

**OPEN SESSION MEETING OF THE
RHODE ISLAND REAL ESTATE APPRAISERS BOARD**

DATE: September 6, 2017

TIME: 9:30 A.M.

PLACE: Department of Business Regulation

69-1 Conference Room

1511 Pontiac Avenue

Cranston, RI 02920

BOARD MEMBERS PRESENT:

**Chairperson Bernardino Lancia III Vice-Chairperson Susan
Martins-Phipps**

Vanessa Mann Suzanne Fry

Susan Kelly Richard Berlinsky

Leonardo Conti Kenneth Scotti

OTHERS PRESENT:

William DeLuca, DBR Real Estate Administrator

Chairperson Lancia called the meeting to order at 9:35 A.M.

The first order of business was: Discussion and approval of previous

month's minutes.

Chairperson Lancia asked for a review of the minutes from the meeting held on August 9, 2017. Upon motion made by Vice-Chairperson Susan Martins-Phipps and duly seconded by Susan Kelly, it was unanimously

VOTED: To approve the minutes of the Open Session held on August 9, 2017.

The next order of business was discussion and approval of the following continuing education courses submitted for approval:

All of the courses were reviewed by Chairperson Lancia prior to the meeting.

Vanessa Mann presented the below courses for consideration:

American Society of Farm Managers & Rural Appraisers

Agricultural Chattel Valuation - 8 Hours

Upon motion made by Chairperson Bernardino and duly seconded by Susan Kelly, it was unanimously

VOTED: To approve the American Society of Farm Managers & Rural

Appraisers course.

MA Board of Real Estate Appraisers

2017 New England Appraisers Expo - Commercial Program – 7 Hours

2017 New England Appraisers Expo - Residential Program – 7 Hours

Upon motion made by Chairperson Bernardino and duly seconded by Susan Kelly, it was unanimously

VOTED: To approve the MA Board of Real Estate Appraisers courses.

MA & RI Chapter of the Appraisal Institute

**What's Next 2018: Economic, Capital, and Investment Market Insights
– 2 Hours**

Upon motion made by Chairperson Bernardino and duly seconded by Susan Kelly, it was unanimously

VOTED: To approve the MA & RI Chapter of the Appraisal Institute courses.

The next order of business was: review and/or approval of qualifying education taken in New York by Zack Durkin for an upgrade.

Vice-Chairperson Susan Martins-Phipps volunteered to review the education for compliance with Rhode Island requirements and to report back to the Board next month.

The next order of business was Executive Session.

At 9.42 a.m., upon motion made by Chairperson Lancia and duly seconded by Vice-Chairperson Susan Martins-Phipps, made a motion to go into Executive Session, it was unanimously:

VOTED: To go into Executive Session for the consideration of:

a. Motion to approve the minutes of the Executive Session held on August 9, 2017, pursuant to R.I. Gen. Laws § 42-46-5(a)(4).

b. Motion to return to Open Session.

At 9:45 a.m., the Board returned to Open Session.

The next order of business was a motion to seal the minutes of today's Executive Session.

Upon motion made by, Chairperson Lancia and duly seconded by Vice-Chairperson Susan Martins, it was unanimously

VOTED: To seal the minutes of the Executive Session held on September 6, 2017.

The next order of business was a report on the actions taken in Executive Session.

Chairperson Lancia reported on actions taken in Executive Session:

Unanimously approved the minutes of the Executive Session held on August 9, 2017.

The final order of business was Opportunity for Public Comment (discussion only per R.I. Gen. Laws § 42-46-6(d)).

No public in attendance.

Next meeting is scheduled for October 12, 2017 at 9:30 AM.

At 9:47 AM., upon motion made by Chairperson Lancia and duly seconded by Vice-Chairperson Susan Martins-Phipps, it was unanimously

VOTED: To adjourn.

Respectfully submitted,

William J. DeLuca

Real Estate Administrator