

**MEETING OF THE RHODE ISLAND  
REAL ESTATE APPRAISERS BOARD**

**DATE: February 3, 2010**

**TIME: 9:30 a.m.**

**PLACE: Department of Business Regulation  
69-1 Conference Room  
1511 Pontiac Avenue  
Cranston, RI 02920**

**MEMBERS PRESENT:**

**William Coyle, III - Chairman, S. Keith White, Jr. – Vice Chairman,  
Rory Budlong, Kenneth Cote, Lee Gallucci, Gregory Kwiatkowski,  
Gerald Roch, Ellen Balasco – Deputy Chief of Legal Services, DBR,  
Neena Savage – Chief of Legal Services, DBR, William DeLuca –  
Acting Real Estate Administrator, Deanna Daniels – Appraisal Section  
Licensing Aide.**

**GUEST:**

**Emily Maranjian of the Attorney General's Office.**

**The Chairman called the meeting to order at 9:38 a.m.**

**The Chairman asked for a motion to accept the open session minutes of the last meeting. After a brief discussion and clarification on the names of the new forms being utilized by the Department, Keith White made a motion to accept the open minutes of the last meeting with the discussed changes. Seconded by Lee Gallucci. All were in favor.**

**The Chairman asked for a motion to accept the executive session minutes of the last meeting. Keith White made the motion. Seconded by Lee Gallucci. All were in favor.**

**The following courses and seminars were reviewed. Jerry Roch made a motion to approve all courses submitted for a period of one year. Keith White seconded the motion. All were in favor.**

**American Society of Farm Managers & Rural Appraisers  
Uniform Country Residential Report (UCRR)**

**Appraisal Institute (Chicago Chapter)  
Introduction to Valuation of Financial Reporting**

**MA Board of Real Estate Appraisers  
12 Things Residential Appraisers Should Know  
Appraising in the Foreclosure Market**

**Fannie Mae Form 1004MC Seminar**

**HP-12C Seminar: Effective Techniques**

**Income Property Approach Overview**

**Intro. To Common Architectural Styles and Features**

**Mastering Residential Form Writing**

**Understanding Exterior Construction Components**

**RI Association of Realtors**

**The Economics of Property Value**

**Keith White questioned the course entitled, Intro. To Common Architectural Styles and Features, as he recalls having received criticism from the Appraisal Subcommittee about approving real estate courses for appraisal. The Chairman advised that the MA Board of Real Estate Appraisers being closely involved with the Appraisal Foundation would not offer a course that would not meet their standards.**

**The Chairman asked for any comments on the proposed Appraisal Management Company Registration and Regulation Model Act. No discussion.**

**A discussion ensued on the Department's policies and procedures for handling complaints. Keith White advised the Board of a harassing call he received after he filed a complaint, as a Board member, by the licensee who was the subject of the complaint.**

**General discussion ensued.**

**Keith White made a motion to convene into executive session at 10:15 a.m. pursuant to RI General Laws, § 42-46-5(a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Seconded by Lee Gallucci. All were in favor.**

**Keith White made a motion to adjourn from executive session and to reconvene to an open meeting at 12:02 p.m. pursuant to RI General Laws, § 42-46-4. Seconded by Gregory Kwiatkowski. All were in favor.**

**Keith White moved to seal the minutes of the executive session and record the votes taken in executive session pursuant to RI General Laws, § 42-46-4 and § 42-46-5. Seconded by Lee Gallucci. All were in favor.**

**Keith White moved to record the votes taken in executive session in accordance with RI General Laws, § 42-46-4 as follows: Dismissal of complaint #A09-015, Evje v. Feeley. Seconded by Gregory Kwiatkowski. All were in favor.**

**Rory Budlong reported on his review of an upgrade request submitted by Donald A. Colapietro. Rory made a motion to approve Mr. Colapietro's request to upgrade from trainee appraiser to a licensed residential appraiser provided he pass the state**

**examination. Seconded by Keith White. All were in favor.**

**Education submitted by Bradford F. Hevenor for an upgrade to Certified General was reviewed. Deanna Daniels indicated that some of Mr. Hevenor's courses had slightly different names than those that appeared on the required education checklist. Jerry Roch verified and approved the education submitted.**

**The Chairman asked for any public comments. There being none, the Chairman requested a motion for adjournment. Keith White made the motion. Seconded by Gregory Kwiatkowski. All were in favor. The meeting was adjourned at 12:10 p.m.**

**The next scheduled meeting will be held on March 3, 2010 at 9:30 a.m. in Conference Room 68-1.**

**Respectfully submitted,**

**William J. DeLuca**

**Acting Real Estate Administrator**