

**MEETING OF THE RHODE ISLAND  
REAL ESTATE APPRAISERS BOARD**

**DATE: March 4, 2009**

**TIME: 9:30 a.m.**

**PLACE: Department of Business Regulation  
69-1 Conference Room  
1511 Pontiac Avenue  
Cranston, RI 02920**

**MEMBERS PRESENT:**

**Rory Budlong, Kenneth Cote, Bill Coyle III, Lee Gallucci, Gregory Kwiatkowski, Jamie Moore, Gerald Roch, S. Keith White, III, William DeLuca – Acting Real Estate Administrator, Deanna Daniels – Appraisal Section Licensing Aide**

**William DeLuca called the meeting to order at 9:37 a.m.**

**William DeLuca asked for nominations to replace the retired**

**Chairman, Thomas Andolfo. Keith White made a motion to nominate, Bill Coyle III, as Chairman. Lee Gallucci seconded the motion. Mr. DeLuca asked for further nominations and there being none; the process was concluded. Mr. DeLuca called for a vote. Mr. Coyle was unanimously elected as Chairman.**

**Chairman Coyle asked for nominations for vice-chairman. Jerry Roch nominated Keith White for vice-chairman. Lee Gallucci seconded the motion. The Chairman asked for further nominations and there being none; the process was concluded. Keith White was unanimously elected as Vice-chairman.**

**The Chairman asked for a motion to accept the open session minutes of the last meeting. Lee Gallucci made the motion. Keith White seconded the motion. All were in favor. The Chairman asked for a motion to accept the minutes of the executive session of the last meeting. Lee Gallucci made the motion. Keith White seconded the motion. All were in favor.**

**The Chairman introduced two new members, Gregory Kwiatkowski and Kenneth Cote to the Board.**

**The Chairman opened discussion with Nancy J. Crossley's request to retake the Certified Residential exam due to the expiration of her test card. Jerry Roch made a motion to issue a new test card to Ms. Crossley. Jamie Moore seconded the motion. All were in favor.**

**Bill Coyle reviewed the following courses and seminars and asked for a motion to approve. Gerald Roch made a motion to approve all courses submitted for a period of one year. Keith White seconded the motion. All were in favor.**

**Appraisal Institute (RI Chapter)**

**The New Residential Market Conditions Form**

**Appraisal Institute (Chicago Chapter)**

**Appraisal Review – General**

**MA Board of Real Estate Appraisers**

**12 Things Commercial Appraisers Should Know**

**New England Economic and Federal Agency Update for Appraisers**

**Wachovia Appraisal Training**

**Secondary Market Appraisal Training: Understanding the Appraiser's Responsibilities**

**The Chairman began a general discussion on the proposed Appraisal Management Company Registration and Regulation Model Act. He inquired as to whether or not the current statute gives the Board authority to regulate Appraisal Management Companies. Michael Jolin will conduct a review and report back to the Board at its next meeting.**

**Mr. DeLuca advised the Board of correspondence he received from Kristi Klamet, Regulatory Policy Manager for the Appraisal Subcommittee. The correspondence stated that a review of the Real Estate Appraisal office procedures would be conducted on June 29 and June 30, 2009 and a meeting with the Board at its July 1, 2009 meeting.**

**Jerry Roch instructed all members of the Board to send him their proposed changes to the RI draft of the Appraisal Management Company Model and Registration Act, which he will discuss with Mike Jolin upon his return from military leave.**

**At 10:28 a.m. the Chairman asked for a motion to close the open session and convene to executive session. Lee Gallucci made the motion. Keith White seconded the motion. All were in favor.**

**At 11:03 a.m. the Chairman asked for a motion to close executive session and return to open session. Keith White made the motion. Lee Gallucci seconded the motion. All were in favor.**

**The Chairman asked for any public comments. There being none, he announced that the next scheduled meeting will be held on April 1, 2009 at 9:30 a.m. in the same location.**

**There being no further business, the Chairman asked for a motion to**

**adjourn. Keith White made the motion. Jerry Roch seconded the motion. All were in favor. The meeting was adjourned at 11:05 a.m.**

**Respectfully submitted,**

**William J. DeLuca**

**Acting Real Estate Administrator**