

**MEETING OF THE RHODE ISLAND
REAL ESTATE APPRAISERS BOARD**

DATE: September 1, 2010

TIME: 9:30 a.m.

**PLACE: Department of Business Regulation
68-1 Conference Room
1511 Pontiac Avenue
Cranston, RI 02920**

MEMBERS PRESENT:

**William Coyle, III - Chairman, S. Keith White, Jr. – Vice Chairman,
Thomas Andolfo, Rory Budlong, Kenneth Cote, Lee Gallucci, Gregory
Kwiatkowski, Jamie Moore, William DeLuca – Acting Real Estate
Administrator, Deanna Daniels – Appraisal Section Licensing Aide.**

The Chairman called the meeting to order at 9:50 a.m.

The Chairman asked for a motion to accept the open session minutes

of the last meeting. Lee Gallucci made the motion. Greg Kwiatkowski seconded the motion. All were in favor. The Chairman asked for a motion to accept the executive session minutes of the last meeting. Lee Gallucci made the motion. Greg Kwiatkowski seconded the motion. All were in favor.

The following courses and seminars were reviewed. Tom Andolfo made a motion to approve both courses submitted by the Appraisal Institute for a period of one year. Rory Budlong seconded the motion. All were in favor.

Appraisal Institute (Chicago Chapter)

Advance Concepts & Case Studies

Analyzing the Effects of Environmental Contamination on Real Property

Tom Andolfo made a motion to table both courses submitted from the Allterra Group until additional information can be obtained regarding the courses content. Rory Budlong seconded the motion. All were in favor. The courses in question are as follows:

Allterra Group, LLC

2010 Keynote/Valuation Visionaries

2010 Appraiser Town Hall Meeting/Re-Engineering the Appraisal Process

An upgrade request submitted by Thomas B. Peachey was discussed. Jamie Moore made a motion to grant the upgrade provided the Legal Division of DBR did not uncover any old issues that might affect the request. Rory Budlong seconded the motion. All were in favor.

Lee Gallucci made a motion to convene into executive session at 10:10 a.m. Pursuant to RI General Laws, § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Seconded by Gregory Kwiatkowski. All were in favor.

Keith White made a motion to adjourn from executive session and to reconvene to an open meeting at 10:25 a.m. pursuant to RI General Laws § 42-46-4. Seconded by Lee Gallucci. All were in favor.

Keith White made a motion to seal the minutes of the executive session and record the votes taken in executive session pursuant to RI General Laws § 42-46-4 and § 42-46-5. Seconded by Gregory Kwiatkowski. All were in favor.

The Chairman recommended adding the Appraisal Foundation's Voluntary Disciplinary Action Matrix to next month's meeting agenda for review and possible implementation.

The Chairman asked for any public comments. There being none, Lee Gallucci made a motion to adjourn. Seconded by Keith White. All were in favor. The meeting was adjourned at 10:27 a.m.

The next scheduled meeting will be held on October 6, 2010 at 9:30 a.m.

Respectfully submitted,

William J. DeLuca

Real Estate Administrator