

**MEETING OF THE RHODE ISLAND
REAL ESTATE APPRAISERS BOARD**

DATE: December 1, 2010

TIME: 9:30 a.m.

**PLACE: Department of Business Regulation
69-1 Conference Room
1511 Pontiac Avenue
Cranston, RI 02920**

MEMBERS PRESENT:

William Coyle, III – Chairman, S. Keith White, Jr. – Vice Chairman, Thomas Andolfo, Rory Budlong, Ken Cote, Lee Gallucci, Gregory Kwiatkowski, Jamie Moore, Ellen Balasco – Deputy Chief of Legal Services, William DeLuca – Real Estate Administrator, Deanna Daniels – Appraisal Section Licensing Aide.

The Chairman called the meeting to order at 9:35 a.m.

The Chairman asked for a motion to accept the open session minutes

of the last meeting. Lee Gallucci made the motion. Keith White seconded the motion. All were in favor. The Chairman asked for a motion to accept the executive session minutes of the last meeting. Lee Gallucci made the motion. Keith White seconded the motion. All were in favor.

The following courses and seminars were reviewed:

MA Board of Real Estate Appraisers

2010 New England Appraisers Expo – Commercial Program

2010 New England Appraisers Expo – Residential Program

Jamie Moore made a motion to approve both seminars submitted by the MA Board of Real Estate Appraisers retroactively for the November dates indicated. Keith White seconded the motion. All were in favor.

A discussion ensued on the Appraisal Foundation's Voluntary Disciplinary Action Matrix. After a brief discussion concerning the effect the Matrix would have on the Board's actions, Keith White made a motion to adopt the Matrix as a "guideline". Jamie Moore seconded the motion. All were in favor.

An extension request submitted by Donna Sczerbinski to sit for the certified residential examination was discussed. Lee Gallucci made a motion to allow the extension. Seconded by Greg Kwiatkowski. All

were in favor. The Department will send Ms. Sczerbinski an updated examination test card.

Lee Gallucci inquired if William Benell was still active with the Board. Thomas Andolfo stated he spoke with Mr. Benell and that he was going to try to make this meeting.

Keith White made a motion to convene into executive session at 9:45 a.m. pursuant to RI General Laws, § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Seconded by Lee Gallucci. All were in favor.

Lee Gallucci made a motion to adjourn from executive session and to reconvene to an open meeting at 11:25 a.m. pursuant to RI General Laws, § 42-46-4. Seconded by Greg Kwiatkowski. All were in favor.

Lee Gallucci made a motion to seal the minutes of the executive session and record the votes taken in executive session pursuant to RI General Laws § 42-46-4 and § 42-46-5. Seconded by Greg Kwiatkowski. All were in favor.

Lee Gallucci made a motion pursuant to RI General Laws § 42-46-4 that the Board defers disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken pursuant to RI General Laws § 42-46-5(a). Seconded by Rory Budlong. All were in favor.

The Chairman asked for any public comments. There being none, Lee Gallucci made a motion to adjourn. Seconded by Lee Gallucci. All were in favor. The meeting was adjourned at 11:30 a.m.

The next scheduled meeting will be held on January 5, 2011 at 9:30 a.m.

Respectfully submitted,

William J. DeLuca

Real Estate Administrator