

**MEETING OF THE RHODE ISLAND  
REAL ESTATE APPRAISERS BOARD**

**DATE: April 6, 2011**

**TIME: 9:30 a.m.**

**PLACE: Department of Business Regulation  
69-1 Conference Room  
1511 Pontiac Avenue  
Cranston, RI 02920**

**MEMBERS PRESENT:**

**William Coyle, III – Chairperson, S. Keith White, Jr. – Vice Chairperson, Thomas Andolfo, William Benell, Rory Budlong, Lee Gallucci, Jamie Moore, Ellen Balasco – Deputy Chief of Legal Services, William DeLuca – Real Estate Administrator, Deanna Daniels – Appraisal Section Licensing Aide.**

**The Chairperson called the meeting to order at 9:40 a.m.**

**The Chairperson asked for a motion to accept the minutes of the**

previous meeting. Deanna Daniels informed the Board that only the executive session minutes had been completed. The Chairperson asked for a motion to accept the executive session minutes of the last meeting. Lee Gallucci made the motion. William Benell seconded the motion. All were in favor. The open session minutes for the March meeting will be completed for approval for the May meeting.

The following courses and seminars were reviewed:

**American Society of Farm Managers & Rural Appraisers**

**Large Dairy Appraisal Seminar**

**Appraisal Institute (Chicago Chapter)**

**Appraising the Appraisal: Appraisal Review – General**

**Residential Applications: Using Technology to Measure & Support  
Assignment Results**

**The Uniform Appraisal Dataset from Fannie Mae & Freddie Mac**

**LIA Administrators & Insurance Services**

**Loss Prevention Program for Real Estate Appraisers**

**MA Board of Real Estate Appraisers**

**2011 New England Economic & Federal Agency Conference for  
Appraisers**

**12 Things Commercial Appraisers Should Know**

**Appraising Easements**

## **Uniform Appraisal Dataset**

**RI Association of Realtors**

**Appraisal Report Writing**

**Environmental Issues in Real Estate**

**Rory Budlong made a motion to approve all continuing education course submissions for a period of one year. Lee Gallucci seconded the motion. All were in favor.**

**Ellen Balasco advised the Board that the memo from the Appraisal Subcommittee is just an FYI to let them know of the Department's intentions to revise the regulations and statutes in the upcoming year, to coincide with the Dodd-Frank Act.**

**A discussion ensued on the reinstatement of licenses once they've expired and the policies and procedures utilized to enforce said action. At the last ASC audit, they recommended two options on how to handle reinstatement requests. We could either require the applicant to start anew or have them complete the continuing education credits for the years that they were technically expired. However, the Board would need to select a cut off time, which would determine whether or not the expired licensee should be treated as a new applicant, instead of leaving the date open ended. Ellen suggested checking with the ASC before adopting any changes.**

**Lee Gallucci made a motion to convene into executive session at 10:20 a.m. pursuant to RI General Laws, § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Seconded by Keith White. All were in favor.**

**Lee Gallucci made a motion to adjourn from executive session and to reconvene to an open meeting at 11:30 a.m. pursuant to RI General Laws, § 42-46-4. Seconded by Keith White. All were in favor.**

**Lee Gallucci made a motion to seal the minutes of the executive session and record the votes taken in executive session pursuant to RI General Laws § 42-46-4 and § 42-46-5. Seconded by Rory Budlong. All were in favor.**

**Lee Gallucci made a motion pursuant to RI General Laws § 42-46-4 that the Board defers disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken pursuant to RI General Laws § 42-46-5(a). Seconded by Jamie Moore. All were in favor.**

**The Chairperson asked for any public comments. There being none, Lee Gallucci made a motion to adjourn. Seconded by Rory Budlong. All were in favor. The meeting was adjourned at 11:32 a.m.**

**The next scheduled meeting will be held on May 4, 2011 at 9:30 a.m.**

**Respectfully submitted,**

**Deanna Daniels**

**Licensing Aide**