Next meeting August 22, 2013 at 3:00 PM.

The meeting is adjourned at 3:18 PM.

EPBC/ch

Approved by the EPBC 8.22.13