

**MEETING OF THE RHODE ISLAND  
REAL ESTATE APPRAISERS BOARD**

**DATE: March 7, 2012**

**TIME: 9:30 a.m.**

**PLACE: Department of Business Regulation  
69-1 Conference Room  
1511 Pontiac Avenue  
Cranston, RI 02920**

**MEMBERS PRESENT:**

**Kenneth Cote – Chairperson, Jamie Moore – Vice Chairperson, Thomas Andolfo, Richard Berlinsky, Gregory Kwiatkowski, Peter Scotti, Ellen Balasco – Deputy Chief of Legal Services, William DeLuca – Real Estate Administrator, Deanna Daniels – Appraisal Section Licensing Aide.**

**The Chairperson called the meeting to order at 9:45 a.m.**

**The Chairperson asked for a motion to accept the open session**

minutes of the December and January meetings. Tom Andolfo made the motion. Peter Scotti seconded the motion. All were in favor. The Chairperson asked for a motion to accept the executive session minutes of the December and January meetings. Tom Andolfo made the motion. Peter Scotti seconded the motion. All were in favor.

The following courses and seminars were reviewed:

**American Society of Farm Managers & Rural Appraisers**

**Current Environmental Issues**

**The Impact of Environmental Regulation and Green Technology on Real Property Valuation**

**Appraisal Institute (Chicago Chapter)**

**The Appraiser as an Expert Witness: Preparation & Testimony**

**General Demonstration Appraisal Report Writing**

**Litigation Appraising: Specialized Topics & Applications**

**MA Chapter of the Appraisal Institute**

**Market Outlook and Real Estate Trends for 2012**

**MA Board of Real Estate Appraisers**

**12 Things Commercial Appraisers Should Know**

**12 Things Residential Appraisers Should Know**

**Appraising Easements**

**Appraisers Guide to Secondary Market Guidelines**

**Distressed Properties Valuation**

**Income Property Appraisal Overview**

**Intro. To Common Architectural Styles and Features**

**Mastering Residential Form Writing**

**Understanding Exterior Construction Components**

**RI Association of Realtors**

**Multiplier Madness – Getting to Know IRV and GRM**

**The Economics of Property Value**

**Jamie Moore made a motion to approve both courses submitted by the ASFMRA for a period of one year. Seconded by Tom Andolfo. All were in favor. Jamie Moore made a motion to approve the courses submitted by the RI Association of Realtors for a period of one year. Seconded by Richard Berlinsky. All were in favor. Tom Andolfo made a motion to approve all three courses from the Appraisal Institute (Chicago Chapter) for a period of one year. Seconded by Peter Scotti. All were in favor. Tom Andolfo made a motion to retroactively approve the Massachusetts Chapter of the Appraisal Institute's course for the one-day event only. Seconded by Jamie Moore. All were in favor. Tom Andolfo made a motion to approve all nine courses from the MBREA for a period of one year. Seconded by Jamie Moore. All were in favor.**

**An upgrade request submitted by Scott Gannon was discussed. After reviewing the five appraisals supplied by Mr. Gannon, the Board**

**thought it best to have the applicant submit additional samples for review. Deanna Daniels will inform Mr. Gannon of the appraisals the Board would like to see.**

**Tom Andolfo made a motion to convene into executive session at 9:51 a.m. pursuant to RI General Laws, § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Seconded by Greg Kwiatkowski. All were in favor.**

**Tom Andolfo made a motion to adjourn from executive session and to reconvene to an open meeting at 10:21 a.m. pursuant to RI General Laws, § 42-46-4. Seconded by Jamie Moore. All were in favor.**

**Tom Andolfo made a motion to seal the minutes of the executive session and record the votes taken in executive session pursuant to RI General Laws, § 42-46-4 and § 42-46-5. Seconded by Richard Berlinsky.**

**The Chairperson asked for any public comments. There being none, he made a motion to adjourn. Seconded by Jamie Moore. All were in favor. The meeting was adjourned at 10:51 a.m.**

**The next scheduled meeting will be held on April 4, 2012 at 9:30 a.m.**

**Respectfully submitted,**

**Deanna Daniels**  
**Licensing Aide**