

**Rhode Island Department of Human Services, Division of Elderly Affairs  
Home & Community Care Advisory Committee  
Meeting Minutes for May 22, 2012  
Scandinavian Home, Inc. – Retirement Center  
50 Warwick Avenue, Cranston, RI 02905**

**In Attendance:**

Paula Parker; DEA, Mary Ladd; DEA, Kathleen Zaroogian; DEA, Diane Gallagher; Alliance, John O’Hara; AARP, Cathy Cranston; Co-Chair/RIPHC, Katie Ryan; Attorney General, Joe Lindbeck; Attorney General, Rebecca Martish; Chair/Carelink, Carol Rosol; Diocese of Providence, Andrew Powers; DOH, Charles Dress; AARP, Verteal Patterson;AARP.

The meeting began at 9:05 AM. Introductions followed.

**Review of Minutes:** No comments.

**Presentation on National Criminal Background Checks**

Joe Lindbeck from the Attorney General’s office provided a detailed explanation of the Federal Grant Award their office received to design a National Criminal Background Check Program for job applicants in long-term care facilities such as nursing homes, assisted living facilities and other home health care agencies.

Joe provided major highlights of the program and explained the process and procedures involved in conducting a background check.

**Future Meeting Locations**

DEA was able to secure the Garden Level Conference Room for future meeting locations beginning in September of 2012. The Garden Level Conference Room is located in the Hazard Building which is on 74 West Road in Cranston, RI.

The following meeting dates will be held at DEA:

September 25, 2012

October 23, 2012

November 27, 2012

Meeting ended: 9:43am

Next Meeting: Tuesday, June 26, 2012 @ 9:00am at the Scandinavian Home.

Respectfully submitted  
Kathleen Zaroogian, DEA